

2/7/18 DELAC Meeting

School/ Escuela	DELAC Rep.	Telephone/ Telefono	Email/Correo	Student/Estudiante	Signature
Theuerkauf		650 460 9701	nglsac6@gmail.com	Alicia C.	Angelos Anducho
Graham		650 246 4446	R. Escobar Ruiz	Alicia	R. Escobar Ruiz
Landels	Lara Montiel	96362200	laramontiel@gmail.com	Oscar Ramirez	LARA E. M.
Theuerkauf		650 965 8794	agustineyepa@gmail.com	Nicolos Ramirez	Agustineyepa
CASNO	RUCENA RUIZ	650 669 3388		Figueroa Ruiz	RUCENA RUIZ
THEUERKAUF		650 555 5555	Villanueva	Alexander	MELENOR TEPEPA
Theuerkauf		650 735 85		Tepepa	Elisavinda Tepepa
Crittenden	Fabian Montebello	650 418 4487	Fabian Montebello	Fabian Montebello	Fabian M.
Crittenden	Hancela Paricio	650 336 3834	Hancela Paricio	Hancela Paricio	Hancela Garcia
Huff	Nanhynung Karg	650 246 9219	nanhynung.karg@gmail.com	Kenneth Chan	78445
ITF/SI	Susana Morales				
LN	Beatriz Clac				

TH Kristen Calderon

CR Corina Ruiz

DO Priscila Boggiano

Distrito Escolar de Mountain View Whisman

Departamento de Servicios Educativos

Minutas del DELAC

Minutas de la junta del DELAC del 3 de enero del 2018

MIEMBROS PRESENTES: Favor de ver la lista adjunta, la cual representa a 8 padres, 5 miembros del personal, y 1 invitado (REPRESENTANTE DE LISTOS --Jill Rakestraw)

Requerimiento Legal /Entrenamiento Cubierto:

	1. Desarrollo del Comité del DELAC, Funciones y Responsabilidades
	2. Desarrollo de la Evaluación de las Necesidades de la Escuela.
	3. Administración del <i>Censo Anual del Idioma</i> de la Escuela (<i>Reporte R30</i>).
	4. Maneras de concientizar a los padres acerca de la importancia de la asistencia regular a la escuela.

1. Inicio de la Sesión

La junta fue iniciada formalmente a las 6:15pm por Agustina Yépez, la secretaria del DELAC en ausencia del presidente y el vicepresidente.

2. Bienvenida/Presentaciones/Revisión de las Normas

Bienvenida a la junta y presentación de la agenda por Agustina Yépez

3. Revisión y Aprobación de las Minutas

Martha Barajas realizó la iniciativa para aprobar las minutas.

Las minutas de la junta del DELAC de la reunión del 6 de noviembre del 2014, fueron aprobadas por los asistentes.

4. Comentarios Públicos

Las escuelas compartieron acerca de los eventos festivos que se llevaron a cabo en sus planteles.

Un día con Santa en Castro—en general, los eventos en diciembre fueron bien concurridos y divertidos para todos los participantes.

¡La Feria de Arte de la Escuela Graham fue un éxito! Todos los artículos fueron vendidos mucho antes de que el evento finalizara.

La Escuela Crittenden reportó un Luau en diciembre. El objetivo fue recaudar dinero para una clase de teatro, y fondos para ayudar a los estudiantes con los gastos para el viaje a Los Angeles. Un evento muy exitoso – también se vendieron los artículos anticipadamente. Los padres, los estudiantes y el personal, disfrutaron de la noche con baile y comida. El Parent University del 10 de enero fue mencionado – será enfocado en asuntos para educación especial y el apoyo del Distrito. El 8 de febrero, será el Discurso del Estatus de las Escuelas, presentado por el Superintendente Rudolph. Se animó a los padres a asistir. Agustina compartió su experiencia con un programa reciente al que ella se inscribió -- Civic Leadership (Liderazgo Cívico). Ella habló en relación a los beneficios y la participación de otros organismos – como el departamento de policía, la biblioteca etc. Animo a unirse. Las fechas son del 21 de marzo al 23 de mayo del 2018.



