

Weekly from Dr. Rudolph

September 15, 2017

This week I had a meeting with Samsung. It was a great meeting and there may be an opportunity for our district to collaborate with them with an early grades skills development device; preschool to possibly second grade. Additionally, they offered our students the opportunity to visit a exhibit in San Francisco highlighting the world of the future. As we work through the details I will keep you posted.

This week I completed all goals setting meetings with principals. We reviewed site data, opportunities for growth for the site and what the principal's next steps are.

Here is a link to our new [RTI](#) video. It is a great explanation of the process and how it looks at the elementary sites.

Upcoming Events for Board Members

Monday, September 18	Special Board Meeting, 7:00 – 8:30 p.m.	District Office
Tuesday, September 19	District Advisory Committee, 6:30 p.m. (Ellen is Board rep)	District Office
Thursday, September 21	Regular Board Meeting, 7:00 p.m.	Graham MUR

Upcoming School Events

Tuesday, September 19	Theuerkauf Chess Club, 7:45 a.m. Castro PIQE, 6:00 p.m.
Thursday, September 21	Graham PTA, 8:00 a.m.
Friday, September 22	Graham ELAC, 6:00 p.m. Landels Movie Night

The Superintendent's Calendar in Review

- Met with two direct reports
- Held goals setting conferences with all principals
- Led the weekly Cabinet meeting
- Phone call with Board president
- Met with a representative from Landed
- Met with two Board members
- Met with PTA presidents
- Attended the Teacher of the Year celebration
- Met with MVEA president
- Toured a local private school

From the Public Information Officer

- Completed the RTI promotional video.
- Media interview (photographer at Huff for pictures on district growth story)
- Management of public records request and viewing of materials for middle school math
- Social media updates
- Web site updates
- Parent and staff e-newsletter
- [Construction update ad](#) in the Voice 9/14, online 9/15
- Middle school survey content and data prep preparation
- Time-sensitive parent communication for two schools
- Attendance campaign content, parent letters and timeline
- Special ed parent communication about student records
- Attended MVEF and PTA meetings

From the Director of Technology

- Preparing for department move next week
- Attended technology director meeting at the county office of education
- Resolved 88% of requests received in the last month

From the Chief Business Officer

Capital Projects

Projects are continuing at all the sites to finish the summer work and keep working on the long-term projects.

Fiscal

September is the first month of payroll for 10 month employees. In this month we are processing a large number of new hire, termination, and change of status. We are also be updating our system to reflect new 2017-2018 pay rates for MVEA members.

Food & Nutrition Services

The Second Harvest Food Bank "End of Summer Celebration" on Tuesday gave our District an award in recognition of our dedication and commitment to serving children in need. All summer staff received a certificate of recognition and Debbie was given a special apron and was told that another something special is on the way. They also stated that they wanted the partnership to continue and are willing to work with us on expanding the breakfast program to reach out to more students.

Maintenance, Operations and Transportation

Maintenance continues to address HVAC service calls from the sites. We are concentrating on repairing units at Monta Loma, Theuerkauf, and Castro/Mistral where most of the work orders are being called in from. Monta Loma has two units that still need repair; Theuerkauf has two

units that still need repair; and Castro/Mistral has three units that still need repair. Maintenance expects to have them serviced/repared by the end of this week.

General Business/Chief Business Officer

Participated in the goal-setting meetings with Principals. Conducted goal-setting meeting with Business Department Directors. Weekly construction meetings, and attended the City-District Liaison meeting to discuss construction projects and various city or district projects that impact the other entity.

From the Offices of Educational Services

This week was the second meeting of the Middle School Schedule Task Force. The group began work on schedule options this week. Parents, staff and students will have the opportunity to provide input through Thought Exchange beginning next week. The next meeting is on Monday, September 25.

Cathy Baur and Tara Vikjord participated in goal setting meetings with all of the site principals. Cathy walked through classrooms at Graham with Kim Thompson and attended the Special Education Department meeting.

Curriculum, Instruction, and Assessment

No updates this week.

State and Federal Programs and Strategic Initiatives

CELDT annual testing will begin week of September 25 at middle schools with elementary schools following. Testing will continue through until November 6. The ELPAC field testing window closes September 29 for initial language testing at Stevenson, Crittenden, Theuerkauf, Castro, Bubb, Landels, and Huff. Students in select grade levels were tested per state guidelines. No scores will be given to districts.

Vetting of interpreters for conferences is underway. Currently, the District anticipates a shortage of interpreters in both Spanish and alternative languages. We are working hard to meet the need for Spanish speaking interpreters. Sites will be given guidance as the department works on alternatives to support families.

Parent University event was held on Wednesday, September 13. Record attendance of over 100 participants. The focus was on social emotional supports for students and included Community organization help tables before and after the event.

Specific Learner Needs Task force meeting was held Tuesday, September 12. Goals were created by attendees. Director updates from SPED and EL departments were provided. Continued recruitment necessary due to drops in participation.

Special Education

The 2016-17 Performance Indicator Review Notification was received from the Special Education Division of the California Department of Education (CDE). We met targets in all monitored areas except for our participation rate for students with disabilities (SWDs). CDE looked at data from 2015-16, the latest year data was available. Our participation target each year is 95%; our overall rate was 95.78% in English Language Arts and our overall rate in mathematics was 97%. For SWDs, however, our participation rate in ELA was 94.86% and 94.59% in mathematics. This is attributed to many parents that choose to 'opt out' of having their child take the state tests. We are required to develop and submit an improvement plan to CDE by November 30, 2017.

From the Offices of Administrative Services

Human Resources

The team is working on hiring IAs, substitute teachers, and a new Capital Projects Manager, including scheduling interviews and testing. They are updating all the professional growth for teachers for the first pay warrant of the school year, serving the employees who are on workers' compensation, and monitoring the employee mandated training, which is due by Monday, September 18.

- Working with principals on the new TeachBoost platform
- Attending Middle School Task Force meeting
- Creating the professional development for principals on attendance procedures and discipline
- Recruiting teachers for Peer Assistance Review procedures
- Recruiting for a calendar committee

Student Services

The team continues to register and place students, work on the first month's attendance data, training the site office staff on attendance procedures, collaborating with the PIO on information for September's Attendance Awareness Month communications, and working on the process and forms for all stakeholders for the new SchoolMint registration platform.

- Attended SchoolMint weekly meetings
- Supporting site with parent or student issues
- Planning for the Wellness Task Force
- Transition meetings

Health Services

Finishing the paperwork required for medications and health alerts, as well as planning timelines and implementation of mandated state screenings.

