

**MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT  
INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE  
("MEASURE G-OVERSIGHT COMMITTEE")**

**AGENDA**

**Tuesday, April 30, 2013  
6:30 P.M.**

**Board Room  
750-A San Pierre Way**

- |  |             |
|--|-------------|
| <b>I. CALL TO ORDER AND COMMUNICATIONS</b>   | <b>6:30</b> |
| A. Roll Call   |             |
| B. Approval of Agenda  |             |
| C. Community Comments  |             |
| NOTE: The committee, in compliance with the Brown Act, is not permitted to take action on non-agendized items. |             |
| <b>II. REVIEW AND DISCUSSION</b>   | <b>6:50</b> |
| A. Project List  |             |
| B. Initial Cost Summary  |             |
| C. Preliminary Schedule  |             |
| <b>III. REVIEW AND ACTION</b>  | <b>7:40</b> |
| A. Amended Bylaws - 1-year, 2-year, and 3-year terms   |             |
| B. Review of Potential Auditors  |             |
| <b>IV. CONSENT AGENDA</b>  | <b>7:50</b> |
| A. Minutes of COC Meeting on January 29, 2013  |             |
| <b>V. ITEMS FOR FUTURE AGENDA ITEMS</b>  |             |
| <b>VI. FUTURE COC MEETING DATES</b>  |             |
| A. Tuesday, June 25, 2013  |             |
| <b>VII. ADJOURNMENT</b>  | <b>8:00</b> |

**Members**

Juan Aranda	Charlie Durand	Phil Palmer – Ex-Officio
Jeremy Burns – Vice-Chair	Jessica Gandhi	Peter Pirnejad
Greg Coladonato – Chair	Christi Opitz	Fiona Walter – Secretary
Dana Doctorow		

CC: Board of Trustees  
Craig Goldman, Superintendent  
Principals

MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT

**BOARD OF TRUSTEES  
REGULAR MEETING**  
750-A San Pierre Way  
Mountain View, CA 94043  
6:00 p.m.

March 21, 2013

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Ms. Wheeler at 6:00 p.m.

*Pledge*

The Pledge of Allegiance was led by Ms. Wheeler.

*Roll Call*

Present: Mr. Chiang, Mr. Lambert, Mr. Nelson, Ms. Wheeler  
Absent: Mr. Palmer

*Approval of Agenda*

A motion was made by Mr. Chiang and seconded by Mr. Nelson to approve the agenda as presented.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Mr. Palmer, Ms. Wheeler  
Noes:

**OPPORTUNITY FOR  
MEMBERS OF THE  
PUBLIC TO ADDRESS  
THE BOARD  
CONCERNING ITEMS  
ON THE CLOSED  
SESSION AGENDA**

No member of the public wished to address the Board.

**ADJOURN TO CLOSED**

The meeting was adjourned to Closed Session at 6:01 p.m.

**SESSION:** *Public  
Employee Performance  
Evaluation:  
Superintendent; Public  
Employee  
Discipline/Dismissal/Release;  
Conference with  
Real Property  
Negotiators (1701 Rock  
Street)*

**RECONVENE OPEN  
SESSION**

The meeting was reconvened at 6:46 pm.

Because the meeting was reconvened earlier than the 7:00 p.m. start time, some agenda items were taken out of order. Minutes are in agenda item order.

*Closed Session Report*

Ms. Wheeler reported that no action was taken in Closed Session.

**COMMUNICATIONS**

*Employee Organizations*

Donna Campbell, President of the Mountain View Educators Association, did not wish to address the Board.

No member of the California School Employees Association was present to address the Board.

*Legislation*

Ms. Wheeler noted that AB 1338 (Buchanan) has been introduced and would mandate training on child abuse. AB 375 has been introduced, (also Buchanan), which would shorten time to dismiss bad teachers.

*Community Comments*

The following members of the public addressed the Board: Greg Colodonato regarding support for elementary GATE conference.

**REVIEW AND DISCUSSION**

*Videotaping and Live Streaming of Board Meetings*

The Board reviewed the videotaping and live streaming of two Measure G input sessions and determined that

**REVIEW AND ACTION**

*Memorandum of Understanding with German International School of Silicon Valley*

A motion was made by Ms. Wheeler and seconded by Mr. Lambert to approve the Memorandum of Understanding including the categorical exemption from CEQA for the German International School of Silicon Valley.

A motion was made by Ms. Wheeler and was seconded by Mr. Lambert to stop discussion on this item and call for the vote on the previous motion.

Ayes: Mr. Chiang, Mr. Lambert, Ms. Wheeler  
Absent: Mr. Palmer  
Abstain: Mr. Nelson

Ayes: Mr. Chiang, Mr. Lambert, Ms. Wheeler  
Noes: Mr. Nelson  
Absent: Mr. Palmer

*Measure G Project Priority List*

The following members of the community addressed the Board:

- Geoff Chang, regarding expressing satisfaction for the community outreach program and to ask the Board to vote in favor of moving ahead with project priority list
- Ysely Baluyof, regarding trying to convince to build a soccer field at Crittenden Middle School like at Graham
- Samantha Ruzon, regarding support projects for Crittenden
- Christina Vasquez, regarding supporting the project priority list for Crittenden Middle School
- Harriett Applegarth, regarding why we need a track

- Kim Thompson
- Paytan Millet
- Grace Nuckolls
- Jimmy Levi
- Neha Nayak
- Reku Helms
- Shawn Sheng
- Kyle Neubarth
- Steve Sherman, regarding are Crittenden science labs being ignored under the guise of STEM
- Greg Colodonato, regarding surprised at merged list presented, rather than two site specific lists
- Lesley Ruzon, need auditorium for the middle schools and elementary schools as well
- Robert Weaver, regarding disproportionate dispensing of bond funds
- Donna Campbell, addition to reserves
- Jim Pollart, regarding Measure G
- 

A motion was made by Ms. Wheeler and seconded by Mr. Chiang to approve the Projects List for both Crittenden and Graham Middle Schools.

