

**MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT
INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE
("MEASURE G-OVERSIGHT COMMITTEE")**

AGENDA

**Tuesday, June 25, 2013
6:30 P.M.**

**Board Room
750-A San Pierre Way**

- I. CALL TO ORDER AND COMMUNICATIONS 6:30**
A. Roll Call
B. Approval of Agenda
C. Community Comments
NOTE: The committee, in compliance with the Brown Act, is not permitted to take action on non-agendized items.
- II. REVIEW AND DISCUSSION 6:50**
A. Schematic Design Update for Crittenden and Graham Middle Schools
B. Review YTD Financials
C. Interpretation of Bond Language
- III. CONSENT AGENDA 7:50**
A. Minutes of COC Meeting on Tuesday, April 30, 2013
- IV. ITEMS FOR FUTURE AGENDA ITEMS**
- V. FUTURE COC MEETING DATES**
A. 2013-14 Quarterly Meetings
1. September 24, 2013 – Financials
2. November / December, 2013 – Audit
3. March 25, 2014 – Status of Projects
4. June 24, 2014 – Budget
- VI. ADJOURNMENT 8:00**

Members (term/expires)

Juan Aranda (1-yr/Oct 29, 2013)

Charlie Durand (1-yr/Oct 29, 2013)

Phil Palmer – Ex-Officio

Jeremy Burns (2-yr/Oct 29, 2014)–V-Chair

Jessica Gandhi (2-yr/Oct 29, 2014)

Peter Pirnejad (3-yr/Oct 29, 2015)

Greg Coladonato (3-yr/Oct 29, 2015)–Chair

Terese McNamee–Staff

Fiona Walter (3-yr/Oct 29, 2015)–Sec

Dana Doctorow (1-yr/Oct 29, 2013)

Christi Opitz (2-yr/Oct 29, 2014)

CC: Board of Trustees
Craig Goldman, Superintendent
Principals

Mountain View Whisman School District

Agenda Item for Board Meeting of June 20, 2013

Agenda Category:	Review and Action
Agenda Item Title:	Schematic Design Approval for Crittenden and Graham Middle Schools Modernization
Estimated Time:	20 minutes
Person Responsible:	Terese McNamee, Chief Business Officer

Background:

At the June 6, 2013 Board Meeting, District administration and architects presented draft schematic designs for proposed renovation projects at Crittenden and Graham Middle Schools. At a Special Board meeting on June 12, 2013, Board members and members of the public were given an opportunity to ask questions and provide input with respect to those schematic designs. Following Board and public input, schematic designs have been revised and cost estimates have been generated with consideration given to total project costs, including hard and soft costs, logistics and escalation. The revised schematic designs and cost estimates are being presented for Board approval so the architects can move forward with the architectural design phase of the projects.

Crittenden:

Schematic designs for the Crittenden Middle School renovation projects will be presented by the staff from DLM Architects. This project includes construction of an auditorium, classroom renovations and modernizations, reconfiguring of the 2-story classroom building (including acoustical upgrades), modernizing the library, pedestrian safety/parking, physical education facility upgrades (including track, modernized locker rooms), security upgrades, technology and data infrastructure, furniture, fixtures and equipment, outdoor improvements, kitchen upgrades and restroom modernization.

Graham:

Schematic designs for the Graham Middle School renovation projects will be presented by the staff from Artik Art & Architecture. This project includes construction of an auditorium, classroom renovations and modernizations, reconfiguring of the lunch structure to the multi-use room, building a new library, and reconfiguring existing library to administration, pedestrian safety/parking, security upgrades, technology and data infrastructure, furniture, fixtures and equipment, outdoor improvements, kitchen upgrades and restroom modernization.

Timeline:

Construction is expected to begin summer of 2014. Currently, both sites are finalizing site plans and schematic designs. District administration anticipates beginning design development during summer of 2013 and seeking Board approval for phase 1 of design in fall of 2013. There is a clear sequencing of projects to allow for heavy construction during the summers of 2014, 2015 and 2016. The schedule will minimize temporary housing during construction. The attached preliminary schedule provides greater detail for each of the projects.

Key Dates for Community Engagement

June 12	Community meeting to discuss site plans
June 21	Board meeting to approve site plans
August 2013	PTA discussions to review designs
September 12	Community meeting to review designs
September 19	Board meeting to review designs
October 3	Board meeting to approve designs

Fiscal Impact:

These facilities are being funded with proceeds from Measure G General Obligations Bonds. The total budget for both projects is \$50,000,000.