Mountain View Whisman School District

Educational Services Department

DELAC Minutes

Minutes of DELAC Meeting of January 3, 2018

MEMBERS PRESENT: See attached list, which represents 8 parents, 5 school staff, and 1 guest (LISTOS representative--Jill Rakestraw)

Legal Requirement/Training Covered:

	1. The DELAC committee development, Roles and Responsibilities.
	2. Development of the school's Needs Assessment.
	3. Administration of the school's <i>Annual Language Census (R30 Report)</i> .
	4. Ways to make parents aware of the importance of regular school attendance.

1. Call to order

The meeting was called to order at 6:15pm by Augustina Yepez, DELAC secretary, in the absence of the president and vice-president.

2. Welcome/Introductions/Review of Norms

Welcome to meeting and presentation of agenda by Augustina Yepez

3. Review and Approval of Minutes

Martha Barajas motioned to approve the minutes.,

The minutes for the DELAC meeting of November 6, 2014 was approved by attendees.

4. Public Comments

Sites shared holiday events that occurred at their sites.

A day with Santa at Castro--overall, December events were well attended and fun for all participants.

Graham's Arts Fair was a success! All items were sold out well before the end of the event.

Crittenden reported a December Luau. The goal was to raise money for a theatre class and collect funds to help students with trip fees to Los Angeles. Very successful event--all items were sold out early as well. Parents, students and staff enjoyed the evening with dance and food. Parent University on January 10th was mentioned--it will be a focus on special education topics and assistance from the district. February 8th, will be the State of Schools Address presented by Superintendent Rudolph. Parents were encouraged to attend. Augustina shared her experience with a recent program she registered for--Civic Leadership. She talked about the benefits and involvement of other agencies--police dept., library etc. Encouraged others to join. Dates from March 21-May 23, 2018.

5. Community Building Activity

Local Control Accountability Plan and Strategic Plan Progress

Outcomes

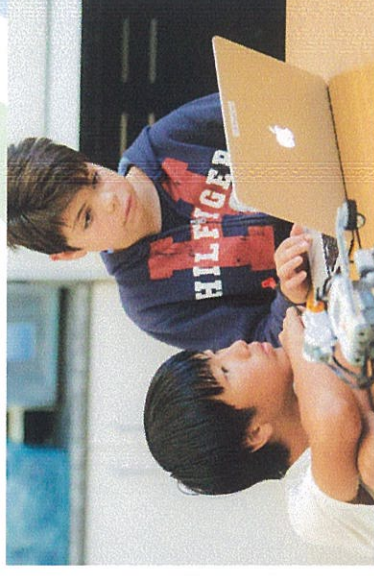
- Review the goals and progress of Strategic Plan 2021
- Review the goals and progress of the Local Control Accountability Plan (LCAP)
- Review LCAP budget
- Review alignment of Strategic Plan/LCAP and the development process for spring 2018
- Provide an opportunity for stakeholders to give initial input

Mission

We inspire, prepare and empower every student.

Vision

Every student, family, staff and community member is engaged and committed to learning in a collaborative, diverse and innovative partnership.



District Information

Enrollment:

- 5,131 in preschool – grade 8
- Students transition to Mountain View-Los Altos High School District

Demographics:

- Hispanic/Latino – 37%
- White – 35%
- Asian - 21%
- Free and reduced lunch - 32%

Successes

- 1 National Blue Ribbon School; 2 California Distinguished Schools; 2 California Gold Ribbon Schools
- CAASPP test scores:
 - Outperforming state, county and similar schools
 - 8th grade: 8 percentage point increase in math, 2 percentage point increase English Language Arts
- Adherence to standards and academic rigor: ahead in frameworks and curriculum to meet California Common Core State Standards
- Construction and repair of schools: Measure G; touching every site

Strategic Plan 2021

What is our Strategic Plan?

(mvwsd.org/about/district_plans/strategic_plan)

Strategic Plan 2021 was developed in 2015-16. More than 100 stakeholders (parents, students, teachers, administrators, community members, nonprofit organizations, and businesses) worked on vision, mission, and goal statements. They also further defined the Portrait of a Graduate and developed strategies, desired outcomes, and action steps.