A motion was made by Mr. Nelson to divide the motion into 13 subparts to vote on each item separately. The motion died for lack of a second.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Ms. Wheeler

Noes:

Absent: Mr. Palmer

Abstain. Mr. Nelson

*Revisions to Community Health Awareness Council Founding Documents*

A motion was made by Mr. Nelson and seconded by Mr. Lambert to approve the Confirmation of Agreement Relating to Joint Powers Agreement for the Community Health Awareness Council.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Ms. Wheeler

Noes:

Absent: Mr. Palmer

*Representative to the City of Mountain View Youth Services Committee*

A motion was made by Mr. Nelson and seconded by Mr. Chiang to select Ms. Wheeler to be the District's representative to attend the City of Mountain View Youth Services Committee meetings on a regular basis.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Ms. Wheeler

Noes:

Absent: Mr. Palmer

*Superintendent's Contract*

A motion was made by Mr. Lambert and seconded by Mr. Chiang to approve the Agreement for Employment of the Superintendent as presented.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Ms. Wheeler

Noes:

Absent: Mr. Palmer

## CONSENT AGENDA

*Personnel Report;  
Minutes for February 8  
and 28, 2103;  
Contracts; Resolution  
No. 1508.3/13, Change  
of Date of School  
Holiday; Graham Book  
Discard; Gifts*

A motion was made by Mr. Nelson and seconded by Mr. Chiang to approve all items on the Consent Calendar with the exception of Item B., Minutes.

Mr. Nelson asked to amend the Minutes for February 28, 2013 to include more specific topics on speakers who addressed the Board. The Item was tabled until more information was provided.

A motion was made by Mr. Nelson and seconded by Mr. Lambert to approve Item B., Minutes for February 7 and 28, 2013 as presented.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Ms. Wheeler

Noes:

Absent: Mr. Palmer

A motion was made by Mr. Lambert and seconded by Mr. Nelson to approve the revised Personnel Report and revised Contracts list.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Ms. Wheeler

Noes:

Absent: Mr. Palmer

The approved **Personnel Items** were as follows:

### **Correction to Change of Status**

Marco Arce, FROM Teacher, Crittenden Middle School, Temporary TO Teacher, Crittenden Middle School, Probationary 1, effective August 3, 2012.

Jenny Lee, FROM Teacher, Graham Middle School, Temporary, TO Teacher, Graham Middle School, Probationary 1, effective August 14, 2012.

### **Request for Leave of Absence**

Allison Aratow, Teacher, Graham Middle School, requests a Pregnancy Related Leave of Absence from August 13, 2013 through August 23, 2013. The administration recommends that this leave be approved.

### **New Hires**

Claribel Luna, Special Education Instructional Assistant, Monta Loma School, 0.625 FTE, effective March 11, 2013.

Valentino Ramirez, Special Education Instructional Assistant, Landels School, 0.625 FTE, effective March 11, 2013.

The following **Gifts** were accepted, with thanks:

- \$100.10, donated by Catherine Etheridge;
- Saxophone, donated by Stephen Carney;
- Library books, donated by Miranda Bross Family;

- Trumpet, donated by an anonymous donor

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Mr. Palmer, Ms. Wheeler  
Noes:

## COMMUNICATIONS

### Board and Superintendent Updates

#### *Mr. Chiang:*

1. Visited Summit Charter School Campus Denali at Lawrence and Central Expressway and discovered that he knew the principal.

#### *Mr. Nelson:*

1. Attended the Monta Loma PTA meeting.
2. Attended the Parks and Recreation Commission meeting to encourage people to provide input on use of bond funds.
3. Attended Landels School PTA meeting.
3. Attended Stevenson School Foundation meeting.
3. Met with Superintendent Goldman.
4. Attended Great Streets Rengstorff Park Bike Tour with two city council members.
5. Represented the District at two Community Health Awareness Council Board meetings.
7. Met with Mayor Inks at his outreach coffee.
8. Met with a former school Board member twice.
9. Attended League of Women Voters "Meet Your Elected Officials" event.
10. Attended Graham's choral music program at Foothill Covenant Church (as parent).
11. Ran Category Judging at the county science fair, Synopsys Championship (as a director).

#### *Mr. Lambert:*

1. Attended a Bullis Charter School Board meeting as an observer for the League of Women Voters.
2. Attended a DAC meeting where members said that they felt very comfortable in the amount of public outreach for bond.

#### *Ms. Wheeler:*

1. Attended the annual Joint Venture Silicon Valley Economic Forecast.
2. Visited three schools on three separate days in Santa Clara County as part of the Hoffman Awards visitation team validation process, and wrote a report on one school for the committee.
3. Attended the District's parent and community input sessions on bond expenditure use at Graham, the community input session at Crittenden, and viewed the video of the parent input session held at Crittenden.
4. Attended the monthly meeting of Challenge Team.
5. Attended part of this year's "education day" of Leadership Mountain View.
6. Met with Trustee Chiang two times.
7. Met with Mountain View-Los Altos Union High School District Trustee Joe Mitchner.
8. Met with former MVWSD Trustee Fiona Walter.
9. Met with Mr. Goldman once a week per board president norms.
10. Met with Joshua Barousse of State Senator Jerry Hill's office.

11. Participated in a Town Hall panel hosted by Assemblymember Rich Gordon.
12. Participated in the annual La Raza Roundtable discussion on issues related to youth in Santa Clara County.
13. Attended a PPIC forum featuring Tani Cantil-Sakauye, the Chief Justice of the California Supreme Court.
14. Attended the monthly meeting of the Santa Clara County School Boards Association, including the pre-meeting convening of the Hoffman Awards committee where the committee finalized the list of this year's winners.
15. Attended the annual luncheon of Sixth District PTA featuring lunch speaker Mary Perry, formerly of EdSource.
16. Attended a meeting of the Youth Commission of Mountain View.
17. Attended the annual Kids in Common symposium, attending a workshop led by Children Now's Ted Lempert and hearing the lunch speaker, Dr. Nadine Burke Harris explain how personal trauma affects children's brains and their ability to learn.
18. Attended Assemblymember Rich Gordon's education committee meeting.
19. Attended the biannual "Meet Your Local Elected Officials" gathering hosted by League of Women Voters of Los Altos/Mountain View and spoke briefly to describe the District to the assemblage.
20. Attended the planning meeting for the annual Champions for Youth breakfast.
21. Attended a convening of arts organizations at the Santa Clara County Office of Education.
22. Attended the monthly PTA Council meeting.
23. Attended a Silicon Valley Community Foundation forum on civil rights and algebra.
24. Attended the Mountain View Educational Foundation Gala.
25. Attended a GATE forum at Landels.
26. Attended the March Challenge Team meeting.
27. Attended the annual Legislative Brunch of Santa Clara County School Boards Association, which featured EdSource's John Fensterwald interviewing local state and federal legislators about education-related issues.
28. Met with Julie Cates of ALearn.
29. Attended the swearing in of Santa Clara County Supervisor Joe Simitian and his screening of a documentary titled "Waiting Room" about patients and staff in a low income hospital.
30. Met with the board presidents of our immediate neighboring school districts - Los Altos School District and Mountain View-Los Altos Union High School District.
31. Attended the annual Legislation Day of League of Women Voters of California, meeting with State Assemblymember Joan Buchanan, a Legislative Analyst Office education researcher, and Rick Simpson who is the expert education staff person for Speaker John Perez.
32. Read and recommend *Lean In* by Facebook COO Sheryl Sandberg.