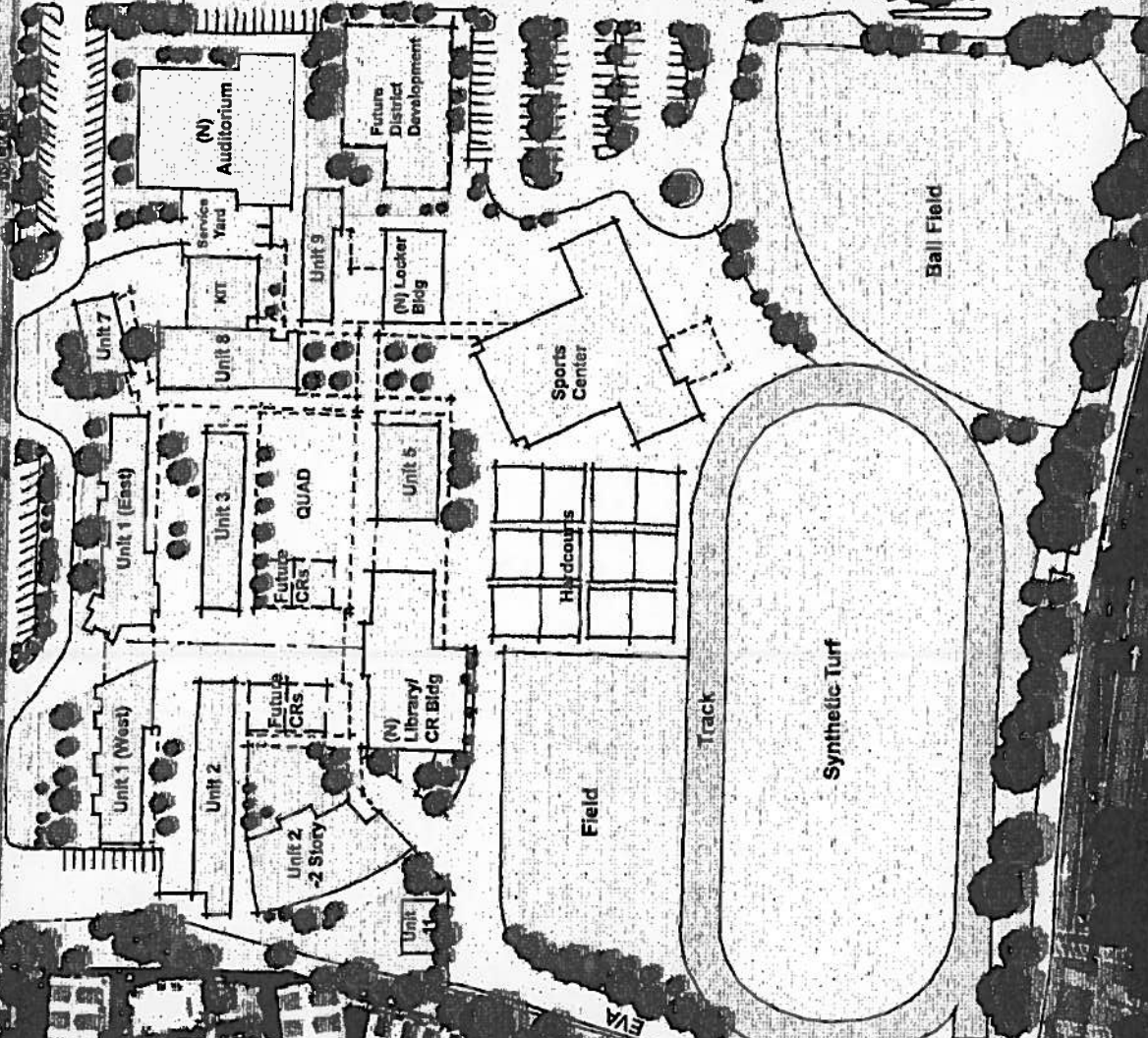
Recommended Action:

That the Board of Trustees approve the schematic designs for Crittenden Middle School and Graham Middle School modernization projects.

Global
Automation

3.1.2015

SITE PLAN
CRITTENDEN MIDDLE SCHOOL
MOUNTAIN VIEW WALSHMAN SCHOOL DISTRICT



Crittenden Pre-Schematic 6-11-13

ID	Task Name	Duration	Start	Finish	Predecessors
1	Reconfigure 2-Story (200 Wing)	307 days	Thu 6/20/13	Fri 8/22/14	
2	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
3	Design Development	80 days	Fri 6/21/13	Thu 10/10/13	2
4	Construction Drawings	30 days	Fri 10/11/13	Thu 11/21/13	3
5	DSA Submittal	1 day	Fri 11/22/13	Fri 11/22/13	4
6	DSA Review	80 days	Mon 11/25/13	Fri 3/14/14	5
7	DSA Back Check	15 days	Mon 3/17/14	Fri 4/4/14	6
8	Bid & Award	30 days	Mon 4/7/14	Fri 5/16/14	7
9	Notice to Proceed	10 days	Mon 5/19/14	Fri 5/30/14	8
10	Construction	60 days	Mon 6/2/14	Fri 8/22/14	9
11	Occupancy	1 day	Fri 8/22/14	Fri 8/22/14	10
12	Modernize Classrooms	308 days	Thu 6/20/13	Mon 8/25/14	
13	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
14	Design Development	70 days	Fri 6/21/13	Thu 9/26/13	13
15	Construction Drawings	40 days	Fri 9/27/13	Thu 11/21/13	14
16	DSA Submittal	1 day	Fri 11/22/13	Fri 11/22/13	15
17	DSA Review	80 days	Mon 11/25/13	Fri 3/14/14	16
18	DSA Back Check	15 days	Mon 3/17/14	Fri 4/4/14	17
19	Bid & Award	30 days	Mon 4/7/14	Fri 5/16/14	18
20	Notice to Proceed	10 days	Mon 5/19/14	Fri 5/30/14	19
21	Construction	60 days	Mon 6/2/14	Fri 8/22/14	20
22	Occupancy	1 day	Mon 8/25/14	Mon 8/25/14	21
23	Modernize Library / Classrooms	402 days	Thu 6/20/13	Fri 11/21/15	
24	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
25	Design Development	80 days	Fri 6/21/13	Thu 10/10/13	24
26	Construction Drawings	40 days	Fri 10/11/13	Thu 12/5/13	25
27	DSA Submittal	1 day	Fri 12/6/13	Fri 12/6/13	26
28	DSA Review	80 days	Mon 12/9/13	Fri 3/28/14	27
29	DSA Back Check	15 days	Mon 3/31/14	Fri 4/18/14	28
30	Bid & Award	30 days	Mon 4/21/14	Fri 5/30/14	29
31	Notice to Proceed	10 days	Mon 6/2/14	Fri 6/13/14	30
32	Construction	140 days	Mon 6/16/14	F 12/26/14	31
33	Occupancy Classrooms	1 day	Fri 8/22/14	Fri 8/22/14	32
34	Occupancy Library	5 days	Mon 12/29/1	Fri 1/2/15	33
35	Re-Purpose Building #9 to Music	307 days	Thu 6/20/13	Fri 8/22/14	
36	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
37	Design Development	70 days	F 6/21/13	Thu 9/26/13	36
38	Co-struction Drawings	40 days	F 9/27/13	Thu 11/21/13	37

