

Mountain View Whisman School District
Measure G Bond Oversight Committee

Regular Meeting

10 October 2018, Wednesday, at **6:30pm**, Stevenson Elementary School
750 San Pierre Way, Library

1. Call to Order

2. Roll Call

2.1 Bond Oversight Committee Members

Betsy Fowler, Vice-Chair -

Marlie Jacobs -

Hafsa Mirza –

Uma Srinivasan -

Micah Merrick -

Cleave Frink -

Joey Mercer -

Braid Pezzaglia, Chair -

Fiona Walter –

Staff Dr. Robert Clark, Chief Business Officer

3. Approval of Agenda

- 3.1 Action Item: It is recommended the Bond Oversight Committee approve the agenda as presented.

4. Approval of Minutes

- 4.1 Action Item: It is recommended the Bond Oversight Committee approve the minutes of May 1, 2018.

5. Statements

- 5.1 Public Statements not related to agenda items

6. Follow Up to Past Items/New Business

- 6.1 2018-2019 Membership Roster

Information item: It is recommended the Bond Oversight Committee receive the 2018-2019 Membership Roster.

Staff presented the draft roster for the 2018-2019 school year. It was noted that Member Walter's term ends in October 2018. New member added – Micah Merrick.

7. Project Status

- 7.1 MVWSD Staff will provide update on the status of all current and future Measure G building projects in the district.

Information item: It is recommended the Bond Oversight Committee receive the information presented.

8. Budget Review

- 8.1 The updated Master Budget Allocation Summary (BAS) will be presented to the Bond Oversight Committee. Staff will also share a chart of the history of interest earned over the life of Measure G.

Action Item: It is recommended the Bond Oversight Committee accept the expenditures as presented.

9. Future Agenda Items Requested by BOC Members

9.1

10. Adjournment

11. Property Tour

- 11.1 Property Tour – The Bond Oversight Committee will tour the host school's bond projects, both completed and in progress.

List of Future Meeting Dates and Locations

October 10, 2018 at 6:30, Stevenson Elementary School, Library
January 9, 2019 at 6:30, location tbd
April 10, 2019 at 6:30, location tbd

Mountain View Whisman School District
Measure G Bond Oversight Committee
Regular Meeting
1 May 2018, Thursday, at **6:30pm**, Landels Elementary School
115 West Dana Street, Staff Room in Main Office

DRAFT MINUTES for ACTION

1. Call to Order at 7:24

2. Roll Call

- 2.1 Bond Oversight Committee Members
- | | |
|-----------------------------------|---------------------------------------|
| Betsy Fowler - present | Cleave Frink - present |
| Marlie Jacobs, Secretary - Absent | Joey Mercer - Absent |
| Hafsa Mirza, Chair – present | Braid Pezzaglia, Vice-Chair - present |
| Uma Srinivasan - Absent | Fiona Walter - present |

Staff Present – Dr. Robert Clark, Chief Business Officer

3. Approval of Agenda

- 3.1 Action Item: It is recommended the Bond Oversight Committee approve the agenda as presented.

Motion was made by Member Pezzaglia, second by Member Walter. Passed 5-0.

4. Approval of Minutes

- 4.1 Action Item: It is recommended the Bond Oversight Committee approve the minutes of February 27, 2018.

Motion was made by Member Pezzaglia, second by Member Frink. Passed 5-0.

5. Statements

- 5.1 Public Statements not related to agenda items

No public statements were made.

6. Follow Up to Past Items/New Business

- 6.1 2018-2019 Membership Roster
Information item: It is recommended the Bond Oversight Committee receive the 2018-2019 Membership Roster.

Staff presented the draft roster for the 2018-2019 school year. It was noted that Member Walter's term ends in October 2018. Staff will inquire if her term can be extended if she moves to another category. Member Frink offered to trade with her, if it is possible. The CBO will inquire with legal counsel and report at the first fall meeting.

- 6.2 2018-2019 Election of Officers
In preparation for the 2018-2019 school year, the BOC will conduct an election for Chair, Vice-Chair, and Secretary.

