

Update from Dr. Rudolph

May 24, 2019

Upcoming Events

Monday, May 27	Memorial Day Holiday
Tuesday, May 28	Castro Field Day, 8:00 - 9:30 a.m. Theuerkauf ELAC Potluck, 8:45 - 9:45 a.m. Crittenden Volunteer Appreciation, 7:00 p.m.
Wednesday, May 29	Landelsburg, 9:00 - 2:00 p.m. Stevenson School Site Council, 4:45 p.m. Theuerkauf ELAC, 5:30 p.m. Landels PTA. 6:15 p.m. Graham Grand Finale Band Concert, 7:00 p.m.
Thursday, May 30	Landels 3rd Grade Ohlone Day, 8:00 - 1:00 p.m. Mistral Talent Show, 8:30 a.m. Theuerkauf Cool Cat Assembly, 8:35 a.m. Mistral SSC, 3:15 p.m. Graham SSC, 3:30 p.m. Mistral Incoming Potluck, 5:00 p.m.
Friday, May 31	Theuerkauf Volunteer Appreciation Breakfast, 8:00 a.m. Landels Field Day, 8:30 - 10:10 a.m.

The Superintendent's Calendar in Review

- Met with four direct reports
- Led the weekly Cabinet meeting
- Met with representatives from MVEF
- Phone call with Board president
- Attended the new teacher colloquium and thanked the new teachers for their hard work this year
- Spoke at the Board of Supervisors meeting regarding parcel tax exemptions

From the Director of Technology

- David Harris, Tech TOSA, and Jon Aker visited classrooms at Castro and Mistral.
- Setting up i-ready in preparation for math testing.
- In the last month, we have received 567 support requests and we have resolved 89% of those requests.

From the Public Information Officer

- EL goal progress communications work
- Vendor contract management (3)
- Preschool advertising (full-day, paid program)
- LCAP communications and response posting
- New school websites work (GR, VA, HU)

From the Chief Academic Officer

This week written comments were sent to advisory groups and stakeholders and posted to the District website ahead of schedule. The LCAP will be presented for public hearing at the Board of Trustees meeting on May 30 and then for final approval on June 13. Cathy Baur attended the New Teacher Colloquium on Monday afternoon to celebrate the hard work of the District's year 1 and year 2 teachers. On Thursday, she attended the Assistant Superintendents' meeting at the Santa Clara County Office of Education. Topics of discussion included Universal Design for Learning, Curriculum and Framework updates, and an overview of the potential changes to the LCAP template for the next three year cycle.

Curriculum, Instruction, and Assessment

This week in the Curriculum, Instruction and Assessment department we have supported sites in completing state and district assessments. Tara has been collecting and reviewing District assessment data with principals. Tara hosted a training for 5th - 8th grade math teachers in preparation for the end of year math assessment which is being scheduled at sites through the end of May.

Tara met with three instructional coaches this week to plan for the upcoming year. She continued to work with the middle school administrators to support them with data review and master schedules. Tara and Regina Aguas met with Jon Aker and Karina Gallie to prioritize the data dashboards that will display in the new data warehouse, including academic, attendance, and behavior data. Tara also facilitated the District Advisory Council meeting this week to review and receive feedback on the LCAP.

Federal, State and Strategic Programs

Site Visits

5/22: Mistral--Leadership support with respect to EL Assessment Coordinator staffing for 2019-2020 and community organization coordinated support for volunteer project.

5/23: Monta Loma--Leadership check in and support with ELD scheduling for 2019-2020.

Parent/Community Meetings

5/23: Valdes--Stanford partnership summer math program parent orientation meeting from 6-8pm at the district office. The Valdes program seeks to close achievement gaps in math for English learner students who are two or more years behind grade level in math achievement.

5/28: Evening meeting with Graham ELAC parents about staffing concerns with respect to at-risk and school and community engagement facilitator assignment changes for the 2019-2020 school year.