External Tasks
 External Milestone
 Deadline

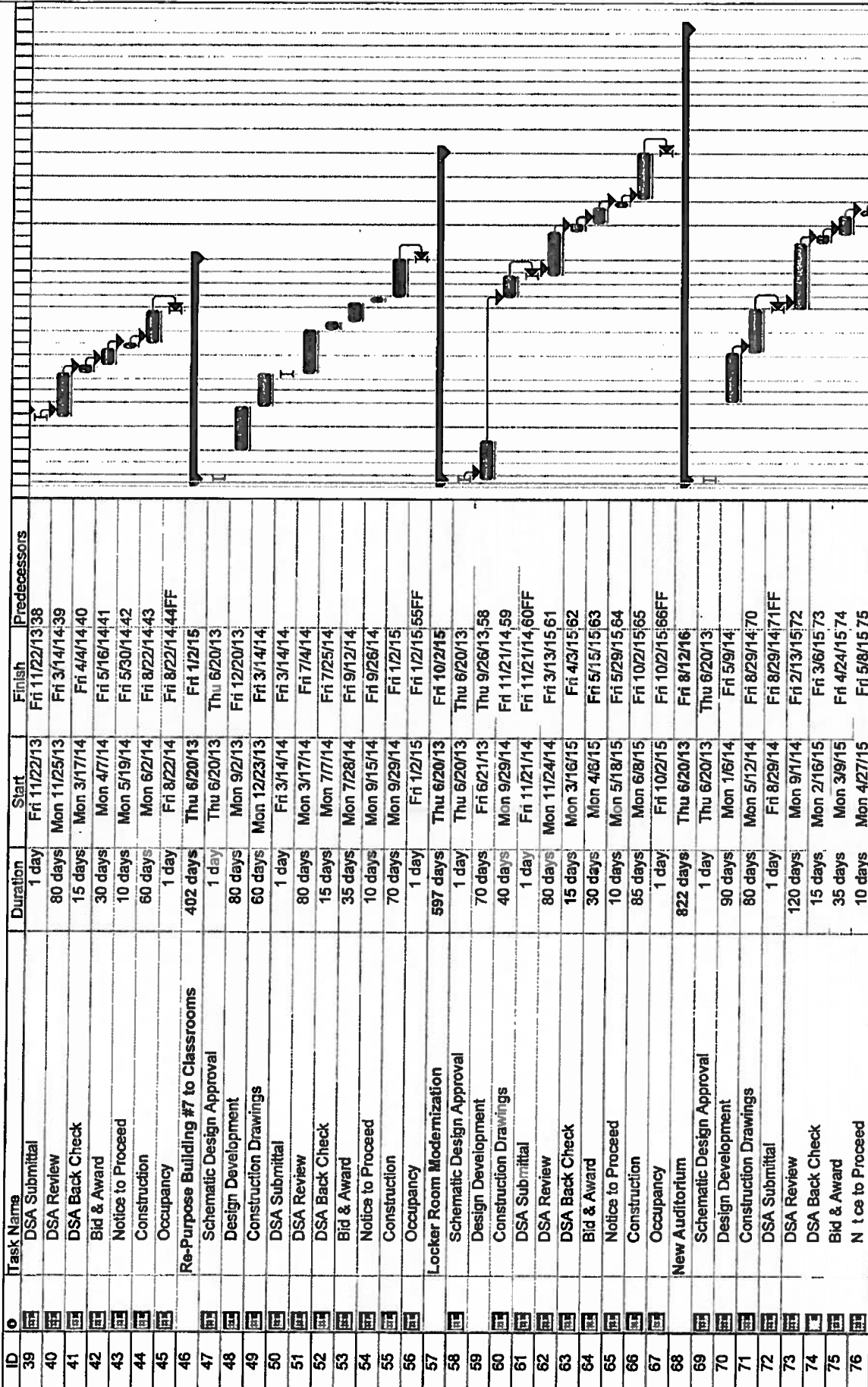
Milestone
 Summary
 Project Summary

Task
 Split
 Progress

Project: Crittenden Prelim 6-11-13
 Date: Tue 6/11/13

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Crittenden Pre-Schematic 6-11-13

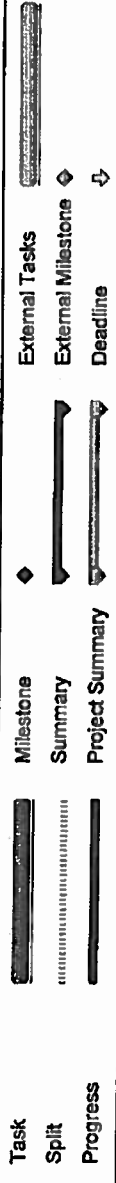


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▬ Summary
▬ Project Summary
◆ External Tasks
◆ External Milestone
↓ Deadline

