

Weekly from Dr. Rudolph
November 9, 2018

STEMtasticSaturday

Next weekend is our kickoff event for the development of our STEM plan of action. We have a full day of activities planned from presentations to grade level activities. After the event we will start our communitywide ThoughtExchange process for staff, students, parents and community members. Our goal through both of these activities, and through a discussion with Trustees, is that we will have a clear understanding of how to define STEM in our district.

North Bayshore kick off meeting:

We had our first meeting for North Bayshore development. This was a planning meeting, but it is a great foundation for us to move forward with planning. Our goal is to engage the community about learning priorities for an urban school, conduct a maximum of 5 trips with Trustees, and then begin to test ideas for possible urban school solutions.

Upcoming events

Tuesday, November 13	Graham PIQE, 6:00 p.m. Castro ELAC Meeting, 6:00 p.m. Crittenden PTA Meeting, 6:30 p.m. MVEF, DO Conference Room C, 6:30 p.m.
Wednesday, November 15	Mistral Principal's Coffee, 8:45 a.m. Castro/Mistral PIQE, 5:30 p.m. Board Meeting, Graham MUR, 6:30 p.m. Huff PTA Meeting, 7:00 p.m.

The Superintendent's Calendar in Review

- Met with six direct reports
- Led the weekly Cabinet meeting
- Participated in the kickoff meeting for planning for North Bayshore
- Met with two Board members
- Attended the Challenge Team meeting
- Attended the PTA Council meeting
- Attended Vargas School Kickoff
- Meeting with Legal Counsel and cabinet regarding Charter petition
- Participated in MVEF phonathon
- Attending staff meeting at Huff Elementary
- Worked with consultant to develop professional development for leadership team

- Discussed next steps for implementation of coding in MVWSD - part of grant that we were awarded from Google.

From the Public Information Officer

- Promotion of school marketing videos. You can view them [here](#).
- Vargas meeting promotion and planning
- Public records requests (2)
- Thoughtexchange moderation for Vargas mascot/colors discussion. Open until Nov. 9 <https://my.thoughtexchange.com/#128776215>.
- Climate survey/SEL survey prep, logistics and communications. Open Nov. 5-16 for all staff, all parents and students in grades 5 and 7. Additionally, students in grades 6 and 8 will take a social-emotional survey.
- STEMtastic event planning meeting and ThoughtExchange planning
- Preschool [Golden Bell Award](#) promotion
- Charter school materials review and meeting
- North Bayshore planning meeting

From the Director of Technology

- Setting up new visitor management system at Theuerkauf with more sites to follow.
- The technology department is working with the student services department to setup the open enrollment system for the 2019-2020 school year
- Supporting the school sites. In the last month, we have received 601 support requests and we have resolved 85% of those requests.

From the Chief Business Officer

Capital Projects

The Stevenson landscaping project contract is set to be awarded at the Nov. 15 Board meeting. Work will start soon thereafter. The Theuerkauf MUR contract is up for action at the Nov. 15 Board meeting and that work is set to start by early December. Construction bids for the new DO were opened this week and are on the Nov. 15 Board agenda for action. The planned schedule shows an early December start date. The new libraries and special education rooms at Bubb, Huff and Landels and the new kindergarten rooms at Mistral are progressing well and should be ready for move in December 26-28. The new Stevenson MUR is schedule for completion January 31, with occupancy on February 1. The two storage portables on Rock Street at Crittenden are slated to be removed over the December break. The rooms were placed there temporarily for extra space as Crittenden built the new Innovation Center.

Fiscal Services

Open Enrollment for Health benefits for 2019 began on Nov. 1 and will run through Nov. 30.

Payroll and Benefit staff are helping employees that are making changes to their health benefits. The independent auditors completed the 2017-2018 Financial Audit. The audit report is scheduled to go to the Board on Jan 10, 2019. Fiscal Services is wrapping up 2018-2019 First Interim budget and the Multi-Year projection for two out years.

Food and Nutrition Services

This week Food and Nutrition Services had a Farm to Table tasting at Crittenden of Apple Pears and yellow cucumbers at Landels school. We also developed new menu items that will be added to the menu next month: Vegetable Noodle soup, Cream of Tomato, Cream of Mushroom, Meatloaf Cupcake, and a breakfast stuffed tortilla. Director Debbie Austin attended a meeting at Second Harvest Food Bank today that is focusing on hunger during the holidays.

Chief Business Officer

The CBO attended the Cabinet meeting and had check in meetings with the three Business Services Directors. Also, he met with the attorney and developers to continue to process for the staff housing project at 777 Middlefield. The CBO attended the kick off meeting with consultants for the North Bayshore Concept Planning. This week was focused on the First Interim Budget Report and the analysis of both the Bullis Charter School petition and the Prop 39 Facilities Request for 2019-2020.

From the Chief Academic Officer

Cathy Baur worked with principals to make final adjustments to site plans in preparation for the November 15 Board of Trustees meeting. The Science Advisory Committee held its first meeting on Monday, November 5. The team is being co-facilitated by Dr. Jones, Swati Dagar, Tara Vikjord, and Cathy Baur. Cathy attended the Huff staff meeting on Wednesday and walked through classrooms at Stevenson on Friday.

Curriculum, Instruction, and Assessment

This week in the Curriculum, Instruction, and Assessment department, Tara has been reviewing the trimester 1 assessments to ensure completion of all tests and look for grade level trends. She has been preparing the data from the District reading assessments to upload into the assessment system. She has also reviewed site plans and supported principals with their plans and actions. Tara has worked with Tabitha Miller to prepare for the second Dual Immersion Advisory Committee meeting scheduled for Friday, November 9.

Federal, State and Strategic Programs

EVENING EVENTS

11/7: Parent University--Francisco Jimenez, author "power of Education"
11/8: Vargas community event
11/9: Mistral--5th grade Maker Space in Partnership with Foothill College (FEI)

SITE VISITS

SIOP Walkthroughs at 11/6 Bubb, 11/9 Mistral, and Landels 11/8
11/6: Mistral: ELAC--Reclassification information shared with parents supported by Arline Siam.
11/6: Crittenden: Newcomer support (math teachers)
11/6: Graham (reclassification support provided by Arline Siam for ELD teachers and EL Coordinators)

OTHER

11/7: School and community engagement facilitator meeting--Parent/Family engagement funds use review. Work session--at risk student populations, engagement data inputting.
ELPAC materials ordered (testing window opens February 1) and ELPAC testers position open to hire more testers.
January SIOP planning with Pearson.
Review and revision of English learner progress monitoring tool to align to ELPAC assessments.

Special Education

Special class curriculum training was provided to SDC teachers by coordinators Acantha Ellard and Mariko Kobata last Thursday. Interviews were conducted Tuesday and one is scheduled for Friday as we continue to look for a qualified teacher for the SDC class at Theuerkauf. Staff meetings were held with special education teachers on Monday and Wednesday afternoon. Topics included providing them with copies of the new 'welcome' binder for parents of children newly qualified for special education, IEP form training and the purpose of different types of IEP meetings.

Preschool

This week we were awarded a small grant from the Ventures Foundation to support mathematics in our program. We will be using the grant for a facilitator and materials for our family engagement workshops that will provide parents with information and tips for supporting the development of early math skills at home.