

Weekly from Dr. Rudolph,

January 26, 2018

This week I presented two sessions at the Statewide Superintendent's conference. Both of the sessions focused on the Board's approach to communication and community engagement. While both sessions were well attended, our approach to communicating negotiation updates drew the largest crowd, as well as follow-up from other superintendents.

Attached to this email are the notes from the EPTF. I will be giving an update Thursday, but we are really making progress toward finalizing our transition to our new elementary school boundaries.

Also attached is a timeline of the budgeting process.

Upcoming Events

Tuesday, January 30	Stevenson Principals' Coffee, 8:30 a.m. Castro ELAC, 6:00 p.m.
Wednesday, January 31	Graham PTA, 7:00 p.m.
Thursday, February 1	Landels School Site Council, 3:30 p.m.
Friday, February 2	Mistral Cafecito, 8:30 a.m. Game Night in the New Monta Loma MUR, 6:00 p.m.
Saturday, February 3	Board Retreat, Graham Innovation Center, 9:00 a.m. – 3:00 p.m.

The Superintendent's Calendar in Review

- Mid-Year Evaluation Conferences with principals
- Led the weekly Cabinet meeting
- Met with two Board members
- Facilitated the Enrollment Priorities Task Force meeting
- Attended the State Superintendent's Conference

From the Public Information Officer

From the Director of Technology

- Visited the City of Mountain View to look at their setup for the council chambers. This is really useful as we look at what type of setup we want for our new board room.
- Continuing to support SchoolMint open enrollment.
- Presented an update on instructional technology at last Thursday's board meeting.

From the Chief Business Officer

Capital Projects

The Monta Loma MUR opens February 1 for food service, with their first parent event scheduled for Feb 2. The Crittenden Track & Field and Trail are aiming at a February 7 week for completion. Castro new school construction is doing well, and on time for late May/early June. We are gearing up for Mistral work this summer. Bubb, Huff and Landels MUR's are on time, and may be early. Bubb, Huff, Landels and Theuerkauf classroom modernization is starting June 1 and will be very tight. Monta Loma roofing starts June 1 as well. Slater site work is to begin in April with construction set for the fall. The district office moves to temporary housing in June, after Stevenson moves into their new school. Stevenson new construction has been very challenging with PG&E, Comcast, AT&T and 4 prime contractors. The project as a whole is far behind schedule, but the hope is to catch up in the next few months. (Recall: we had Stevenson being completed in June, now it is looking like late July/early August, if we don't make up time.) The Stevenson MUR starts in February, and will run to Nov/Dec.

We are starting "summer moves" meetings at sites. Dotty from Greystone West and I attended staff meetings at Huff and Monta Loma this week to start the process of readying our schools/staff to vacate campuses on June 1 for summer construction.

Fiscal

We continue working on 2nd interim by meeting with department managers, reviewing position control, and updating budgets.

We also continue working on updating the new pay rate for all CSEA members as well as retro pay to July 1, 2017. Both new and retro pay are being processed to be paid at end of January payroll.

Food & Nutrition Services

We were contacted by Stanford to further talks about feeding a Mother and Child Medical Clinic. We are also getting ready for the kitchen opening at Monta Loma on February 1. Summer is coming up and the planning for the Summer Program is under way.

Maintenance Operations and Transportation

Staff continues to stay on top of work orders. Fire inspection reports and District responses have been submitted to the City Fire Department. Now, waiting for the City's response. Working with the elevator inspection company, back flow and fire systems inspections to stay compliant. Transitioning Monta Loma MUR from construction to operations. Met with Liz Reeves, Transportation Supervisor to plan for implementation of the child alert systems on buses by the start of school 2018. Met with a company to sample an area at our middle schools for gum removal. The Graham sports center does not have a functioning sound system so appointments were set up to meet with rep to look at both Crittenden and Graham sports pavilions.

General Business/Chief Business Officer

Conducted a conference call for online credit use by our Preschool parents to pay using a credit card. YMCA and I met to discuss the summer use of facilities during this upcoming summer of construction. Terri Wallace and I are working on a grant from Kaboom! for improvements to the Preschool on Latham over summer 2018. Jon and I toured the City Hall council chambers observing how the City uses technology in the city meetings.

From the Chief Academic Officer

This week Cathy Baur participated in budget meetings for different departments within Educational Services. She also walked through all of the math classes at Crittenden with the District math coach and worked on a History-Social Science update for the Board meeting on February 1. Work was also done to revise the LCAP surveys so that they do not overlap with the District's new climate survey.

Curriculum, Instruction, and Assessment

This week in the Curriculum, Instruction, and Assessment department, the focus was on the RTI handbook, visiting sites, and supporting instructional coaches.

Tara Vikjord and Cindy Lundberg are in the final process of developing the District RTI handbook, making revisions and additions.

Tara visited Crittenden, Graham, Landels, and Huff schools this week.

Cindy continued to work with teachers at Theuerkauf in the area of guided reading.

Tara collaborated with Jessica Peak, Middle School Science coach, to continue planning NGSS implementation at the middle schools and with Colleen Walsh, middle school Literacy coach, to support planning for the ELA department.

State and Federal Programs and Strategic Initiatives

Met with Crittenden principal and assistant principal, Stevenson principal, and Castro principal to discuss and support the following topics: instructional walkthrough feedback to teachers, budget strategies, use of climate survey data, administrative evaluation preparations, 2018-2019 planning and crucial conversations with staff. In addition, the team conducted walkthroughs at Mistral with a focus on SIOP on 1/25.

ELPAC information training presentation was created and disseminated to sites through CELDT coordinators. A CELDT coordinator meeting was held and coordinated by Arline Siam on 1/25/18 to review and participate in mandatory ELPAC training.

CELDT Coordinators and the EL Coordinator will be presenting at all staff meetings about ELPAC between now and February 27th.

Staff Meetings--

1/24--School and community engagement facilitator meeting. The following topics covered: School Linked Services (SLS) client provider overview of services presentation by County of Santa Clara supervising manager--April Kihara. EL newcomer progress and plans updates, Revision of Parent University core advertisement strategies. Parent enrollment updates (SchoolMint). CHAC/behavioral health wait lists reviewed. Action plans for support created.

1/25--CELDT Coordinator Meeting with Arline Siam (see above for details)

1/24--Joint EL and SPED department alternate reclassification process action after review meeting. Next steps defined and agreed upon to support spring reclassification cycle.

Special Education

The Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC) and our Learning Challenges Committee held the annual parent resource fair Tuesday night at Crittenden. Approximately 40 agencies and/or service providers were there. They provide various services to families with special needs children ranging from summer camps, child care, advocacy, therapy, and even dentistry. On another note, the special education monthly department meeting was held Wednesday afternoon. The two topics presented were how to determine appropriate universal supports and designated accommodations for special needs students on the upcoming state testing and Extended School Year or ESY.