Project: Crittenden Prelim 6-11-13
 Date: Tue 6/11/13

Crittenden Pre-Schematic 6-11-13

ID	Task Name	Duration	Start	Finish	Predecessors
77	Construction	310 days	Mon 5/11/15	Fri 7/15/16,76	
78	Occupancy	20 days	Mon 7/18/16	Fri 8/12/16,77	
79	Pedestrian Safety	307 days	Thu 6/20/13	Fri 8/22/14	
80	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
81	Design Development	120 days	Fri 6/21/13	Thu 12/5/13,80	
82	Construction Drawings	40 days	Fri 12/6/13	Thu 1/30/14,81	
83	DSA Submittal	1 day	Fri 1/31/14	Fri 1/31/14,82	
84	DSA Review	40 days	Mon 2/3/14	Fri 3/28/14,83	
85	DSA Back Check	15 days	Mon 3/31/14	Fri 4/18/14,84	
86	Bid & Award	30 days	Mon 4/21/14	Fri 5/30/14,85	
87	Notice to Proceed	10 days	Mon 6/2/14	Fri 6/13/14,86	
88	Construction	50 days	Mon 6/16/14	Fri 8/22/14,87	
89	Occupancy	1 day	Fri 8/22/14	Fri 8/22/14,88FF	
90	Sports Center Upgrades	567 days	Thu 6/20/13	Fri 8/21/15	
91	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
92	Design Development	80 days	Mon 1/6/14	Fri 4/25/14	
93	Construction Drawings	40 days	Mon 5/12/14	Fri 7/4/14,92	
94	DSA Submittal	1 day	Fri 8/29/14	Fri 8/29/14,92	
95	DSA Review	80 days	Mon 9/1/14	Fri 12/19/14,94	
96	DSA Back Check	15 days	Mon 2/16/15	Fri 3/6/15,95	
97	Bid & Award	35 days	Mon 3/9/15	Fri 4/24/15,96	
98	Notice to Proceed	10 days	Mon 4/27/15	Fri 5/8/15,97	
99	Submittals & Procurement	20 days	Mon 5/11/15	Fri 6/5/15,98	
100	Construction	55 days	Mon 6/8/15	Fri 8/21/15,99	
101	Occupancy	1 day	Fri 8/21/15	Fri 8/21/15,100FF	
102	Outdoor Improvements	827 days	Thu 6/20/13	Fri 8/19/16	
103	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
104	Design Development	80 days	Mon 1/5/15	Fri 4/24/15	
105	Construction Drawings	40 days	Mon 4/27/15	Fri 6/19/15,104	
106	DSA Submittal	1 day	Mon 6/22/15	Mon 6/22/15,105	
107	DSA Review	80 days	Tue 6/23/15	Mon 10/12/15,106	
108	DSA Back Check	15 days	Tue 10/13/15	Mon 11/2/15,107	
109	Bid & Award	35 days	Mon 1/4/16	Fri 2/19/16,108	
110	Notice to Proceed	10 days	Mon 2/22/16	Fri 3/4/16,109	
111	Construction	55 days	Mon 6/6/16	Fri 8/19/16	
112	Occupancy	1 day	Fri 8/19/16	Fri 8/19/16,111FF	



Project: Crittenden Prelim 6-11-13
 Date: Tue 6/11/13

Task Split Progress

Milestone Summary Project Summary

External Tasks External Milestone Deadline

Crittenden - Pre-Schematic Budget Summary

6/12/13

Program Reserve	\$	750,000
Furniture, Fixtures and Equipment	\$	750,000
Deferred Maintenance Projects	\$	500,000
Technology and Data Infrastructure	\$	500,000
Auditorium	\$	6,464,000
Classrooms to Music	\$	1,297,000
Music to Classrooms (Bid #7)	\$	1,187,000
Reconfigure 2-Story Classroom	\$	998,000
Modernize Library Building	\$	3,147,000
Modernize Classrooms	\$	2,460,000
Pedestrian Safety / Parking	\$	1,000,000
Physical Education Requirements	\$	1,200,000
Security Upgrades	\$	325,000
Outdoor Improvements	\$	1,000,000
Kitchen Upgrades	\$	300,000
Restroom Modernization	\$	650,000
Modernize Locker Rooms	\$	1,867,000
Total Projected Cost	\$	24,395,000