Other

5/21: Facilitation of Leadership Team meeting presentation/training for site administrators about English Language Development (ELD) instruction state requirements and guidance for school site scheduling and compliance. EL Board Goal 1 check in and training for site administrators with a focus on appropriate site level next steps for supporting and monitoring this cohort. Reveal of the newly created visual for EL Board Goal 1 progress in partnership with Shelly Hausman and Tara Vikjord.

5/23: Attendance at the Santa Clara County Office of Education's Assessment, Accountability and State and Federal Directors network and learning meeting.

Attendance and participation in the Santa Clara County Office of Education's Chronic Absenteeism workshop/training.

5/24: Support to Mistral including teacher coaching on Culturally Responsive classroom practices.

Continued work on SIOP/Pearson training structure and contract for the 2019-2020 school year. Differentiated SIOP training will be offered for teachers to meet the varying needs of certificated staff.

Parent University and DELAC calendar planning.

Special Education

This week the special education staff continued to plan for the summer extended school year program. The director attended a Special Education Community Advisory Committee meeting. Communication went out to parents regarding a change in location for a special education program. This program was going to be at Huff Elementary but due to increased enrollment, the program will now be located at Monta Loma Elementary School.

Preschool

On Monday, Terri Wallace, served as a representative for school district preschools during a Strong Start Advocacy Day on Monday at Capitol Hill along with several other multidisciplinary colleagues. She shared support and concerns to state legislators on budget items and assembly bills that will

impact early education programs, children and their families. She will be interviewing staff for next school year. Demo lessons for teacher candidates begin on Friday. Terri is completing staff evaluations, working on the Annual Report for State Preschool. She is also planning Staff Development for preschool staff for the week of August 12th. Contacting presenters for a refresher training on CA Teaching Pyramid (supporting positive behavior management and social emotional development), CLASS (part of the QRIS system - high quality teacher/child interactions and instructional strategies), ELD and STEM. Enrollment is ongoing for the 2019-20 school year.

From the Chief Human Relations Officer

Carmen Ghysels met with several parents and employees regarding various topics and concerns.

Additionally, She met with various site principals regarding various personnel and student issues.

Mrs. Ghysels also facilitated/attended the following meetings:

- Employee Employer Relations Board with Mountain View Educators Association and the Superintendent
- Student Placement Exemption Committee Meeting
- Chief Business Official Interviews
- Chronic Absenteeism Data Workshop at the Santa Clara County Office of Education
- Student Services and Human Resources weekly department meetings

From the Interim Chief Business Officer

Capital Projects

- Staff is bringing forward a contract with KeyAnalytics to reconcile the Bond Program back to 2012. We are preparing the necessary downloads of data in anticipation of the approval of the contract.
- The District Office buildings are being staged at Crittenden this weekend (May 25-27) and will be set in place next week (May 28-31).
- The Monument Sign Project (all sites) has stopped for a week as the contractor has submitted a Request for Information from our architect. The project will continue next week. Completion is now late June.
- The CBO met with the account team from Keygent Advisors to provide an overview of the fiscal aspects of a potential capital facilities bond measure.

Fiscal

- 2019-20 Budget – The proposed budget documents were prepared for the May 30, 2019 Board Meeting and Public Hearing. The document formerly known as the “User Friendly” Budget has been replaced with an even friendlier Budget Book. After discussing and hearing from the community on May 30, the Board can give direction to staff make adjustments or to carry this budget forward for adoption on June 13, 2019.
- Members from the department participated in the CBO search interview panel.
- The CBO met with LifeTouch (photography) to discuss the current contract and potential of an RFP in the fall for photography services. The last RFP for this service was done in 2012.

Maintenance and Operations

- The M&O Director and Interim CBO met with the Director’s mentor from his participation in Total School Solutions’ maintenance and operations training program. As an outcome of that meeting, will be looking at best practices in safety, staffing and operations.