Why a Strategic Plan?

It is the blueprint that guides all work in MVWSD. It ensures that employees and other stakeholders are working toward common, measurable goals.

Local Control Accountability Plan (LCAP)

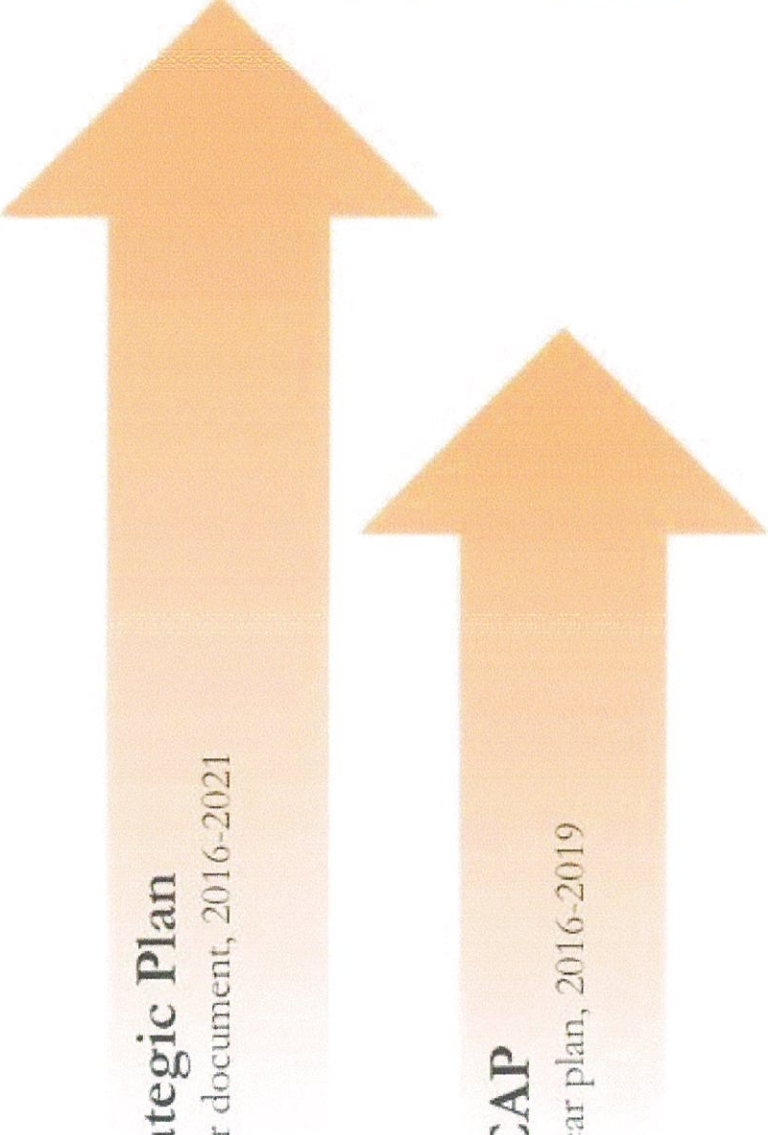
Creates a structure and focus for District planning

- Focuses the District to align to 8 State priorities
- Numerically significant (30 or more students) racial/ethnic subgroups for each District
- English Language Learners
- Socio-Economically Disadvantaged Students
- Foster Youth
- Students with Disabilities

Aligns District goals and actions with the budget and expenditures

Is a living document that guides the District's work

Strategic Plan 2021 / Local Control Accountability Plan



■ **Strategic Plan**
5-year document, 2016-2021

■ **LCAP**
3-year plan, 2016-2019

These plans have similar goals and align to guide and District's work.



Mountain View
Whisman
School District

Strategic Plan 2021

Mountain View Whisman School District

Strategic Plan 2021 Goal Areas



STUDENT ACHIEVEMENT

Every student will be prepared for high school and 21st century citizenship.



ACHIEVEMENT GAP

Achievement gaps will be eliminated for all student groups in all areas.