ARTS



CLASSROOM
MODERNIZATION



ADMIN/STAFF



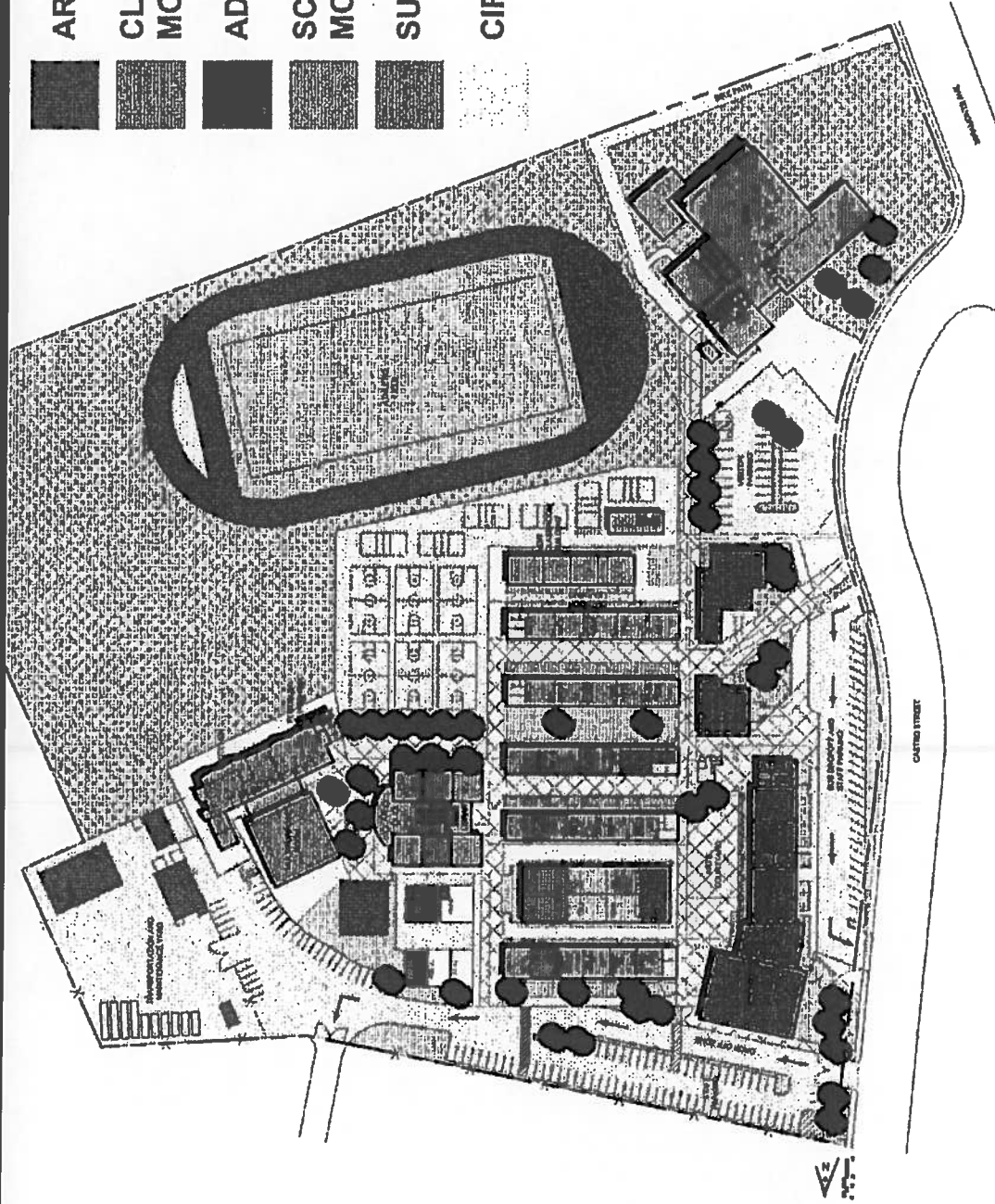
SCIENCE
MODERNIZATION



SUPPORT



CIRCULATION



GRAHAM MIDDLE SCHOOL
 1175 CASTRO STREET, MOUNTAIN VIEW, CA 94040

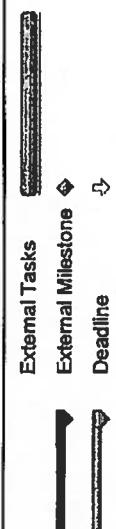
SCENARIO 05R4
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SITE PLAN



Graham Prelim 6-11-13-R1

ID	Task Name	Duration	Start	Finish	Predecessors
1	MUR Repurpose to Music	338 days	Thu 6/20/13	Mon 10/6/14	
2	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
3	Design Development	70 days	Fri 6/21/13	Thu 9/26/13	2
4	Construction Drawings	40 days	Fri 9/27/13	Thu 11/21/13	3
5	DSA Submittal	1 day	Fri 11/22/13	Fri 11/22/13	4
6	DSA Review	80 days	Mon 11/25/13	Fri 3/14/14	5
7	DSA Back Check	15 days	Mon 3/17/14	Fri 4/4/14	6
8	Bid & Award	30 days	Mon 4/7/14	Fri 5/16/14	7
9	Notice to Proceed	10 days	Mon 5/19/14	Fri 5/30/14	8
10	Construction	90 days	Mon 6/2/14	Fri 10/3/14	9
11	Occupancy	1 day	Mon 10/6/14	Mon 10/6/14	10
12	New Library Shell	352 days	Thu 6/20/13	Fri 10/24/14	
13	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
14	Design Development	70 days	Fri 6/21/13	Thu 9/26/13	13
15	Construction Drawings	40 days	Fri 9/27/13	Thu 11/21/13	14
16	DSA Submittal	1 day	Fri 11/22/13	Fri 11/22/13	15
17	DSA Review	80 days	Mon 11/25/13	Fri 3/14/14	16
18	DSA Back Check	15 days	Mon 3/17/14	Fri 4/4/14	17
19	Bid & Award	30 days	Mon 4/7/14	Fri 5/16/14	18
20	Notice to Proceed	10 days	Mon 5/19/14	Fri 5/30/14	19
21	Construct Shell	80 days	Mon 6/2/14	Fri 8/22/14	20
22	Finishes	40 days	Mon 8/25/14	Fri 10/17/14	21
23	Occupancy	5 days	Mon 10/20/14	Fri 10/24/14	22
24	Existing Library to Admin	307 days	Thu 6/20/13	Fri 8/22/14	
25	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
26	Design Development	50 days	Fri 6/21/13	Thu 8/29/13	25
27	Construction Drawings	40 days	Fri 9/27/13	Thu 11/21/13	26
28	DSA Submittal	1 day	Fri 11/22/13	Fri 11/22/13	27
29	DSA Review	80 days	Mon 11/25/13	Fri 3/14/14	28
30	DSA Back Check	15 days	Mon 3/17/14	Fri 4/4/14	29
31	Bid & Award	30 days	Mon 4/7/14	Fri 5/16/14	30
32	Notice to Proceed	10 days	Mon 5/19/14	Fri 5/30/14	31
33	Construction	60 days	Mon 6/2/14	Fri 8/22/14	32
34	Occupancy	1 day	Fri 8/22/14	Fri 8/22/14	33
35	Existing Admin to Staff Support	307 days	Thu 6/20/13	Fri 8/22/14	
36	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
37	Design Development	60 days	Fri 6/21/13	Thu 9/12/13	36
38	Construction Drawings	40 days	Fri 9/13/13	Thu 11/7/13	37



◆ Milestone
▬ Summary
▬ Project Summary
▬ External Tasks
▬ External Milestone
▬ Deadline

