

Weekly from Dr. Rudolph

October 20, 2017

Update on Middle School Schedule Task Force

Here are the recent stats for our ThoughtExchange process on the middle school schedule. For the second and final round:

Student exchange saw 1,335 students share 2,557 thoughts and assign 115,341 stars. <1% participated in Spanish.

Adults: 428 participants shared 1,279 thoughts and assigned 23,885 stars. 2% participated in Spanish.

Response to Instruction

I would like to schedule a time to take Trustees on a tour of our various RTI programs. Considering this is a board objective and strategic plan initiative, I believe it is worthwhile for you to see this in action. Visiting during the day will give you the opportunity to see the program in action, ask teachers and principals questions and understand how the various models meet each school's needs. Ideally, we would like this to be one trip for all trustees. Our plan is to visit several of the school sites during the day.

Upcoming Events

Principal's Coffee, Castro	Tuesday, October 24, 8:00 a.m.
PIQE	Tuesday, October 24, 6:00 p.m. Castro
Bubb PTA	Tuesday, October 24, 6:30 p.m.,
Landels PTA	Wednesday, October 25, 8:30 a.m.
Huff ELAC	Wednesday, October 25, 6:00 p.m.
Parcel Tax Committee	Wednesday, October 25, 7:00 p.m., District Office
Landels ELAC	Thursday, October 26, 8:30 a.m.
Safe Moves Assembly	Thursday, October 26, 12:00, Theuerkauf
Bond Oversight Committee	Thursday, October 26, 6:30 p.m., Castro staff lounge
Fall Festival	Friday, October 27, 3:00 p.m., Monta Loma
Halloween Dance	Friday, October 27, 6:30 p.m., Graham

The Superintendent's Calendar in Review

- Attended the Mountain View Educational Foundation Key Donor event
- Met with six direct reports
- Led the weekly Cabinet meeting
- Phone call with Board president
- Led the Leadership Team meeting
- Worked out of Landels Schools for two days and toured classrooms
- Met with a Board member
- Led a focus group for enrollment priorities

- Participated in the second Leadership Mountain View session

From the Public Information Officer

- Focus groups for enrollment priorities; planning and facilitating
- Meetings with TH, CA on new websites, review and communicating changes to vendor
- Climate survey promotion, data files, content and logistics
- Goal setting meeting with employee
- Social media updates
- Website updates
- School visit- Landels
- Earthquake drill participation
- Attended MVEF key donor event
- State of the Schools materials compilation
- School Messenger app promotion

From the Director of Technology

- Working SchoolMint registration system
- Reviewing and interviewing applicants for vacant Technology Support Technician position
- Resolved 90% of the 523 requests received in the last month

From the Office of Administrative Services

Human Resources

The Human Resources Department received monthly California Teaching Commission credentialing updates at the monthly meeting held at the Santa Clara County Office of Education.

The HR Department is formalizing an employee exit process and employee exit survey for our District employees who leave our District. This week the HR Department held a joint meeting with all District departments to gather each Department's input regarding an employee exit process and survey.

The Human Resources Department continues to work on CBEDS with the Student Services and the Technology Services Departments.

Student Services

With the partnership of the Technology Department, Student Services continues to work on the School Mint Implementation (Student Registration/Enrollment). The department also is working on CBEDS, and chronic absenteeism reports for all schools.

From the Chief Business Officer

Capital Projects

Projects are all progressing. The power to Stevenson will be shutdown Saturday, which means no data to the District. The pile of rubble is gone. Castro new school is taking shape as the K building has received its first coating of stucco. Monta Loma MUR roofing material arrived. The Crittenden track and field is finally "out of the ground" and taking shape. One can clearly see the final location of both.

Fiscal

This week we are working with our independent auditors to perform 2016-2017 final audit.

Food & Nutrition Services (FANS)

Summer 2017-Recognition by Second Harvest Food Bank

Second Harvest presented all staff that worked this past summer with a certificate of recognition. Director Debbie Austin presented to a meeting of peers at the Second Harvest Food Bank on the mobile feeding and what worked and what did not work.

FANS is working with the Mountain View Food Collaborative for holiday feeding and a backpack program for our in need students and their families.

FANS was visited by Dale Hayes and Malissa Marsden, who have the blog, "National School Meals That Rock. They presented a great review of our program, along with several videos.