INCLUSIVE+ SUPPORTIVE CULTURE

Every student, staff, family, and community member will feel valued and supported while working, learning, and partnering with MVWSD.



HUMAN CAPITAL

MVWSD will invest in teachers, leaders, and staff to ensure we are the place talented educators choose to work.



RESOURCE STEWARDSHIP

Students, staff and community members will have access to various resources, such as technology, facilities, furniture, equipment, etc., in a fiscally responsible manner, to fulfill the mission of MVWSD.

SP2021 Goal 1: Student Achievement

Goal Statement: Every student will be prepared for high school and 21st century citizenship

- Outcomes: **10**
- Actions: **10 for 2017-18 school year**
- Completed: **2**
- In progress: **8**

Highlights:

- Developed a data triangulation process to determine targeted areas of support for each school
- Created an I'm Ready guide for rising kindergarten parents to help local providers plan for literacy, numeracy, and social skills
- Created school designs aligned to the RTI process
- Developed a plan to provide expanded access of early childhood/preschool experiences for children

SP2021 Goal 2: Achievement Gap

Goal Statement: Achievement gaps will be eliminated for all student groups in all areas.

- Outcomes: **5**
- Actions: **2 for the 2017-18 school year**
- Completed: **1**
- In progress: **1**

Highlights:

- Implemented Sheltered Instruction Observation Protocol (SIOP) across all levels
- Implemented a district-wide assessment tool

SP2021 Goal 3: Inclusive and Supportive Culture

Goal Statement: Every student will be prepared for high school and 21st century citizenship

- Outcomes: 10
- Actions: 9 for the 2017-18 school year
- Completed: 2
- In progress: 7

Highlights:

- Developed standard operating procedures for internal communications
- Providing professional development to all staff on expectations for internal and external communications
- Planned and conducting MV Parent University

SP2021 Goal 4: Human Capital

Goal Statement: Mountain View Whisman School District will invest in teachers, leaders, and staff to ensure we are the place talented educators choose to work.

- Outcomes: **8**
- Actions: **10 for the 2017-18 school year**
- Completed: **3**
- In progress: **7**

Highlights:

- Conduct compensation study to compare total compensation packages for MVWSD and surrounding Districts
- Create annual statements that reflect the total compensation and incentives for working in MVWSD
- Implement coaches throughout the District
- Redesign evaluation system for all staff
- Develop a structure for ongoing, job embedded feedback into the evaluation process for all staff

SP2021 Goal 5: Resource Stewardship

Goal Statement: Students, staff and community members will have access to various resources, such as technology, facilities, furniture, equipment, etc., in a fiscally responsible manner, to fulfill the mission of MVWSD

- Outcomes: 5
- Actions: 8 for the 2017-18 school year
- Completed: 1
- In progress: 7

Highlights:

- Track capital improvements
- Use a digital maintenance request system
- Support at-risk populations by increasing breakfast, extended and summer meal programs

Profile of a Graduate

The competencies and attributes in Our Profile of a Graduate help guide our work and drive our teaching