Task
 Split
 Progress

Project: Graham Prelim 6-11-13R1
 Date: Wed 6/12/13

Graham Prelim 6-11-13-R1

ID	Task Name	Duration	Start	Finish	Predecessors
39	DSA Submittal	1 day	Thu 11/7/13	Thu 11/7/13	38FF
40	DSA Review	80 days	Fri 11/8/13	Thu 2/27/14	39
41	DSA Back Check	15 days	Fri 2/28/14	Thu 3/20/14	40
42	Bid & Award	30 days	Fri 3/21/14	Thu 5/1/14	41
43	Notice to Proceed	10 days	Fri 5/2/14	Thu 5/15/14	42
44	Construction	55 days	Mon 6/9/14	Fri 8/22/14	43FS+16 days
45	Occupancy	1 day	Fri 8/22/14	Fri 8/22/14	44FF
46	New 4 classroom Building	517 days	Thu 6/20/13	Fri 6/12/15	
47	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
48	Design Development	80 days	Mon 9/2/13	Fri 12/20/13	
49	Construction Drawings	60 days	Mon 12/23/13	Fri 3/14/14	
50	DSA Submittal	1 day	Fri 3/14/14	Fri 3/14/14	
51	DSA Review	80 days	Mon 3/17/14	Fri 7/4/14	
52	DSA Back Check	15 days	Mon 7/7/14	Fri 7/25/14	
53	Bid & Award	35 days	Mon 7/28/14	Fri 9/12/14	52
54	Notice to Proceed	10 days	Mon 9/15/14	Fri 9/26/14	53
55	Construction	180 days	Mon 9/29/14	Fri 6/5/15	54
56	Occupancy	5 days	Mon 6/8/15	Fri 6/12/15	55
57	Modernize Classrooms	307 days	Thu 6/20/13	Fri 8/22/14	
58	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
59	Design Development	80 days	Fri 6/21/13	Thu 10/10/13	58
60	Construction Drawings	40 days	Fri 9/27/13	Thu 11/21/13	
61	DSA Submittal	1 day	Fri 11/22/13	Fri 11/22/13	
62	DSA Review	80 days	Mon 11/25/13	Fri 3/14/14	
63	DSA Back Check	15 days	Mon 3/17/14	Fri 4/4/14	
64	Bid & Award	30 days	Mon 4/7/14	Fri 5/16/14	
65	Notice to Proceed	10 days	Mon 5/19/14	Fri 5/30/14	
66	Construction	60 days	Mon 6/2/14	Fri 8/22/14	
67	Occupancy	1 day	Fri 8/22/14	Fri 8/22/14	66FF
68	Existing Lunch Shelter to MUR	307 days	Thu 6/20/13	Fri 8/22/14	
69	Schematic Design Approval	1 day	Thu 6/20/13	Thu 6/20/13	
70	Design Development	70 days	Fri 6/21/13	Thu 9/26/13	69
71	Construction Drawings	40 days	Fri 9/27/13	Thu 11/21/13	
72	DSA Submittal	1 day	Fri 11/22/13	Fri 11/22/13	
73	DSA Review	80 days	Mon 11/25/13	Fri 3/14/14	
74	DSA Back Check	15 days	Mon 3/17/14	Fri 4/4/14	
75	Bid & Award	30 days	Mon 4/7/14	Fri 5/16/14	
76	Notice to Proceed	10 days	Mon 5/19/14	Fri 5/30/14	

◆ External Tasks
 ◆ External Milestone
 ↕ Deadline

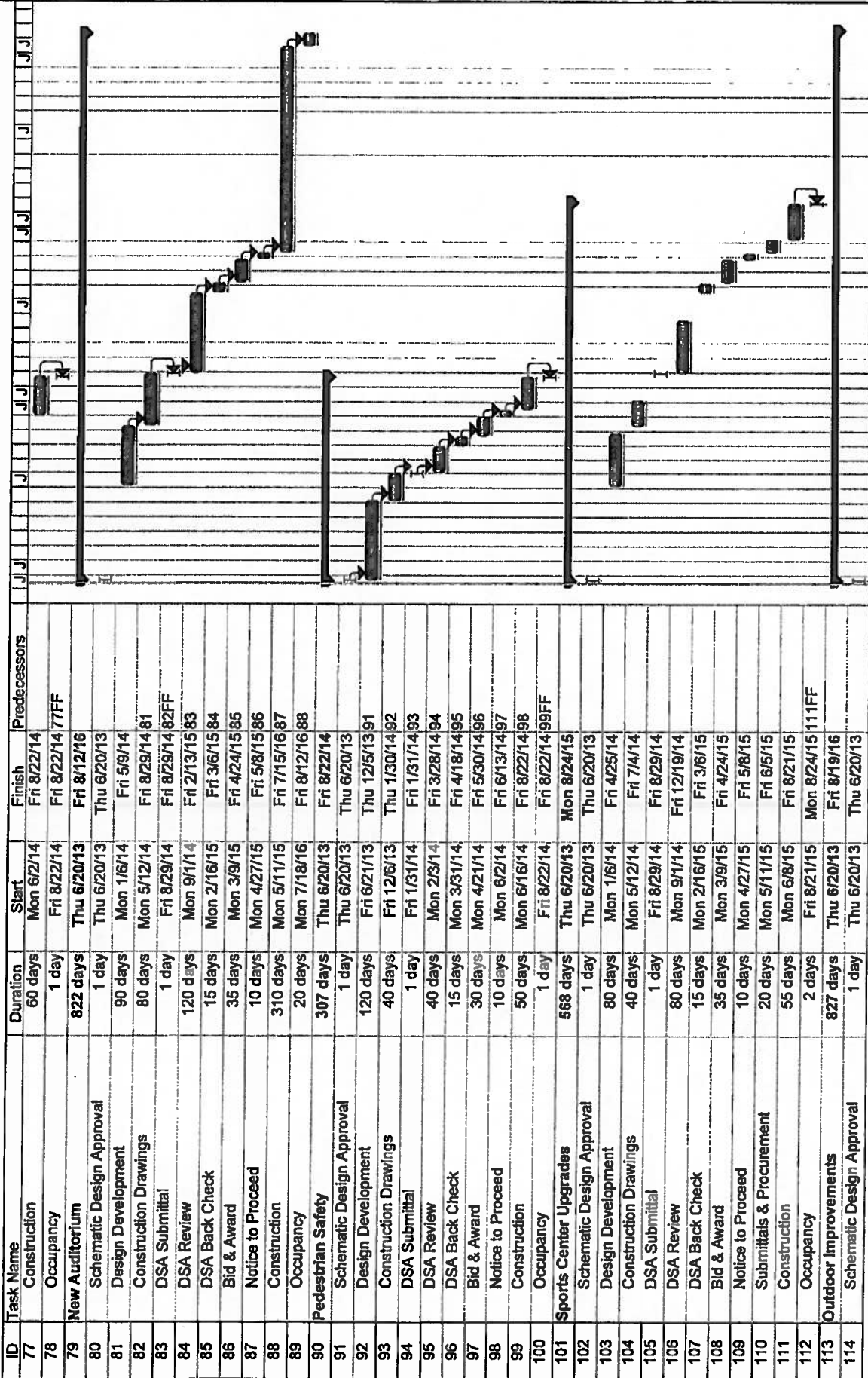
◆ Milestone
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 ◆ Project Summary