Last month we began breakfast meal service at Huff and meals are averaging 56 or more per day.

Maintenance, Operations and Transportation

Maintenance continues to address backlogged work orders at all of the school sites.

Mountain View Fire Department will conduct mandated Fire Inspections at Theuerkauf.

Our Fire Alarm contractor has completed required fire alarm and fire device inspections at all of our school sites

The Haz Mat contractor has completed mandated EPA Asbestos Hazard Emergency Response Act (AHERA) triennial inspections at all district sites.

Transportation: Liz Reeves is graduating on Friday 10/20/2017 from the three-week California Department of Education (CDE) School Bus Driver Instructor Course in Sacramento.

General Business/Chief Business Officer

Robert Clark attended the MOT daily start up meeting on Monday to review the updated work

order workflow process. He met with representatives from the Mountain View Education Foundation to review the budget and discuss processes with the new Executive Director. Our insurance carrier conducted exterior inspections of each site this week and will continue to next Tuesday. The new Capital Projects Director Kevin Sanders and Robert Clark continued the transition of capital projects. Also, Kevin and Robert met with Todd Lee from Greystone West to facilitate the transition at the Program Management level. Jim Bakos and Robert met with the principal at Graham to discuss the sound system at the Sports Center. Robert attended the YMCA Breakfast of Champions Awards Ceremony.

From the Offices of Educational Services

Middle School Schedule Task Force had another meeting on Monday, October 16th. At this meeting the team worked to narrow down the list of optional schedules so that more intensive work can be done to find the one that best fits the needs of all of our students. On 11/2, Cathy Baur and Carmen Ghysels will provide an update to the Board on the work done to date, including an overview of current schedules and next steps. Additionally, parents, students, and staff are participating in the Star phase of the ThoughtExchange created to gather information regarding electives and schedules.

This week Cathy Baur observed the emergency drill at Crittenden and walked through classrooms at Landels. She also supported the focus groups on enrollment priorities.

Curriculum, Instruction, and Assessment

This week, Cindy Lundburg has been meeting with elementary principals and observing Response to Instruction programs at sites throughout the district. Tara provided training on the district assessment systems to our new teachers in the district. She visited four sites this week and met with principals to provide support.

State and Federal Programs and Strategic Initiatives

The ELL Coordinator supported the Monta Loma weekly staff development meeting on Wednesday, October 18th, with a focus on academic vocabulary and support of the site's SIOP implementation plan. A targeted presentation and meeting tasks were designed to help teachers identify content vocabulary to support students' learning.

A Long-Term English Learner parent and student outreach planning meeting follow up was conducted. Preparations for a Summer ALL program family meeting was completed. Coordination of school and community engagement facilitator support, goal creation sheets, power vocabulary word ice breaker and CELDT testing score review sheets were prepared. The goal of this trimester check in is to support summer at-risk participants throughout the year with self-advocacy skills, understanding academic performance reports, and creating family goals for student success. Arline Siam, Heidi Smith, Vern Taylor, the teacher and instructional aide from the summer plan meetings will engage with families during the school year.

Coordination of Specific Learner Needs Task Force parent workshop needs underway for December and January (English Learner and Students with Disabilities topics). December 4th and January 10th have been promoted as the workshop dates.

Site visits to Landels and Theuerkauf were conducted on Monday, October 16th and Thursday, October 19th respectively by EL department team members. English learner and SIOP implementation were the focus of walks. Feedback was provided to building principals.

Walmart donation coordination for student supplies was coordinated. Support and facilitation of the enrollment priorities focus groups at Stevenson on October 18th, was provided by department team members.

ELPAC (English Language Proficiency Assessments for California) training was attended on October 17th, in Santa Clara. The training included overview of testing logistics and discussions and learning about new standards for teaching to support new ELPAC assessment demands.

Special Education

The Middle School Co-Teaching Work Group held its first meeting Wednesday afternoon. The goal of this workgroup is to develop an implementation plan for co-teaching that addresses: training, planning time, and the roles of each co-teacher. Also, Wednesday evening, the SELPA 1 Community Advisory Committee held a moderated question and answer session with the panel being comprised of the four directors from each of the districts in our SELPA, Mountain View Los Altos HSD, Palo Alto USD, Los Altos SD, and Mountain View Whisman SD.

Preschool

No updates this week.