Mountain View
Whisman
School District

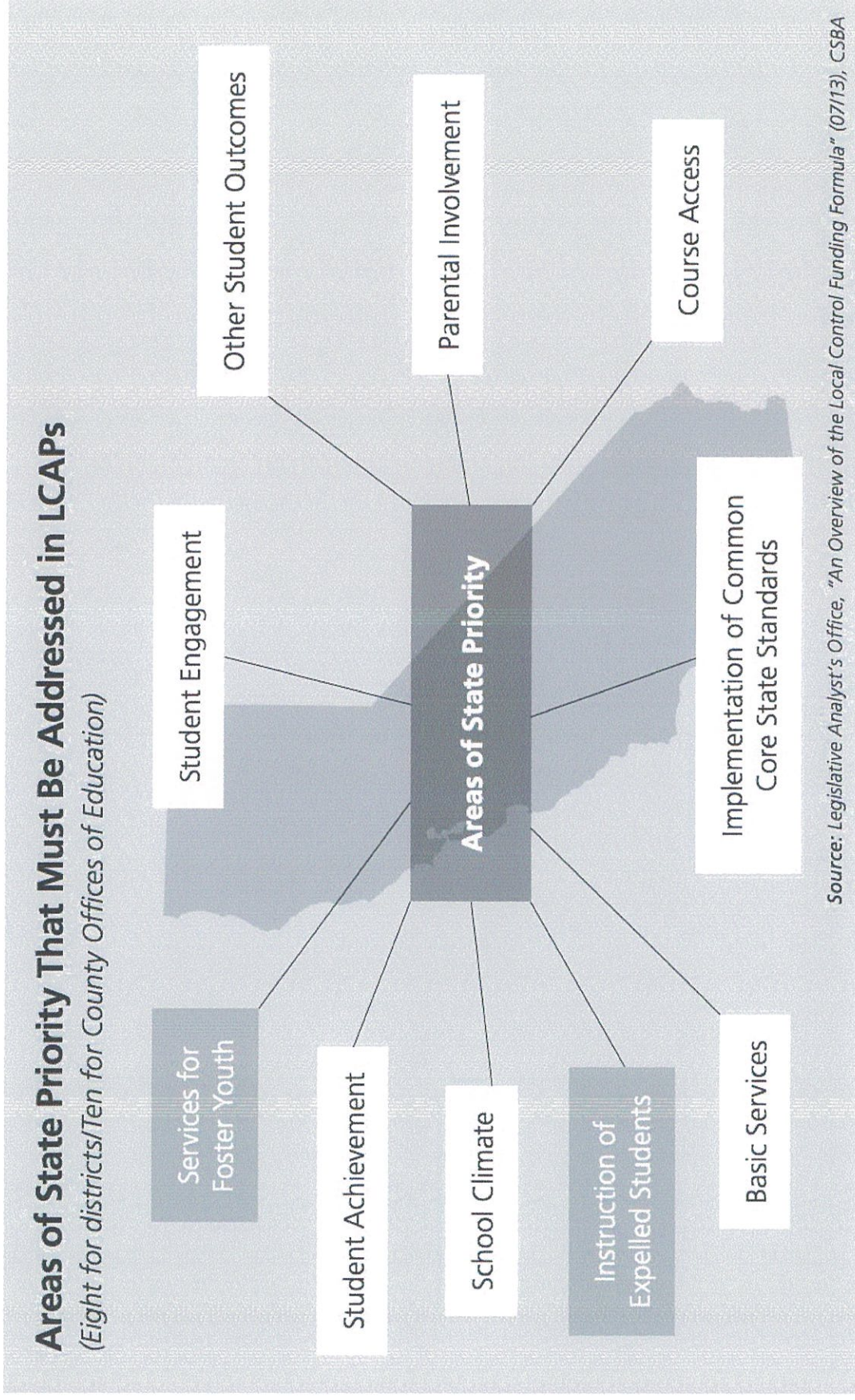
Local Control Accountability Plan

Mountain View Whisman School District

Local Control Accountability Plan - LCAP

- School districts in California must develop three-year plans to explain their goals and strategies for improving achievement for all students. The goals must address the eight state priorities.
- The school district must develop a budget that matches spending to the goals outlined in the plan.
- The plan and budget must be approved by July 1 each school year by the local school board
- The current MVWSD 2016-17 LCAP contains 4 broad goals
- Each goal is aligned to the District strategic plan and the eight state priorities

California's Eight State Priorities



MVWSD LCAP Goals

GOAL 1: State Priority 1 (Strategic Plan Goals 2, 4, and 5)

Ensure that all students have access to equitable conditions of learning by providing and investing in highly qualified teachers, leaders, and staff; well-maintained facilities and equipment; and standards-aligned instructional materials and resources in a fiscally responsible manner.

GOAL 2: State priorities 2 and 4 (Strategic Plan Goals 1 and 2)

Increase achievement for all students and accelerate learning outcomes for English Language Learners, low-income students, and other target groups to close the achievement gap

Goal 3 – State priorities 7 and 8 (Strategic Plan Goal 1)

Provide a broad course of study to ensure that all students are prepared for high school with the academic skills and mindset necessary for successful citizenship in the 21st century.