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Project: Graham Prelim 6-11-13R1
 Date: Wed 6/12/13

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Graham Prelim 6-11-13-R1



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▬ Deadline

Project: Graham Prelim 6-11-13R1
 Date: Wed 6/12/13

Graham Prelim 6-11-13-R1

ID	Task Name	Duration	Start	Finish	Predecessors
115	Design Development	80 days	Mon 1/5/15	Fri 4/24/15	
116	Construction Drawings	40 days	Mon 4/27/15	Fri 6/19/15	115
117	DSA Submittal	1 day	Mon 6/22/15	Mon 6/22/15	116
118	DSA Review	80 days	Tue 6/23/15	Mon 10/12/15	117
119	DSA Back Check	15 days	Tue 10/13/15	Mon 11/2/15	118
120	Bid & Award	35 days	Mon 1/4/16	Fri 2/19/16	119
121	Notice to Proceed	10 days	Mon 2/22/16	Fri 3/4/16	120
122	Construction	55 days	Mon 6/6/16	Fri 8/19/16	
123	Occupancy	1 day	Fri 8/19/16	Fri 8/19/16	122, FF



Project: Graham Prelim 6-11-13R1
Date: Wed 6/12/13

Task
Split
Progress

Milestone
Summary
Project Summary

External Tasks
External Milestone
Deadline

Graham - Pre-Schematic budget Summary

6/12/13

Program Reserve	\$	750,000
Furniture, Fixtures and Equipment	\$	750,000
Deferred Maintenance Projects	\$	500,000
Technology and Data Infrastructure	\$	500,000
Auditorium	\$	6,545,000
MUR Room to Music	\$	2,288,000
Lunch Structure to MUR	\$	1,116,000
Modernize Classrooms	\$	6,167,000
Pedestrian Safety / Parking	\$	1,000,000
Physical Education Requirements	\$	200,000
Security Upgrades	\$	325,000
Outdoor Improvements	\$	1,000,000
Kitchen Upgrades	\$	300,000
New Library Space	\$	2,195,000
Restroom Modernization	\$	649,000
Total Projected Cost	\$	24,285,000

Projects Identified, currently unfunded:

New Classroom Building	\$	2,084,000
Library to Administration	\$	1,168,000
Administration to Staff Support	\$	614,000

