

Weekly from Dr. Rudolph

November 17, 2017

The next weekly will come after Thanksgiving. Please have a safe and enjoyable time with your families and friends.

Update on North Bayshore

The environmental commission met this week and reviewed the recommended revisions from City Staff, based on the direction from City Council, to amend the Environmental Impact Report (EIR) to include specific language that addresses our needs. During the meeting, members from the committee expressed their desire to see that the schools that serve the new neighborhoods in that area are in fact neighborhood schools; not choice or charter schools. In the end, the commissioners voted to accept the recommended language changes. This decision represents several months of work to address this concern and work collaboratively with the city to create a strategy for schools in the North Bayshore precise plan. This would not be possible without your leadership and focus on both our current opportunities for growth as well as the district's future needs.

Upcoming Events

Wednesday, Thursday and Friday next week – Schools Closed for Thanksgiving Break

Thursday and Friday next week – District Office Closed for Thanksgiving Break

The Superintendent's Calendar in Review

- Met with seven direct reports
- Held goals setting meeting with direct report
- Led the weekly Cabinet meeting
- Met with PTA presidents
- Met with senior staff to plan for mid-year check-ins with principals
- Phone call with legal counsel
- Met with a Board member
- Attended the MVEF meeting
- Worked out of the Theuerkauf School Office for two days and toured classrooms with the principal and other members of Cabinet
- Participated in the Board meeting
- Attended Leadership Mountain View

From the Director of Technology

- Monthly site technology leader meeting
- Continuing to work with SchoolMint on setting up for 2018-19 enrollment
- Visited Monta Loma to observe teacher who is trying wireless presenting with student Chromebooks

From the Public Information Officer

- Parent U promotion
- School job site signage order
- Web site edits - three meetings for new Castro and Theuerkauf website content and logistics- to launch after Thanksgiving
- Open enrollment promotion and meetings
- Climate survey promotion and survey logistics
- Social media updates
- State of the Schools materials development
- California Dashboard fact sheet and communications materials
- Middle School ThoughtExchange data and insights report

From the Office of the Chief Human Relations Officer

Human Resources

Human Resources is currently working on various California Office of Employment Services regarding District hiring data and statistics.

Additionally, we are planning to digitize all current personnel files into our Central employment system.

We are working on refining the timeline for hiring the Slater Principal as well as hiring process for the Slater staff and with or insurance carrier to complete a file review of all workers compensation claims within our District.

Carmen Ghysels attended the monthly Dannis Woliver and Kelly Education Labor and Employment Law Workshop

Student Services

The Student Services staff is preparing for the District Kindergarten Information Night on November 29 as well as open enrollment for the 2018-2019 school year beginning in January. Staff is also preparing monthly chronic absenteeism reports for the school sites.

From the Chief Business Officer

Fiscal Services

Fiscal Services is working on the 2017-2018 First Interim Report for the December 7 Board meeting. There have been some increases in revenues, such as the assessed valuation, Shoreline funding, and State discretionary one-time funding that have come in higher than the adopted budget in June. Conversely, expenditures will be higher as well since none of the salary increases were part of the June budget adoption.

Food & Nutrition Services

The MV Food Collaborative, Community Services Agency, and Second Harvest Food Bank are working with our Food and Nutrition Services staff to provide a food pantry at Monta Loma for the Beyond the Bell students on Friday, Nov 17. Castro and Crittenden have similar programs in place. Also, we are looking at a process to distribute food stores to families over the December break. Our partnerships with CSA and SHFB are truly benefiting our families.

Maintenance, Operations and Transportation

MOT staff continues to work on outstanding work orders. The District has hired an additional groundskeeper and an additional maintenance worker.

General Business/Chief Business Officer

Jim Bakos, Director of Maintenance, Operations and Transportation, has submitted his resignation with a final day of Nov. 30. We will be working with HR and Dr. Rudolph to formulate a plan going forward.

Jim and I also discussed the process necessary to receive the Prop 39 Energy Efficiency funding from the State now that the plan has been approved by the State.

Robert Clark met with staff and Preschool Director Terri Wallace. We are creating a system to allow our fee-based preschool parents to pay online using the current lunch online payment system EZ School Pay. We plan to finalize and roll out to our families in early January and be ready for the first payments for the February month of preschool attendance.