**Mrs. McNamee:**

1. Had a meeting for summer school planning, which will include free meals for children under age 18.
2. Reported that new employees will now enroll for health benefits electronically.
3. Will be bringing a demographic study update to the Board within the next few months.

*Ms. Robinson:*

1. Is working on staffing for next year.
2. Said that the District will be participating in the County Office of Education job fair on Saturday.

*Mrs. Baur:*

1. Is working on the Common Core transition.
2. Has been working on identifying students for summer school.

*Mrs. Rodgers:*

1. Is working on second round of reclassification.
2. Reported that the last make up day for systematic ELD had been held.
3. Said that the District had sent a team to a conference at the County Office of Education regarding ELD standards and alignment to common core.
4. Reported that Ms. Wheeler and Mr. Lambert would be attending the District English Language Advisory Committee on Monday.

*Mrs. Lilga:*

1. Reported that there are at least 12 bills working their way through the legislature related to school safety.

*Mr. Goldman:*

1. Attended the Chamber of Commerce Athena Award Luncheon where Betsy Nikolchev was honored as the award winner this year.
2. Accompanied Geoff Chang to Stanford Design School today.
3. Said that he would be attending the memorial service for retired teacher Nancy Napoli tomorrow.

**CLOSING COMMENTS** Mr. Chiang said that it was very nice to have students in attendance at tonight's Board meeting.

**ITEMS FOR FUTURE AGENDAS** Mr. Chiang said that he would like to use annual survey data from stakeholders to guide Board decisions.

**FUTURE BOARD MEETING DATES**  
March 30, 2103 – Board Retreat  
April 4 and 8, 2013  
May 2 and 16, 2013  
June 6 and 20, 2013

**ADJOURNMENT**  
The meeting was adjourned at 9:42 p.m.

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Clerk of the Board



*Mountain View Whisman School District*

**Agenda Item for Board Meeting of March 21, 2013**

**Agenda Category:** Review and Action  
**Agenda Item Title:** Measure G Project Priority List  
**Estimated Time:** 60 minutes  
**Person Responsible:** Terese McNamee, Chief Business Officer

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**Background:**

On January 24, 2013, the Board reviewed the Student Facilities Improvement Plan (SFIP) and discussed next steps, including prioritizing projects, community engagement, planning and a preliminary schedule. The Board also provided feedback on the community engagement process and encouraged staff to provide multiple opportunities for all community stakeholders to provide input on the priorities for Measure G.

Since that time, the planning team developed a series of meetings (see attached schedule) to discuss stakeholder's concerns and develop a prioritized project list. To promote interest in the process, District staff distributed flyers, published in the Mountain View *Voice* and school newsletters, posted on the MVWSD web site, sent autodialer messages to all District parents, and attended various community engagement meetings. In addition, for those who wanted to provide additional feedback or were unable to attend one of the meetings, an online survey was also made available on the District web site. From this outreach, we reached thousands of District community members, parents, students, staff and trustees and had over 1,000 participants in our meetings and surveys. The results were summarized during a Board study session on February 28, 2013. The summary highlighted a general consensus on projects for both middle school campuses.

The attached Project List summarizes the findings from all of the stakeholder groups and categorizes issues into broad topics. Detailed items are included in the narrative and will be the basis for the Design Phase of the project. Once the Project List is approved, District staff anticipates creating design teams to work on the project list and to provide input and feedback on schematic design. The design teams will be a diverse group, including staff and community members, who will work with the architectural teams to further define the programming and provide feedback on schematic designs. Based on current scheduling, District staff, architects and program managers expect to present schematic designs to the Board for approval in August 2013.

**Fiscal Implication:**

Phase I includes the Project Lists as outlined in the attached schedule. The preliminary construction cost estimates, including hard costs, soft costs, contingencies and program reserves, are approximately \$25,000,000 per site with hard costs accounting for roughly \$19 million in costs. The proposed Project Lists are anticipated to remain within these estimates, with final adjustments made as necessary.

**Recommended Action:**

The Board approve the Project Lists for both Crittenden and Graham Middle Schools.

## Project Summary

### Technology and Data Infrastructure

New fiber optic and station cabling, wireless access points throughout campus, access points for CC cameras, budget for equipment such as servers, routers, switches etc., sound reinforcement system in classrooms, cabling for flat panel display with control panel for multiple sources, (Ethernet, HDMI, VGA).

### Auditorium

Developed floor auditorium with stage, instructional space and support spaces. Limited theatrical lighting and rigging. No formal Lobby.

Toilet Rooms	400 SF
Seating Area	3,500 SF
Sound & Light Locks	100 SF
Stage	2,250 SF
Tech Spaces	275 SF
Storage	200 SF
Circulation & Mechanical Space	2,775 SF

### Modernize Classrooms

Repair HVAC System, Improve day lighting, Improve acoustics, lighting, electrical and fire alarm upgrades, added storage, improved finishes, windows and Special Education classroom Improvements

### Pedestrian Safety / Parking

Focus on improvement in safe drop-off and pick-up and reduction in impact upon neighborhood traffic

### Outdoor Improvements

Outdoor learning areas, shade structures, tables and benches, landscaping, site lighting

### Reconfigure Library

Create a more tech-centric environment, including open plan, glass partitions and more contemporary, high-tech feel. Teleconference capability.

### Running Track / Physical Education Upgrades

All-weather track and field at Crittenden. Acoustic and ventilation upgrades at Sports Centers, new sound systems at sports centers, locker rooms at Crittenden.

## **Kitchen Upgrades**

Code compliance and deferred maintenance issues addressed. Equipment upgrades for energy efficiency, streamlining of program

## **Security Upgrades**

Security locksets, CCTV cameras, fencing to enhance campus security.

