

Weekly from Dr. Rudolph

April 6, 2018

Have a great Spring Break next week!

Upcoming events

Tuesday, April 17	Monta Loma School Site Council, 4:00 p.m. Castro ELAC, 6:00 p.m.
Wednesday, April 18	Theuerkauf Roll, Walk and Ride to School Stevenson School Site Council, 4:45 p.m. School Safety Town Hall, 6:30 p.m., Graham auditorium
Thursday, April 19	Board Meeting, Graham, 6:00 p.m.
Friday, April 20	Theuerkauf Principal's Coffee, 8:40 a.m. Castro/Mistral Earth Day Celebration Graham Choral Festival, 4:00 p.m.
Saturday, April 21	Graham Choral Festival Crittenden Performs at Choral Festival at Graham, 1:30 p.m.

The Superintendent's Calendar in Review

- Led the weekly Cabinet meeting
- Attended the DELAC meeting at Theuerkauf
- Participated in the Leadership Team meeting
- Met with five direct reports
- Met with Mountain View Educators Association site reps
- Met with a Board member
- Attended the PTA Council meeting
- Met with City staff
- Participated in the Board meeting

From the Public Information Officer

- Multiple public records requests
- School safety town hall communications and promotion
- Review of ThoughtExchange data and presentation creation
- Data analysis, survey and attendance
- Attended Graham open house
- Web site redesign planning
- Summer feeding marketing meeting with Second Harvest Food Bank
- New North Whisman school groundbreaking planning
- Community learning opportunities web platform planning

From the Director of Technology

- Attended the Monta Loma open house
- Completed round 1 of interviews for technology support technician vacancy
- Preparing for the start of testing after the Spring break

From the Chief Business Officer

Capital Projects

The Crittenden Track and Field and Trail has a new estimated completion date of April 13. It moved out a week due to the rain. The lights are scheduled to be operable in early May. PG&E delayed putting the project on their schedule.

Mistral Phase 4 kindergarten modular buildings are at risk for not being ready for the start of school. DSA lost the submitted plans, but we did not know for over a month. Then DSA asked for other documents not normally required for submission. We lost about two months total. Greystone West and Robert to are working to plan a contingency plan, and Robert is meeting with the site principal next week to confirm a plan of action.

The other projects are progressing as planned.

The new school on North Whisman starts construction on April 23, with the groundbreaking ceremony on April 26 at 5:30.

Fiscal

This week, we had a lab training conducted at the County for online purchasing project. Attendees were secretaries, clerks, department managers, and principals. The first phase implementation will happen in May and June. Full implementation is scheduled to be completed in 2018-2019.

As part of 2018-2019 adoption budget, we have setup budget meetings with all sites and departments. During this meeting we will review current year 2017-2018 budget versus actual expenditures and 2018-2019 budget allocations.

Food & Nutrition Services

Last week Food Service was delivered four breakfast carts, paid for by Second Harvest Food Bank. These carts will allow us to serve students that can't reach and pass through the cafeteria line in ten minutes next school year. The cart will also be used this summer to feed students breakfast and lunch. We will look for interns and high school students to help us man the carts this coming summer

This week we passed the CACFP Audit. There are a few things that we need to send the State CDE as a final step. The Auditor was pleased with the quality of food served in the after-school program.

Also, we ordered four additional hot holding carts to enable us to keep the hot supper at the proper temperature. The BTB staff will be able to move the carts easily to where the students will be fed. This purchase is also paid for by Second Harvest Food Bank. Their mission this year is to help facilitate schools in increasing breakfast participation and after school meal improvement.

Maintenance, Operations and Transportation

The contractor is working on the updated MOT office to create a space for the MOT secretary and director. Staff continues to complete work orders, while maintaining in the number of active work orders in the low to mid-twenties.