Goal 4 – State Priorities 3, 5 and 6 (Strategic Plan Goal 3)

Ensure a safe, healthy, and respectful District and school environment to increase engagement, involvement, and satisfaction of students, staff, parents, and community members.

LCAP Goal 1

GOAL 1: State Priority 1 (Strategic Plan Goals 2, 4, and 5)

Ensure that all students have access to equitable conditions of learning by providing and investing in highly qualified teachers, leaders, and staff; well-maintained facilities and equipment; and standards-aligned instructional materials and resources in a fiscally responsible manner.

- Actions: **12 for 2017-18 school year**
- Completed: **5**
- In progress: **7**

Highlights:

- Provide high-quality induction program for Year 1 and Year 2 general and special education teachers to obtain their professional clear credential and become highly qualified
- Provide staff development for all staff members including teachers, administrators, classified staff, coaches, and substitute teachers
- Implement refined hiring and interview process for all staff

LCAP Goal 2

GOAL 2: State priorities 2 and 4 (Strategic Plan Goals 1 and 2)

Increase achievement for all students and accelerate learning outcomes for English Language Learners, low-income students, and other target groups to close the achievement gap

- **Actions: 24 for 2017-18 school year**
- **Completed: 13**
- **In progress: 11**

Highlights:

- Provide release time for teachers to plan instruction with coaches
- Use SchoolCity to administer assessments
- Expanded RTI model to all elementary schools
- Provided summer intervention and enrichment programs for over 900 students

LCAP Goal 3

Goal 3 – State priorities 7 and 8 (Strategic Plan Goal 1)

Provide a broad course of study to ensure that all students are prepared for high school with the academic skills and mindset necessary for successful citizenship in the 21st century.

- Actions: **12 for 2017-18 school year**
- Completed: 6
- In progress: 6

Highlights:

- Recommended new middle school schedule to ensure all students have access to a choice elective
- Maintained enrichment funding for elementary schools
- Maintained, art, music and Physical Education programs for elementary students
- Hired one counselor for each middle school to support academic and social emotional needs of students

LCAP Goal 4

Goal 4 – State Priorities 5 and 6 (Strategic Plan Goal 3)

Ensure a safe, healthy, and respectful District and school environment to increase engagement, involvement, and satisfaction of students, staff, parents, and community members.

- Actions: **14 for 2017-18 school year**
- Completed: 6
- In progress: 8

Highlights:

- Expanded number of School and Community Engagement Facilitators to support staff, students, and parents to maximize student and parent engagement with schools and the District
- Provide training for principals to implement alternatives to suspension
- Expanded Mountain View Parent University offerings



Mountain View
Whisman
School District

Funding

Mountain View Whisman School District

Funding Sources

- The District's LCAP Goals are focused on Student Achievement, Stakeholder Engagement and Implementing the California State Standards to improve results for all students.
- MVWSD is a Community-funded district (formerly known as a basic aid). The District's funding is based on local property taxes.
- The District uses a variety of additional funding sources to meet the needs to all students including revenue from:
 - LCFF funding
 - MV Property Taxes
 - Shoreline Special Tax District Funding
 - Mountain View Educational Foundation
 - Federal Programs, such as Title I, Title II, Title III
 - Measure B Parcel Tax

District Revenue and Reserves

- **Unrestricted Revenue:** Discretionary funding used for general operations, all ongoing expenses, and shortfalls in other funds such as Special Education and Transportation (LCFF Sources, Lease Revenue, Lottery).
- **Restricted Revenue:** Non-discretionary revenue used for specific expenditures for which the funding is intended (Special Education; Title I, II, III; ASES; Measure G).
- **Reserves:** The “unrestricted ending balance” of Fund 01 used to fund “economic uncertainty” and one-time expenses.