The PIO and I are working on the updated application for both the Measure B Parcel Tax Oversight Committee (PTOC) and the Bond Oversight Committee (BOC) membership. As soon as they are ready to go, we will advertise in the Voice and in school newsletters. We are looking for 2-4 members for the PTOC, depending on how many of the existing Measure C PTOC plan to return. For the BOC, we are still looking for the member to fill the “member of a bona-fide tax organization” position.

From the Offices of Educational Services

This week the Middle School Schedule Task Force met and dug into the remaining two options – a 7-period day and an 8-period day. The team will meet again on November 20 to review the staffing and fiscal implications of each schedule and the goal is to finalize our recommendation. If needed, the task force will meet again right after the Thanksgiving break.

This week was the second in our 4-part optional math training for elementary teachers. The trainings are taking place after school for 1.5 hours and are focused on the math standards and Eureka Math. The trainings are facilitated by trainers from the Santa Clara County Office of Education.

Cathy Baur and Tara Vikjord worked together to upload the local indicators to the California Dashboard. We also received an embargoed preview of the Dashboard state indicators this week and anticipate that it will be publically released on November 27. There will be a presentation to the Board of Trustees on the District results at the December 7 meeting.

Cathy visited Theuerkauf Elementary school on Thursday.

Curriculum, Instruction, and Assessment

This week, Tara and Cindy visited the RTI programs at Castro, Bubb, Stevenson, and Monta Loma with Board President Gutierrez and Trustee Blakely. Tara and Cindy also hosted a Eureka Math after-school training for elementary teachers. The training was led by Jennifer Cheng from Santa Clara County Office of Education.

Cindy provided support for RTI teachers at Monta Loma with guided reading strategies. Cindy participated in a tutorial on Leveled Literacy Intervention (LLI) to learn more about its components and ways to support sites with the program

Tara participated in a webinar on the 2017-18 CAASPP Accessibility and Accommodations to learn more about the updates made to the supports available to students in the state testing system. Tara continued reviewing and analyzing assessment data and supported principals in planning next steps based on their data.

State and Federal Programs and Strategic Initiatives

EL progress and reclassification meetings were held at Monta Loma, Landels, Graham, Mistral, Crittenden, and Theuerkauf. Time lines, principal roles, alternate reclassification procedures and eligible student lists were reviewed. Additional support provided this week includes:

Landels - Alternate reclassification numbers

Graham - Review of regular and alternative reclassification time lines, procedure and criteria. Eligible student list was reviewed with the assistant principal, Vern Taylor, and the CELDT Coordinator. Heidi and Arline met with the building principal to discuss January SIOP training and SIOP next steps to possibly support LTEL students.

Mistral - Reclassification support provided to the building team. Review of fall reclassification candidates and alternate reclassification process and planning for grade 5 ELD targeted instruction ELD schedules reviewed with a focus on 4th and 5th grade focus.

Parent University follow up planning meetings conducted with Specific Learner Needs Task Force members and school and community engagement facilitators.

Participated in Cabinet team site visit/walk throughs at Theuerkauf. Principal support and feedback coaching was conducted with a focus on how to give feedback to teachers on rigor, use of adopted materials, and student flexible groupings based on data.

Arline Siam attended Annie at Crittenden on Saturday, 11/18.

A School and Community Engagement Facilitator meeting was held at Theuerkauf on November 15. Newcomer online program training was provided for Imagine Learning.

Review of caseload composition was conducted on EL at-risk and LTEL students.

An English Learner Development demonstration lesson was delivered on November 15 by Arline Siam at Monta Loma to support teacher capacity with delivery.

Special Education

The Director of Special Education, Director of Curriculum, and principal Cyndee Nguyen met with Special Education Local Plan Area (SELPA) Director Anna Marie Villalobos, to begin the Performance Indicator Review process as a result of not meeting the state's target of 95% of students with disabilities taking the state tests in 2015-16. We had 93.65% take the English Language Arts assessments and 93.15% take the Math assessments. This process requires us to identify a root cause and implement a plan to meet the target. Our plan is due to the SELPA by the end of January. Preliminarily it appears we did meet the target last year with 95.85% of students with disabilities participating in both English and Math assessments.

Preschool

This week Terri Wallace had a budget meeting to review preschool budgets and income from the fee based program. Terri also did a site walkthrough with Kevin Sanders to review the summer construction plans and playground space.