General Business/Chief Business Officer

Robert Clark met with the Superintendent and all three Business Services Directors for check in meetings. He also met with Greystone West Construction Program Managers to review each project in progress and on the horizon. Met with the Xerox representative to finalize the implementation plan for the new copiers to be installed at all sites. Met with Fiscal Services staff to review the Position Control document for the current year in preparation for next year, looking at each employee and verifying that the Position Control document reflects the reality of staff working in the District.

From the Chief Academic Officer

This week Cathy Baur met with representatives from Rhythm and Moves to discuss programming for the 2018-19 school year. Rhythm and Moves provides Physical Education classes for all students in grades 1-5 two times per week for 50 minutes. Rhythm and Moves teachers are credentialed and during the Physical Education time, MVWSD classroom teachers have time to prepare for their classes.

On Wednesday, April 4, Cathy met with Gay Krause and her team at Foothill College to review their professional development opportunities for the summer and fall.

Also, on Wednesday, April 4, Cathy and Carmen facilitated the Health Wellness Committee meeting. Committee members are in work groups focused on Teacher, Staff, Parent and Student Professional Development on suicide awareness and prevention as well as processes and protocols.

Curriculum, Instruction, and Assessment

This week in the Curriculum, Instruction, and Assessment department, Tara facilitated a meeting with the Professional Development Committee to review results of the teacher survey regarding professional development opportunities for the upcoming year and begin planning a menu of options for staff.

Tara participated in a staff meeting at Landels and provided information and support to the staff regarding our District reading assessment. Tara also facilitated this month's RTI meeting, focused on next steps for data collection, professional development, and collaboration for the upcoming year. She also facilitated the Instructional Coaches meeting in which coaches were able to share and present best practices from the year.

Cindy focused her attention on Summer programs this week, planning and preparing for the different programs that will be available to students this summer.

State and Federal Programs and Strategic Initiatives

Site Visits

4/3: Bubb SIOP lens walkthrough with building principal with an upper grade focus, 3-5. Previous visits conducted were focused on K-2. Consistent implementation of SIOP strategies was observed in all classrooms.

General

4/3: Leadership Team Meeting Reclassification updates were provided to principals

4/5: Graham Middle School RFEP monitoring years 3 & 4 support (new this year) provided by Arline Siam

Federal Program Review: Continued work on uploading documents for Federal Program Review site. Support and oversight provided by Cathy Baur.

Evening Events

4/2: DELAC--EL Master Plan parent handbook draft review #2 by parents/committee members

4/3: Trinity United Methodist Church Santa Clara County homeless programming information night attended by McKinney-Vento liaison, Priscila Bogdanic. 7:30-8:30pm

4/3: 2018 Summer ALL parent meeting follow up planning on April 23rd, final meeting with parents and students.

Special Education

Gary, program coordinators Acantha and Arianna, and two of our school psychologists, Angela Tamada and Rosanna Arce, attended the spring Fagen, Friedman & Fulfroost special education symposium on Friday, March 30. Special education hiring continues with some candidates being interviewed on Saturday, Monday, and Tuesday. We have made great progress, starting with 12 vacancies and down to 3, two special education teachers and one school psychologist.

From the Chief Human Relations Officer

Principal Selection

The Human Resources Department completed three Focus Groups at Theuerkauf, Mistral and Graham School to seek input from these school communities on qualities they would like to see in their future Principals.

Additionally, first round, second round, and third round interviews were completed for these positions. After a strenuous process, final candidates have been chosen for Theuerkauf, Mistral and Graham Schools.

We plan to present these principals, as well as the Principal of Landels School at the April 19, 2018 Board Meeting.

Teacher Hiring

As of Friday, we have 6 elementary teacher openings and 7 middle school openings.

The elementary and middle school principals are working diligently to fill these vacancies.

Several principals attended the Santa Clara County Teacher Fair on March 24th and participated in Saturday interviews on March 31st.

Student Services

Beginning the week of April 16th, Nubia Avina and Carmen Ghysels will be meeting with all principals to continue to review enrollment at each school and confirm staffing.