Action Item: The BOC will accept nominations and vote for the positions of Chair, Vice-Chair and Secretary for the 2018-2019 school year.

Members present discussed the officer positions for 2018-2019.

Member Walter nominated Braid Pezzaglia for Chair, second by Member Fowler, Passed 5-0.

Member Mirza nominated Betsy Fowler for Vice-Chair, second by Member Pezzaglia, Passed 5-0.

Member Pezzaglia nominated Cleave Frink for Secretary, second by Member Fowler, Passed 5-0.

For Secretary, the BOC suggested to hold until first meeting in 2018-2019 to include all members of the BOC for the position.

6.3 2018-2019 Meeting Dates and Locations

Staff will present possible dates and locations for the 2018-2019 BOC meetings for discussion and approval.

Action Item: It is recommended the Bond Oversight Committee approve the 2018-2019 meeting dates and locations as discussed.

The BOC members present discussed the meeting schedule for the 2018-2019 year. Members agreed to set meetings on the second Wednesday in the months of October, January and April, with the first meeting at Stevenson on October 10th at 6:30 pm. Staff will suggest locations for the January 9, 2019 and April 10, 2019 meetings, with an effort to visit schools not yet visited.

7. Project Status

7.1 MVWSD Staff will provide update on the status of all current and future Measure G building projects in the district.

Information item: It is recommended the Bond Oversight Committee receive the information presented.

Staff presented an update of both current projects progress and a preview of summer 2018 construction. The estimated cost of summer 2018 construction is \$56M.

8. Budget Review

8.1 The updated Master Budget Allocation Summary (BAS) will be presented to the Bond Oversight Committee. Staff will also share a chart of the history of interest earned over the life of Measure G.

Action Item: It is recommended the Bond Oversight Committee accept the expenditures as presented.

Staff presented the Budget Allocation Summary (BAS) to the members present. The current BAS listed total program revenues (including the Certificates of Participation) at \$261,495,007 and total program expenditures at \$261,840,052, with a deficit of \$345,045, and a remaining balance of \$9,554,955 in contingency.

Member Frink moved to accept the expenditures, second by Member Fowler, Passed 5-0.

9. Future Agenda Items Requested by BOC Members

- 9.1 Members requested details of the solar item on the Budget Allocation Summary. Staff clarified that it only comes under the BOC purview if the Board takes action to make it an official project.

10. Adjournment at 7:45

11. Property Tour

- 11.1 Property Tour – The Bond Oversight Committee will tour the host school's bond projects, both completed and in progress.

Members present took a brief tour of the Landels MUR project, or as much that could be seen looking through and over the construction fencing.

List of Future Meeting Dates and Locations

BOC Action this meeting set dates for 2018-2019

October 10, 2018 at 6:30, Stevenson Elementary School, Library

January 9, 2019 at 6:30, location tbd

April 10, 2019 at 6:30, location tbd



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Capital Projects Update and Budget Allocation Summary

4 October 2018





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Strategic Plan 2021

Strategic Plan 2021

Goal 5: Resource Stewardship

Goal Statement: Students, staff, and community members will have access to various resources, such as technology, facilities, furniture, equipment, etc., in a fiscally responsible manner, to fulfill the mission of MVWSD.

Desired Outcome: The District will maintain facilities in good repair.



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2018-2019 Projects in Motion

2018-2019 Projects Continuing

- Castro and Mistral
 - New natural turf field (expected use Jan 2019)
 - Mistral Kindergarten wing (expected occupancy Dec 2018)
 - Additional play structure (expected completion Mar 2019)
- Bubb/Huff/Landels
 - MUR Conversion to Library/Special Education rooms (expected completion Dec 2018)
- Stevenson
 - MUR (expected occupancy Jan 2019)
 - New natural turf field (expected use Jan 2019)
 - Play structure expansion (expected completion spring 2019)
- Theuerkauf
 - MUR (expected occupancy April/May 2019)
- Vargas
 - New construction (expected occupancy Aug 2019)
- District Office
 - New construction (expected occupancy June 2019)