## **Restrooms**

Additional staff restrooms evenly distributed. Modernize or replace student restrooms. Construct Special Ed toilet facilities.

## **Maintenance Projects**

Miscellaneous mechanical, electrical and plumbing work including, energy management systems, roof repairs, painting, energy efficiency upgrades, etc. Potential relocation or consolidation of Maintenance, Operations and Transportation facilities.

## **Classroom Additions (based on 8)**

General education classrooms based on 960 SF with 20% circulation. First priority would be the acoustical retrofit of the two-story building at Crittenden.

## **STEM Labs**

Improve existing classrooms to enhance STEM (Science, Technology, Engineering and Mathematics) capacity with hard floors, sinks, increased technology, metal casework, appropriate countertops, safety equipment, demonstration table, lockable storage.

### Preliminary Cost Estimates

Program Reserve	5%	\$	1,250,000
Furniture, Fixtures and Equipment		\$	750,000
Technology and Data Infrastructure		\$	500,000
Auditorium		\$	6,650,000
Modernize Classrooms-Including STEM Labs		\$	5,275,000
Pedestrian Safety / Parking		\$	1,000,000
Outdoor Improvements		\$	1,000,000
Reconfigure Library		\$	900,000
Physical Education Requirements		\$	1,750,000
Kitchen Upgrades		\$	600,000
Security Upgrades		\$	325,000
Restrooms		\$	1,500,000
Maintenance Projects		\$	1,500,000
<b>Additional Classrooms (Based on 8 total)</b>		<b>\$</b>	<b>2,000,000</b>
<b>Total Preliminary Cost Estimates</b>		<b>\$</b>	<b>25,000,000</b>

## Mountain View Whisman School District Schematic Design Schedule

ID	Task Name	Duration	Start	Finish	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J
1	Project List Approval	1 day	Thu 3/21/13	Thu 3/21/13																	
2	<b>Graham</b>	<b>64 days</b>	<b>Tue 3/26/13</b>	<b>Fri 6/21/13</b>																	
3	Programming Mtg #1	1 day	Tue 3/26/13	Tue 3/26/13																	
4	Programming Mtg #2	1 day	Tue 4/16/13	Tue 4/16/13																	
5	Board Update #1	1 day	Thu 4/18/13	Thu 4/18/13																	
6	Programming Mtg #3	1 day	Tue 5/7/13	Tue 5/7/13																	
7	Board Update #2	1 day	Thu 5/16/13	Thu 5/16/13																	
8	Programming Mtg #4	1 day	Tue 5/21/13	Tue 5/21/13																	
9	Schematic Estimate	5 days	Wed 5/22/13	Tue 5/28/13																	
10	Programming Mtg #5	1 day	Tue 5/28/13	Tue 5/28/13																	
11	Community Meeting	5 days	Mon 6/3/13	Fri 6/7/13																	
12	Staff Meeting	1 day	Wed 6/5/13	Wed 6/5/13																	
13	Board Packet Due	1 day	Fri 6/7/13	Fri 6/7/13																	
14	Board Consideration	1 day	Thu 6/20/13	Thu 6/20/13																	
15	Web / Office Post	1 day	Fri 6/21/13	Fri 6/21/13																	
16	<b>Crittenden</b>	<b>62 days</b>	<b>Thu 3/28/13</b>	<b>Fri 6/21/13</b>																	
17	Programming Mtg #1	1 day	Thu 3/28/13	Thu 3/28/13																	
18	Programming Mtg #2	1 day	Thu 4/18/13	Thu 4/18/13																	
19	Board Update #1	1 day	Thu 4/18/13	Thu 4/18/13																	
20	Programming Mtg #3	1 day	Thu 5/9/13	Thu 5/9/13																	
21	Board Update #2	1 day	Thu 5/16/13	Thu 5/16/13																	
22	Programming Mtg #4	1 day	Thu 5/23/13	Thu 5/23/13																	
23	Schematic Estimate	5 days	Fri 5/24/13	Thu 5/30/13																	
24	Programming Mtg #5	1 day	Thu 5/30/13	Thu 5/30/13																	
25	Community Meeting	5 days	Mon 6/3/13	Fri 6/7/13																	
26	Board Packet Due	1 day	Fri 6/7/13	Fri 6/7/13																	
27	Staff Meeting	1 day	Wed 6/5/13	Wed 6/5/13																	
28	Board Consideration	1 day	Thu 6/20/13	Thu 6/20/13																	
29	Web / Office Post	1 day	Fri 6/21/13	Fri 6/21/13																	