2017-2018 LCAP Budgeted Expenditures

Goal 1: Equitable Conditions of Learning (New teachers, instructional materials, professional development)	\$ 2,789,148
Goal 2: Student Achievement and Closing the Gap (Programs for ELLs, Response to Instruction, instructional software, summer school)	\$ 4,704,201
Goal 3: Develop 21st Century Learning Skills (Art, music, PE, enrichment, technology devices, Culturally Responsive Instruction, environmental science)	\$ 2,124,351
Goal 4: Engagement and Environment (Community Engagement Facilitators, SARB, SART, Project Cornerstone, professional development)	\$ 936,019
Total General Fund Expenditures for the LCAP	\$ 10,553,719

Funding Sources for 2017-2018 LCAP

Funding Source	Amount
0000...LCFF Base Grant/Unrestricted Sources	\$2,555,000
0001...LCFF Supplemental Category	\$3,260,019
3010...Title I, Low Income Students	\$305,000
4035...Title II, Teacher Quality	\$48,789
4201...Title III, Immigrant Education	\$25,187
4203...Title III, Limited English Proficient	\$134,014
6264...Educator Effectiveness Program	\$175,000
6500...Special Education	\$60,000
8150...Restricted/Routine Maintenance	\$2,068,359
9100...Measure B Parcel Tax	\$1,013,646
9512...Mountain View Educational Foundation	\$563,705
9590...Shoreline Special Tax District	\$345,000
Estimated Total Budget	\$10,553,719



Mountain View
Whisman
School District

Next Steps

Mountain View Whisman School District

Timeline

January 16	Leadership Team presentation and meeting discussion with Principals
February 1-28	Schools present to site groups
February 1	Board of Trustees presentation. Overview of LCAP Plan
February 2 - March 2	LCAP survey open
TBD	Presentation to District Advisory Committee (DAC)
February 12	Presentation to District English Language Advisory Committee (DELAC)
February 15	Presentation to District Office Maintenance, Operations & Transportation, Food & Nutrition
February 28	Joint staff meetings (Crittenden & Theuerkauf)
March	Review initial input
April	Review data from surveys
April 28	LCAP draft due
May 1-31	Post draft to web for public comment, DAC, and English Language Advisory Committee (ELAC) meetings Gather additional input from Advisory groups and respond
May 31	Board of Trustees, first reading of LCAP
June 14	Board of Trustees for approval of LCAP. Submission to Santa Clara County Office of Education.

Questions?

Please visit the District website to learn more about Strategic Plan 2021 and the Local Control Accountability Plan

- mvwsd.org/about/district_plans

Have you given your input? Take the LCAP survey before March 1.

Capitulo #1

Identificación, evaluación, colocación y notificación a los padres

- Pasos en el proceso de colocación
 - Registro y encuesta del idioma del hogar
 - Evaluación del idioma
 - Colocación en los programas.
- Notificación de los resultados de la evaluación a los padres.
- Colocacion en lo programas
 - 1.- "Dominio Razonable del Ingles -> IFEP
 - 2.- "Dominio Razonable" = resultados de CELDT
 - EO, IFEP, RFEP
 - "Menos del dominio razonable" nivel participante
 - Pre Intermedio o intermedio
 - 3.- EL evaluación CELDT

Chapter #1

Identification, evaluation, placement and notification to parents

Steps in the placement process

Registration and survey of the home language

Language evaluation

Placement in the programs.

Notification of evaluation results to parents.

Placement in the programs

- 1.- "Reasonable English Proficiency -> IFEP
- 2.- "Reasonable Domain" = results of CELDT ,
 - EO, IFEP, RFEP
- "Less than reasonable domain" participant level
- Pre Intermediate or intermediate
- 3.- CELDT evaluation

Capitulo #1 Crittenden

- Examen CELDT para medir el dominio del Inglés
- Resultados de CELDT para la colocación de programas
- Colocar el diagrama al principio del capítulo
- Tratar de explicar de una forma más compacta sobre la solicitud de excencioon de los padres

Chapter # 1 Crittenden

- CELDT test to measure English proficiency
- Results of CELDT for the placement of programs
- Put the diagram at the beginning of the chapter
- Try to explain in a more compact way about request of of the parents

3ro=60%-40%
4to y 5to= 50%-50%

Strategies

- Anticipated vocabulary for content
- Transfer of skills from Spanish to English for bilingual literacy
- Teach academy in English structured for specific purposes (SDATE)
- Guided design for language acquisition (SLAD)
- Observation protocol of contextualized teaching (SIOP)
- Special education services for English learners
 - Meeting