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Mistral

Mistral



Mountain View Whisman School District



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Latham Preschool

Latham Preschool

- Expansion of playground yard
- Includes new fenced area for student play
- Defined walkway from Latham to Castro/Mistral campuses



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Castro/Mistral

Castro/Mistral

- New natural turf field due to open in Jan 2019
- Addition of a second play structure; anticipated opening March 2019



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Bubb/Huff/Landels

Bubb/Huff/Landels

- Completing summer punch list items
- New Library
- Special Day Class (SDC)/Resource Specialist (RSP) rooms
- Landels – SDC rooms for physically impacted students
- Library and SDC/RSP rooms completed Dec 2018

Bubb



Huff



Landels





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Monta Loma

Monta Loma

- Final painting and punch list items



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Stevenson

Stevenson

- MUR construction continues
- Field shared with Theuerkauf expected to open Jan 2019

Stevenson





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Theuerkauf

Theuerkauf

- MUR expansion project soon to start, with estimated completion in April/May 2019



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Vargas

Vargas

- Foundations for the single-story buildings
- MUR – DSA-approved and contract to start construction approved Sep 20.
- Pending DSA approval for two-story buildings early October; completion date is now mid/late July 2019

Vargas





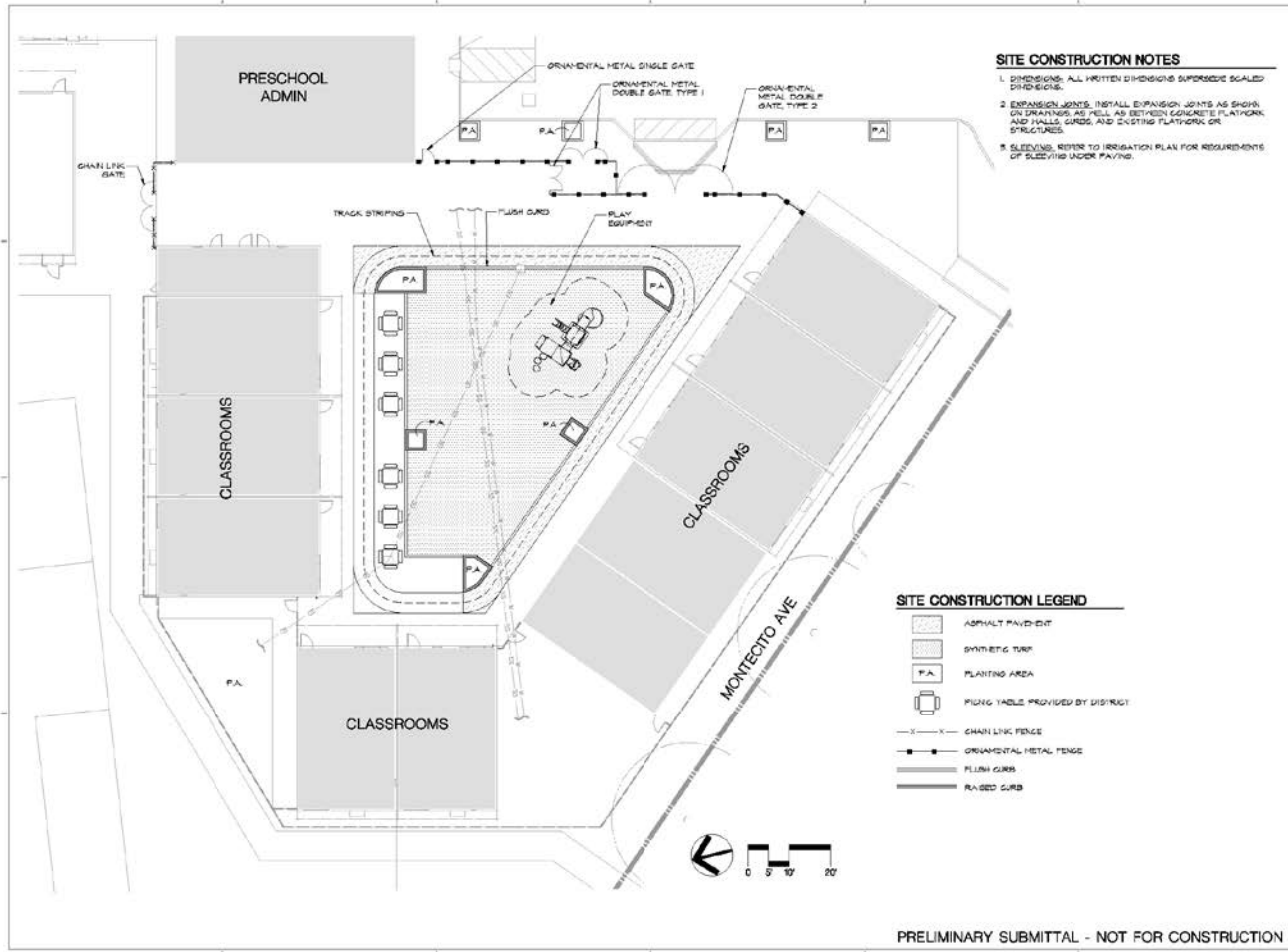
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Montecito Preschool