Project: Schematic Design Schedule 3  
Date: Fri 3/22/13

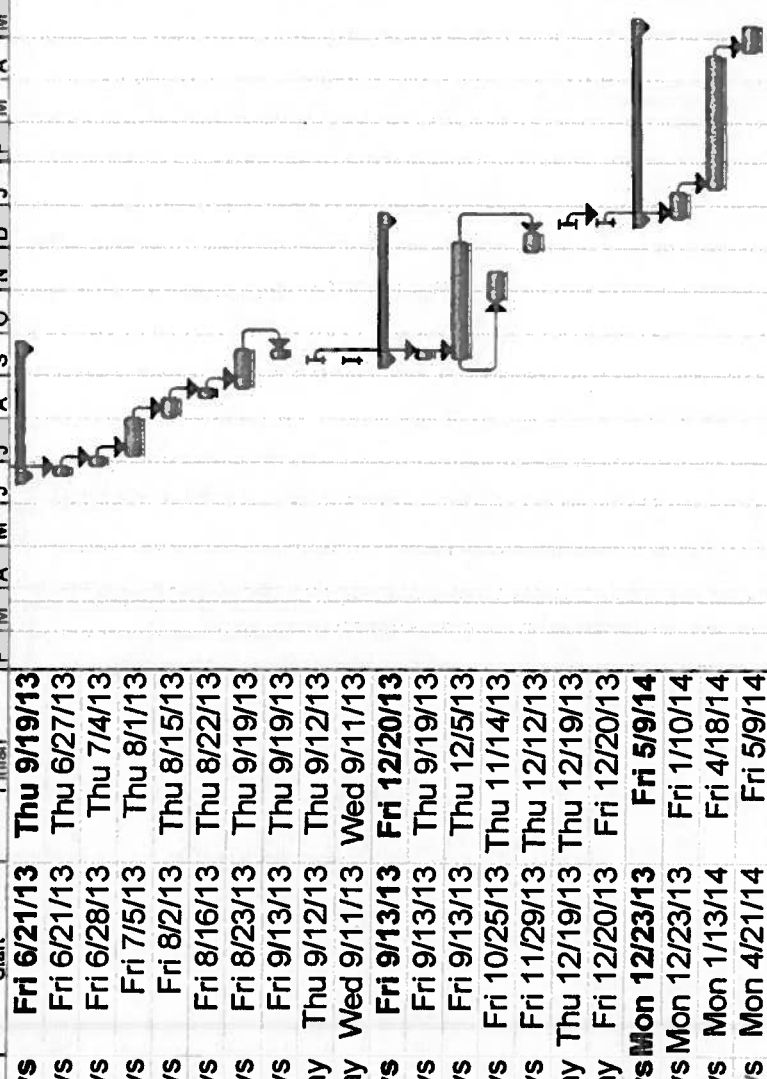
Task Split Progress

Milestone Summary Project Summary

External Tasks External Milestone Deadline

## Mountain View Whisman School District Schematic Design Schedule

ID	Task Name	Duration	Start	Finish	F	M	A	M	J	J	F	M	A	M	J
30	<b>Design Development</b>	65 days	Fri 6/21/13	Thu 9/19/13											
31	Kick-off with Engineers	5 days	Fri 6/21/13	Thu 6/27/13											
32	Meet with Facilities Dept.	5 days	Fri 6/28/13	Thu 7/4/13											
33	Develop Systems	20 days	Fri 7/5/13	Thu 8/1/13											
34	50% DD Estimate	10 days	Fri 8/2/13	Thu 8/15/13											
35	Follow up with Facilities	5 days	Fri 8/16/13	Thu 8/22/13											
36	Complete DD Drawings	20 days	Fri 8/23/13	Thu 9/19/13											
37	100% DD Estimate	5 days	Fri 9/13/13	Thu 9/19/13											
38	Board Update DD	1 day	Thu 9/12/13	Thu 9/12/13											
39	DD Update Sites	1 day	Wed 9/11/13	Wed 9/11/13											
40	<b>Construction Drawings</b>	71 days	Fri 9/13/13	Fri 12/20/13											
41	Scope Review / Adjust	5 days	Fri 9/13/13	Thu 9/19/13											
42	Construction Drawings	60 days	Fri 9/13/13	Thu 12/5/13											
43	50% CD Estimate	15 days	Fri 10/25/13	Thu 11/14/13											
44	90% CD Estimate	10 days	Fri 11/29/13	Thu 12/12/13											
45	Board Update CD's	1 day	Thu 12/19/13	Thu 12/19/13											
46	DSA Submittal	1 day	Fri 12/20/13	Fri 12/20/13											
47	<b>DSA Review</b>	100 days	Mon 12/23/13	Fri 5/9/14											
48	Intake	15 days	Mon 12/23/13	Fri 1/10/14											
49	Plan Check	70 days	Mon 1/13/14	Fri 4/18/14											
50	Back Check	15 days	Mon 4/21/14	Fri 5/9/14											



**Task**  
 Task  
 Split  
 Progress

**Milestone**  
 Milestone  
 Summary  
 Project Summary

**External Tasks**  
 External Task  
 External Milestone  
 Deadline

Project: Schematic Design Schedule 3  
 Date: Fri 3/22/13

MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT

**BOARD OF TRUSTEES  
REGULAR MEETING**  
750-A San Pierre Way  
Mountain View, CA 94043  
5:30 p.m.

February 7, 2013

**MINUTES**

- CALL TO ORDER** The meeting was called to order by Ms. Wheeler at 5:30 p.m.
- Pledge* The Pledge of Allegiance was led by Ms. Wheeler.
- Roll Call* Present: Mr. Chiang, Mr. Lambert, Mr. Nelson, Mr. Palmer, Ms. Wheeler  
Absent:
- Approval of Agenda* A motion was made by Mrs. and seconded by Mrs. to approve the agenda as presented.
- Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Mr. Palmer, Ms. Wheeler  
Noes:
- OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS ON THE CLOSED SESSION AGENDA** No member of the public was present to address the Board.
- ADJOURN TO CLOSED SESSION:** *Public Employee Discipline/Dismissal/Release; Conference with Labor Negotiators (MVEA); Administrative Assignments for 2013-14; Public Employee Performance Evaluation: Superintendent*
- The meeting was adjourned to Closed Session at 5:31 p.m.
- Mr. Palmer arrived at 5:32 p.m.
- Mr. Nelson arrived at 5:59 p.m.
- RECONVENE OPEN SESSION** The meeting was reconvened at 7:04 p.m.
-

*Closed Session Report* Ms. Wheeler reported that no action was taken in Closed Session.

**COMMUNICATIONS**

*Employee Organizations*

Donna Campbell, President of the Mountain View Educators Association did not wish to address the Board.

No member of the California School Employees Association was present to address the Board.

*Legislation*

No report at this time.

*Community Comments*

No member of the public wished to address the Board.

**REVIEW AND**

**DISCUSSION**

*Special Education*

*Annual Report*

The Board heard an update on Special Education services and programs.

*Videotaping and Live Streaming of Future Board Meetings*

The Board discussed the possibility of videotaping and live streaming of future Board meetings.

The following member of the public addressed the Board: Shelly Wolfe from KMTV regarding filming of meetings.

A motion was made by Mr. Nelson and seconded by Mr. Lambert to extend Ms. Wolfe's time to speak to five minutes total.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Mr. Palmer, Ms. Wheeler  
Noes:

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After discussion, the Board agreed to try two different types of recordings at upcoming Measure G meetings at PTA meetings and compare quality, ease of use, and personnel time. This item will come back on a future agenda for further discussion.

**REVIEW AND ACTION**

*Initial Proposals for Mountain View Whisman School District and Mountain View Educators Association for 3-Year Successor Collective Bargaining Agreement*

Ms. Wheeler opened the Public Hearing at 8:08 p.m. As no member of the public wished to address the Board, the Public Hearing was immediately closed.