Levels

- 1 = Beginner
- 2 = Pre Intermediate
- 3 = Intermediate
- 4 = Pre-Advanced
- 5 = Advanced

New Levels -> Feb 2018

- 1 and 2 = Emergent
- 3 In development
- 4 and 5 Binding

Capitulo #3 Audacia=CA, Vanesa=MI, Bea=LN, Kristin (padre)

- Pasos sean en orden
 - Informacion general
 - mas claro, con palabras entendibles
- Pasos de Reclasificación en orden
 - Más información sobre cada paso y como les afect.
 - En la primaria
 - En la secundaria
 - Que pasa con los estudiantes que no reclasifican en secundaria
 - Requisitos para Reclasificar
 - Como ayudar al estudiante
 - Que pasa despues de la Reclasificación

Chapter # 3 Audacia=CA, Vanesa=MI, Bea=LN, Kristin (parent)

- Steps are in order
 - General information
 - more clear, with understandable words
- Reclassification steps in order
 - More information about each step and how it affects them.
 - In elementary school
 - In middle school
 - What happens to students who do not reclassify in high school

- Capacitación del personal para asegurar que siempre estén informados los padres además de que puedan tomar un rol activo en la escuela (como establecer un ambiente inclusivo/ confortable para padres)

Chapter # 4 Martha, Melchor, Elisenda, Agustina, Godofredo, Angeles = TH

Staff and Professional Development

- Teachers have to have the certificates and qualities required / required (1 of 3 certificates depending on what is teaching)
- Teachers still in training to obtain the certificates sign an agreement to obtain the credentials within a required time or they will be replaced
- There is a higher priority to hire authorized teachers to teach EL students
- There is a high priority on the part of the MVWSD school district to provide professional development in ELA (integrated) / ELD (designated) for teachers
- Staff training to ensure that parents are always informed as well as that they can take an active role in school (such as establishing an inclusive / comfortable environment for parents)

Capitulo # 5 Yanet, Joey

- Facilitadores de la Comunidad Escolar y Alcance
 - Talleres para padres
 - Recursos para padres
 - Excursiones educativas
 - Cada escuela tiene su propio facilitador
- Reunión de padres
 - ELAC: presidente, vicepresidente, secretario, representante de DELAC, director, maestro
 - DELAC
 - Representante de cada escuela que realiza una evaluación de necesidades a nivel de distrito escolar por escuela
 - Informe anual de consenso
- PTA / ELAC
 - Reuniones conjuntas
- Padres Voluntarios
 - Eventos escolares
 - Feria de vacaciones
 - Lanzamiento de primavera
 - Caminata
 - Orientación de sexto grado

Chapter # #5 Yanet, Joey

- School Community Facilitators and Outreach
 - Parent workshops
 - Parent resources

Chapter 6

"Evaluation and accountability"

Goal 1: That programs for ELs be fully implemented as described in the master plan for English learners.

Goal 2: Parents of ELs and RFEPs participate meaningfully in their children's school.

Goal 3: acquisition of English language proficiency: all English learners will achieve the AMAO 1 and 2 objectives.

Goal 4: Academic success, all students learning English will achieve the AMAO 3 objectives (to be reviewed under the new ESSA regulations)

Capitulo #7 Karina y Laura = LN

- Distrito tiene la obligación de proporcionar recursos del fondo general
- Dentro del fondo general hay varios fondos complementarios (Ej: título I, III, etc)
- El distrito tiene reglas y regulaciones específicas para gastar dinero
- Cada escuela toma recomendaciones en como gastar el dinero (ELAC, SSC)
- Aprueba Junta Directiva

DELAC

Chapter # 7 Karina and Laura = LN

- District is required to provide resources from the general fund
- Within the general fund there are several complementary funds (eg: Title I, III, etc)
- The district has specific rules and regulations to spend money
- Each school makes recommendations on how to spend the money (ELAC, SSC)
- Approves Board of Directors

DELAC