211 FROM 07/01/2012 TO 06/30/2013

Fund : 211 BUILDING G.O. BOND #1

OBJECT CLASSIFICATION	APPROVED BUDGET	CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	ENCUMBERED	UNENCUMBERED BALANCE	%
8660 INTEREST	0.00	45,103.31	45,103.31	100.0	0.00	45,103.31	0
8951 PROCEEDS FR SALE OF BONDS	50,000,000.00	50,000,000.00	50,000,000.00	100.0	0.00	0.00	0
8979 ALL OTHER FINANCING SOURCES	0.00	4,393.78	4,393.78	100.0	0.00	4,393.78	0
TOTAL: 8xxx	50,000,000.00	50,049,497.09	50,049,497.09	100.0	0.00	49,497.09	0
2450 SECRETARIES	0.00	9,947.28	9,947.28	100.0	0.00	9,947.28	0
2911 TRANSLATORS-CLASSIFIED	0.00	48.75	48.75	100.0	0.00	48.75	0
TOTAL: 2xxx	0.00	9,996.03	9,996.03	100.0	0.00	9,996.03	0
3202 PERS - CLASSIFIED	0.00	1,090.89	1,090.89	100.0	0.00	1,090.89	0
3312 OASDI-CLASSIFIED	0.00	618.13	618.13	100.0	0.00	618.13	0
3322 MEDICARE-CLASSIFIED	0.00	144.56	144.56	100.0	0.00	144.56	0
3402 HEALTH & WELFARE-CLASSIFIED	0.00	5,008.58	5,008.58	100.0	0.00	5,008.58	0
3502 STATE UNEMPLOYMENT-CLASSIFIED	0.00	109.67	109.67	100.0	0.00	109.67	0
3602 WORKERS COMP-CLASSIFIED	0.00	185.47	185.47	100.0	0.00	185.47	0
3802 PERS REDUCTION -CLASSIFIED	0.00	153.16	153.16	100.0	0.00	153.16	0
TOTAL: 3xxx	0.00	7,310.46	7,310.46	100.0	0.00	7,310.46	0
4310 CLASSROOM/OFFICE SUPPLIES	0.00	95.20	95.20	100.0	0.00	95.20	0
TOTAL: 4xxx	0.00	95.20	95.20	100.0	0.00	95.20	0
5764 INTERFUND-POSTAGE	0.00	832.60	832.60	100.0	0.00	832.60	0
5830 CONTRACTED SERVICES	6,000,000.00	7,157.28	7,157.28	100.0	8,340.00	5,984,502.72	99.7
5845 LEGAL EXPENSE	0.00	1,750.00	1,750.00	100.0	0.00	1,750.00	0
5910 POSTAGE	0.00	9.75	9.75	100.0	0.00	9.75	0
TOTAL: 5xxx	6,000,000.00	9,749.63	9,749.63	100.0	8,340.00	5,981,910.37	99.6
TOTAL: 1xxx - 5xxx	6,000,000.00	27,151.32	27,151.32	.4	8,340.00	5,964,508.68	99.4
6115 ARCHITECTS/ENGINEERS-SITES	0.00	0.00	0.00	0	12,700.00	12,700.00	0
6215 ARCHITECTS/ENGINEERS-BLDG	0.00	84,976.81	84,976.81	100.0	2,907,523.19	2,992,500.00	0
6227 CONSTRUCTION MANAGEMENT FEES	0.00	140,000.00	140,000.00	100.0	1,110,000.00	1,250,000.00	0
6410 EQUIPMENT	0.00	54,890.00	54,890.00	100.0	54,890.00	109,780.00	0
TOTAL: 6xxx	0.00	279,866.81	279,866.81	100.0	4,085,113.19	4,364,980.00	0
TOTAL: 1xxx - 6xxx	6,000,000.00	307,018.13	307,018.13	5.1	4,093,453.19	1,599,528.68	26.6

Mountain View Whisman School District
Independent Citizens' Oversight Committee
("Measure G Oversight Committee")

April 30, 2013

In Attendance: Juan Aranda, Jeremy Burns, Greg Coladonato, Dana Doctorow, Charlie Durand, Jessica Gandhi, Christie Opitz, Fiona Walter, Phil Palmer (MVWSD Trustee, Ex-Officio)
Terese McNamee (CBO).

Absent: Peter Pirnejad.

Public: Ellen Wheeler, MVSWD Board President.

Meeting was called to order at 6:34 pm by Greg Coladonato, Chair.

- I. Call to Order & Communications
 - A. Roll Call as above.
 - B. Approval of Agenda – MSC* (Aranda/Doctorow) – Unanimously voted to approve the agenda as presented.
 - C. Community Comments – None.

- II. Review and Discussion
 - A. Project List & Initial Cost Summary
 - a. Reviewed project list as presented to the board and approved March 21, 2013. Back up materials provided in soft copy and at the meeting.
 - b. Broad "buckets" shown in documentation will serve as common language across bond projects. Greater detail will be provided as design develops and expenses are incurred. Auditors will also be checking for proper procedures and expenditures as related to the bond funds.
 - c. Discussion regarding specific confirmation of hazard eradication as outlined in the needs assessment. This confirmation lies with the architect and not with this oversight committee. This body should absolutely look for confirmation from the architect that known hazards and any newly addressed hazards were handled appropriately (item (ii) page B-1). Committee does not need to dive into the Conditions and Needs analysis on a line-by-line basis to confirm these items.
 - B. Update – Architects are meeting with site principals, community members, site staff to develop schematic designs. Final design recommendations are coming in September/October.

*MSC = Motion Seconded and Carried.

III. Review and Action

- A. Amended Bylaws – Discussion regarding the 1-year, 2-year, and 3-year term limits as outlined in the amended bylaws. It was determined that the following term limits would be assigned:
 - a. Greg 3, Fiona 3, Peter 3 (in absentia), Christi 2, Jessica 2, Jeremy 2, Charlie 1, Juan 1, and Dana 1.
- B. Review of Potential Auditors
 - a. Staff outlined evaluation of three auditing firms as potentials to work with this body. Pricing is best if the auditor does the full district and not just the bond audit. Recommendation from staff is Chavan & Associates, LLP (current auditor for MVWSD). Committee expressed some concern regarding having the same auditor do both the district books and the oversight committee books. The discussion highlighted that auditors should be changed on a cycle to maintain a clear arms length oversight of the financials. Committee recommended the auditor's references including members of other oversight committees and not just recommendations from other districts (this will be considered in future cycles). Recommendation from group is for staff to bring Chavan & Associates to the board as the recommendation.

IV. Consent Agenda

- A. Minutes of COC Meeting on January 29, 2013 – MSC (Gandhi/Walter) – approved unanimously.

V. Items for Future Agendas

- A. June – Interpretation of Bond Language based on feedback from Bond Counsel (David Casanocha). Discussion to highlight if there are compliance issues with bond language if items identified in the bond language are ultimately not implemented.
- B. Needs assessment info for Crittenden and Graham (to better assess that needs are properly met).
http://mvwsd.org/images/Master_Plan/needs_analysiswa.pdf
- C. Request that the COC member folders be placed into three hole punched (side) binders instead of the two hole punched (top) current versions.

VI. Future COC Meeting Dates

- A. Tuesday, June 25, 2013
- B. Tuesday, September 24, 2013

VII. Adjourned – 8:16 pm.

Respectfully submitted,
Fiona Walter,
COC Secretary

*MSC = Motion Seconded and Carried.