A motion was made by Mr. Palmer and seconded by Mr. Lambert to approve the District Initial Proposal for a full 3-year successor collective bargaining agreement with the Mountain View Educators Association commencing with the 2013-14 school year, as presented.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Mr. Palmer, Ms. Wheeler  
Noes:



*School Calendar for  
2013-14*

A motion was made by Mr. Nelson and seconded by Mr. Lambert to approve the 2013-14 school calendar as presented.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Mr. Palmer, Ms. Wheeler  
Noes:

*Board Policy No.  
5141.33, Head Lice*

The following member of the public addressed the Board: Bryan Gillson regarding head lice.

Donna Campbell, President of the Mountain View Educators Association, addressed the Board regarding allowing children to stay in the classroom while they have live lice.

A motion was made by Mr. Nelson to approve Board Policy No. 5141.33, Head Lice at first reading as presented. The motion died for lack of a second.

A motion was made by Mr. Lambert and seconded by Mr. Palmer to approve Board Policy No. 5141.33, Head Lice with the following addition to the first sentence of the last full paragraph ...with reasonable precautions taken to minimize the risk of transmittal of head lice.

Ayes: Mr. Lambert, Mr. Palmer, Ms. Wheeler  
Noes: Mr. Chiang  
Abstain: Mr. Nelson

*Revised Bylaws for  
Citizens' Oversight  
Committee*

A motion was made by Mr. Palmer and seconded by Mr. Lambert to approve the amended Bylaws for the Citizens' Board Oversight Committee.

Mr. Nelson moved to amend the motion to add a final sentence to Section 5.4 "The year of final membership shall be noted on all succeeding minutes of the committee."

Mr. Palmer and Mr. Lambert agreed to the amendment.

After further discussion, Mr. Nelson moved to postpone this item to the next meeting. The motion died for lack of a second.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Mr. Palmer, Ms. Wheeler  
Noes:

**CONSENT AGENDA**

*Personnel Report;  
Minutes for January 24,  
2013; Contracts*

A motion was made by Mr. Nelson and seconded by Mr. Lambert to approve all items on the Consent Calendar as presented with the exception of the Minutes for January 24, 2013 including a revised Personnel Report and revised Contracts list.

The approved **Personnel Items** were as follows:

**Isabel Duenas**, Child Nutrition Worker, requests a medical leave of absence from January 30, 2013 through February 13, 2012. The administration recommends this leave be approved.

**Anne Hanneman**, Teacher, Theuerkauf School, requests a medical leave of absence from February 4, 2013 through March 1, 2013. The administration recommends this leave be approved.

**Jacqueline Scellato**, Bus Driver, requests an extension of her medical leave of absence from February 1, 2013 through April 30, 2013. The administration recommends this leave be approved.

### **New Hires**

**Rakesh Lad**, Network Technician, 1.0 FTE, District Office, effective February 11, 2013.

### **Resignations**

**Antonio Duenas**, Custodian, Stevenson School, effective February 1, 2013.

**Le'Marqunita Lowe**, Special Education Instructional Assistant, Landels School, effective January 29, 2013.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Mr. Palmer, Ms. Wheeler

Noes:

Mr. Nelson asked that future minutes contain information regarding if members of the community who speak express support or disagreement with an item on the agenda.

A motion was made by Mr. Nelson and seconded by Mr. Palmer to approve the Minutes for the January 24, 2013 Board meeting as presented.

Ayes: Mr. Chiang, Mr. Lambert, Mr. Nelson, Mr. Palmer, Ms. Wheeler

Noes:

## **COMMUNICATIONS**

### ***Board and Superintendent Updates***

#### ***Mr. Chiang:***

1. Shared a new application, Tynker, and its use in classrooms.
2. Reported that he has been asked by Senator Hill to serve on his education advisory committee.

#### ***Mr. Palmer:***

1. No report at this time.

#### ***Mr. Nelson:***

1. Attended the PACT Foundation meeting.

#### ***Mr. Lambert:***

1. Attended Kiwanis luncheon in Los Altos on behalf of the Day Worker Center.
2. Attended the Mountain View Chamber's Celebration of Leaders dinner.

3. Had lunch with director and PTA president of the German International School of Silicon Valley and visited Yew Chung at the former Whisman school site.
4. Attended Bullis Charter School meeting as an observer for the League of Women Voters.

*Ms. Wheeler:*

1. Attended an introductory coffee hosted by Assembly member Rich Gordon for area trustees and superintendents at Mountain View-Los Altos Union High School District boardroom.
2. Attended the annual Program Planning meeting of League of Women Voters where members recommended attention to Early Childhood Education, School Safety, and Gun Control, and holding a forum in charter schools, among others.
3. Facilitated the meeting of the education committee of League of Women Voters Santa Clara County where we discussed school bond funding and the governor's Local Control Funding Formula.
4. Had two regular weekly meetings with Superintendent Goldman.
5. Met with Palo Alto School District trustee Camille Townsend.
6. Worked with fellow committee members of Santa Clara County School Boards Association on that organization's bylaws update.
7. Attended the monthly PTA meeting at Theuerkauf Elementary School.
8. Attended the annual 5<sup>th</sup> Grade Parents Info. Night at Graham Middle School.
9. Attended the monthly Principal's Coffee at Landels.
10. Attended the informal monthly lunch of Santa Clara School Boards Assn.
11. Met with Rick Solis of Carpenters Union 405 regarding our bond work.
12. Attended a new grading policy forum at Mountain View High School.
13. Met with former trustee Fiona Walter.
14. Attended the monthly meeting of PTA Council, which was Founders Day.
15. Visited two schools in Santa Clara County as part of the Hoffman Awards validation work for Santa Clara County School Boards Assn.
16. Lastly, I note with admiration that I heard U.S Supreme Court Justice Sonia Sotomayor speak to a packed auditorium of kids, parents, and others.

*Mrs. Baur:*

1. Attended a meeting at the Silicon Valley Education Foundation focused on planning for Step to Algebra.

*Ms. Robinson:*

1. Said that Kindergarten registration for next school year is ongoing this month.

*Mrs. Loleng-Perez*

1. Reported that Ipads are being using successfully for Special Education students.

*Mrs. Rodgers:*

1. Announced that Day 3 of systematic ELD training would be held next week.

*Mrs. Lilga:*

1. No report at this time.

*Mr. Goldman:*

1. Announced that \$52 million in bond money had been transferred to the bank for Measure G implementation.

**CLOSING COMMENTS** Ms. Wheeler noted that all trustees received an invitation to the League of Women Voters "Meet your Elected Officials" event in Los Altos and encouraged all trustees to attend.

**ITEMS FOR FUTURE AGENDAS** None.

**FUTURE BOARD MEETING DATES** March 7 and 21, 2013  
April 4 and 18, 2013  
May 2 and 16, 2013  
June 6 and 20, 2013

Note: the February 10, 2013 retreat has been postponed and will be rescheduled to a future date.

Also, February 28 Board Study Session, 7:00 – 8:30 p.m. has been added with Closed Session beginning at 6:00 p.m. to continue discussion of the Superintendent's evaluation.

**ADJOURNMENT**

The meeting was adjourned at 9:26 p.m.

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Clerk of the Board

***Mountain View Whisman School District***

**Agenda Item for Board Meeting of February 7, 2013**

**Agenda Category:** Review and Action  
**Agenda Item Title:** Revised Bylaws for Citizens' Bond Oversight Committee  
**Estimated Time:** 10 minutes  
**Person Responsible:** Terese McNamee, Chief Business Officer

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**Background:**

On January 22, 2013, the Citizens' Bond Oversight Committee met and reviewed possible changes to their Bylaws. As an oversight committee, the members are not permitted to amend their bylaws, without approval from the Board of Trustees. Based on the committee discussion, there were three provisions that they are requesting the Board consider revising. These are outlined below.

1. ***Section 5.4 Term.*** The original language allowed each Committee member to serve for two (2) year terms and no more than two (2) consecutive terms. To avoid having all members term out at the same time, the language further stated that members would select a minimum of two members to serve for an initial one (1) year term and the remaining members for an initial two (2) year term. Based on recent changes, the law now permits two (2) consecutive three (3) year terms. In order to ensure that the members do not term out at the same time, the Committee recommends changing the language as outlined in the attachment.
2. ***Section 6.1 Regular Meetings.*** The original language provided for meetings at least once a year but no more frequently than quarterly. Pursuant to the law, the committee chair may call special meetings as needed. In order to memorialize this provision of the law, the Committee recommends changing the language to permit the Committee to call special meetings.
3. ***Section 9. Officers.*** The Bylaws originally provided for two officers including a Chair and Vice-Chair. The members would also like to formalize the role of Secretary as the official note taker for the Committee. The language as proposed adds a Secretary to the list of Officers.

**Fiscal Implications:**

None.

**Recommend Action:**

The Board approve the Amended Bylaws for the Citizens' Bond Oversight Committee.

## **CITIZENS' BOND OVERSIGHT COMMITTEE AMENDED BYLAWS**

**Section 1. Committee Established.** The Mountain View Whisman School District (the "District") was successful at the election conducted on June 5, 2012 (the "Bond Election") in obtaining authorization from the District's voters to issue up to \$198,000,000 aggregate principal amount of the District's general obligation bonds ("Measure G"). The election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is now obligated to establish the Committee in order to satisfy the accountability requirements of Prop 39. The Board of Trustees of the Mountain View Whisman School District (the "Board") hereby establishes the Citizens' Bond Oversight Committee (the "Committee") which shall have the duties and rights set forth in these Bylaws. The Committee does not have legal capacity independent from the District.

**Section 2. Purposes.** The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* ("**Brown Act**") of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Election are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under Measure G. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review.

**Section 3. Duties.** To carry out its stated purposes, the Committee shall perform only the following duties:

3.1 **Inform the Public.** The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the consensus view of the Committee.

3.2 **Review Expenditures.** The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in the Measure G; and (b) no bond proceeds were used for teacher or administrative salaries or other operating expenses in compliance with Attorney General Opinion 04-110, issued on November 9, 2004.

3.3 **Annual Report.** The Committee shall present to the Board, in public session, an annual written report which shall include the following:

(a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and

(b) A summary of the Committee's proceedings and activities for the preceding year.

**3.4 Duties of the Board/Superintendent.** Either the Board or the Superintendent, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (i) Approval of contracts,
- (ii) Approval of change orders,
- (iii) Expenditures of bond funds,
- (iv) Handling of all legal matters,
- (v) Approval of project plans and schedules,
- (vi) Approval of all deferred maintenance plans, and
- (vii) Approval of the sale of bonds.

**3.5 Measure G Projects Only.** In recognition of the fact that the Committee is charged with overseeing the expenditure of bond proceeds, the Board has not charged the Committee with responsibility for:

(a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.

(b) The establishment of priorities and order of construction for the bond projects, which shall be made by the Board in its sole discretion.

(c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.

(d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) which shall be determined by the Board in its sole discretion.

(e) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.

(f) The approval of an annual budget for the Committee that is sufficient to carry out its activities.

(g) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Prop 39.

**Section 4. Authorized Activities.**

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:

(a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.

(b) Inspect school facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Assistant Superintendent, Business Services.

(c) Review copies of deferred maintenance plans developed by the District.

(d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

**Section 5. Membership.**

5.1 Number.

The Committee shall consist of at least seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

- One (1) member shall be the parent or guardian of a child enrolled in the District.
- One (1) member shall be both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the P.T.A. or a school site council.
- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- Two (2) members of the community at-large.

5.2 Qualification Standards.

(a) To be a qualified person, he or she must be at least 18 years of age.

(b) The Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

5.3 Ethics: Conflicts of Interest. Members of the Committee are not subject to Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125) of Division 4 of Title 1



of the Government Code and the Political Reform Act (Gov. Code §§ 81000 *et seq.*), and are not required to complete the Form 700. However, each member shall comply with the Committee Ethics Policy attached as "Attachment A" to these Bylaws.

5.4 **Term.** Except as otherwise provided herein, each member shall serve a term of ~~two~~ ~~(2)~~ three (3) years, commencing on the date of the first meeting of the Committee. No member may serve more than two (2) consecutive terms. At the Committee's first meeting, members will draw lots or otherwise select ~~a minimum of two~~ ~~three~~ members to serve for an initial one (1) year term, three members to serve for an initial two (2) year term and the remaining members for an initial ~~two~~ ~~(2)~~ three (3) year term.

5.5 **Appointment.** Members of the Committee shall be appointed by the Board through the following process: (a) the District will advertise in the local newspapers, on its website and in other customary forums as well as solicit appropriate local groups for applications; (b) the Superintendent will review the applications; and (c) the Superintendent will make recommendations to the Board.

5.6 **Removal; Vacancy.** The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee. The Board shall seek to fill vacancies within 90 days of the date of occurrence of a vacancy. Members whose terms have expired may continue to serve on the Committee until their successor has been appointed.

5.7 **Compensation.** The Committee members shall not be compensated for their services.

5.8 **Authority of Members.** (a) Committee members shall not have the authority to direct staff of the District; (b) individual members of the Committee retain the right to address the Board, either on behalf of the Committee or as an individual; (c) the Committee shall not establish sub-committees for any purpose; and (d) the Committee shall have the right to request and receive copies of any public records relating to Measure G funded projects.

## **Section 6. Meetings of the Committee.**

6.1 **Regular Meetings.** The Committee shall meet at least once a year, but no more frequently than quarterly. Notwithstanding such restriction the Committee may call any number of special meetings as they shall determine, in accordance with the procedures and notice requirements of the Brown Act.

6.2 **Location.** All meetings shall be held within the Mountain View Whisman School District, located in Santa Clara County, California.

6.3 **Procedures.** All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950 *et seq.* Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business.

**Section 7. District Support.**

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

(a) preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;

(b) provision of a meeting room, including any necessary audio/visual equipment;

(c) preparation and copies of any documentary meeting materials, such as agendas and reports; and

(d) retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend Committee proceedings in order to report on the status of projects and the expenditure of bond proceeds.

**Section 8. Reports.** In addition to the Annual Report required in Section 3.2, the Committee may report to the Board from time to time in order to advise the Board on the activities of the Committee. Such report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

**Section 9. Officers.** The Superintendent shall appoint the initial Chair. Thereafter, the Committee shall elect a Chair ~~and~~, a Vice-Chair, who shall act as Chair only when the Chair is absent, ~~and~~ a Secretary. The Chair ~~and~~, Vice-Chair ~~and~~ Secretary shall serve in such capacities for a term of one year and may be re-elected by vote of a majority of the members of the Committee.

**Section 10. Amendment of Bylaws.** Any amendment to these Bylaws shall be approved by a majority vote of the Board of Trustees of the District.

**Section 11. Termination.** The Committee shall automatically terminate and disband concurrently with the Committee's submission of the final Annual Report which reflects the final accounting of the expenditure of all Measure G monies.

**CITIZENS' BOND OVERSIGHT COMMITTEE  
ETHICS POLICY STATEMENT**

This Ethics Policy Statement provides general guidelines for Committee members in carrying out their responsibilities. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

**POLICY**

- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds, or (2) any construction project which will benefit the Committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.

- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.

- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Mountain View Whisman School District.

- **COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interest of the member.

**MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT  
INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE  
("MEASURE G-OVERSIGHT COMMITTEE")**

**Minutes**

Tuesday, January 29, 2013 at 6:30 pm

Board Room – 750-A San Pierre Way – Mountain View, CA

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**CALL TO ORDER AND COMMUNICATIONS 6:38pm**

**A. Roll Call**

Juan Aranda, Greg Coladonato, Dana Doctorow, Charlie Durand, Jessica Gandhi, and Peter Pirnejad

**Staff & Trustees**

Terese McNamee (CBO) and Phil Palmer (MVWSD Trustee, Ex-Officio)

**Absent**

Jeremy Burns, Christi Opitz, and Fiona Walter

**B. Approval of Agenda**

First: Peter Pirnejad

Second: Charlie Durand

**C. Community Comments**

Members of the public commented on By-Laws - Steve Nelson and Dave Landefeld

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**II. REVIEW AND DISCUSSION**

**A. Middle School Site Tours**

- Middle School Site Tours – Various members and staff shared their highlights from the site tours including:
  - **Jessica Gandhi**
    - Toured both Crittenden and Graham schools
    - Heard from teachers' desires relative to production and needs for more storage, especially in music and science
    - Need to improve acoustics in practice and performance areas
  - **Terese McNamee**
    - Both sites tried to highlight the current priorities
    - *Crittenden*
      - Issues was the size of the multi-purpose room: didn't have the space to accommodate the things they wanted to do

- They were not as tight on space but more that they want to be sure that they were using the space efficiently.
- Talked about equity, including a track.
- They need more classroom space: the second floor is not used because of the noise.
- Security is a continued conversation and it is not a one size fits all.
  - Lots of people on both sides of the fence that are engaged in the conversation.
- *Graham*
  - They are more concerned about programmatic use of their space.
  - Room for science classrooms
  - Safety of the drop off area and routes to school were key issues.
  - FF&E at Graham
    - Teachers when they are trying to do different types of work during the day
      - With the way the desks are set up it makes it difficult
      - Want more functionality and flexibility
  - More interest in removing and replacing the temporary buildings.
  - Kids eat anywhere

#### **B. Purpose of conversation - Student Facilities Improvement Plan (SFIP)**

- Terese McNamee provided background on SFIP.
  - SFIP was based on needs assessment done by engineers and architects.
  - Architect facilitated conversations about the wants.
  - The SFIP was created before the bond amounts were finalized and is good reference material; however, with financing now secured, we are focused on how to prioritize funds to meet needs and wants of community. Financing was secured and presented before the board and passed.
- Role of committee is to review whether proposed projects meet the intent of voters and review whether the expenses are properly allocated toward those expenditures.

#### **C. Measure G**

- Terese McNamee
  - Architect hired in January
  - Public engagement process is working its way through the community
    - Will be working with all the schools but starting process with 2 middle schools as all students will attend these schools.
    - Primary effort is to provide an opportunity for public and community to engage in the process.
  - Going to the Board for approval on March 7.
  - After Board approval, we will enter the schematic design phase.
  - Expected to be done with schematics in summer 2013.
  - Will have budget and schedule by June so we can start reviewing the projects and compare to the bond language.

### **III. REVIEW AND ACTION**

#### **A. Amended Bylaws**

- Acknowledges the recommended changes to the bylaws
- Greg Coladonato proposed that to the Board of Trustees that they should amend the bylaws to stagger terms of committee members so that no more than two members will be termed out in a single year. The recommendations also included adding secretary to list of officers and adding language to permit special meetings.
  - Recommendations passed 5-0

### **IV. CONSENT AGENDA**

#### **A. Minutes of COC Meeting on December 18, 2012**

- First - Peter Pirnejad
- Second – Charlie Durand

### **V. ITEMS FOR FUTURE AGENDA ITEMS**

- None

### **VI. FUTURE COC MEETING DATES**

- A. April 30, 2013
- B. June 25, 2013

### **VII. ADJOURNMENT 8:10pm**