Montecito Preschool

- 10 classrooms for both special needs students and typical students; Admin space for Special Education coordinators and support staff; playground designed for all students
- Great opportunity for co-teaching at the Preschool level
- Expanding full-day Preschool opportunities
- Planning meetings with Preschool instructional staff for planning a dynamic concept in Preschool education
- Conceptual drawing for new campus

Montecito Preschool



DTA
Draining Technologies
ARCHITECTURE
ENGINEERS

Larson Architects
10000 Wilshire Blvd
Suite 100
Beverly Hills, CA 90212
Tel: 310.274.1111
Fax: 310.274.1112
www.larsonarch.com

GA 0000

Drawn By _____
Checked _____

Approved by: **Obama Preschool at Montecito**
10000 Wilshire Blvd, Suite 100
Beverly Hills, CA 90212
Mountain View Whisman School District

IDENTIFICATION STAMP
DIVISION OF THE DISTRICT ARCHITECT
DATE: _____
SCALE: _____

LAYOUT PLAN
L1.0
1/8" = 1'-0"



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District Office

District Office

Pending final DSA approval, construction to start later this fall with expected occupancy in June 2019

Summer 2019 Projects Preview

- Mistral Admin building modernization
- Latham Preschool play area expansion/fencing
- DO completion
- Montecito Preschool completion
- Vargas completion
- Portables Refresh Project
- HU/BU/LA - Removal of Temporary Portables



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Budget Allocation Summary

Budget Allocation Summary (BAS)

One page summary of all the Capital Projects Program revenues and expenditures by project.

BAS, as of Oct 2

Capital Projects Building Program Mountain View Whisman School District Budget Allocation Summary (BAS) All Sites

Formula to aid in understanding... A = B - C		Revenue	Delta for Board Review, October 2, 2018
6		7,227,724	Shoshone-2015 ending lat \$7.5M (12/10 BOE direction) Tech Costs-\$7.05m
		1,000,000	Deferred Maintenance (Fund 14) (12/10 BOE direction)
		8,000,000	Developer Fees (Fund 25) (12/10 BOE direction)
		1,300,000	Projected: City contribution to Crittenden Track/Field Project
		1,035,248	Projected: City contribution to Crittenden Creekside Trail
		3,694,270	Bond proceeds beyond PAR; interest earned to June 2018
		198,000,000	Measure G Bond; 2012
		40,000,000	Certificate of Participation (COP) November 2015
		428,101	Interest earned to June 2018
		1,145,347	Prop 39 Energy Expenditure Plan funding from State
		1,350,000	Slater - City contribution to shared toilets, synthetic turf, and traffic signal
		1,050,000	City contribution to shared toilets at Castro, Huff and Landels
		207,430,703	Total one-time funding for Capital Projects Building Program
Building Program Funds Resources A		Amount	Scope Included
1a	Program Management	—	Graystone West fee: Elem-\$5.5m, MS-\$1.8m, inc. in project cost
1b	Staffing at District Office	789,990	1.0FTE Director/Capital Projects, 1.0FTE clerical/tech
1c	Program Contingency	9,900,000	5% of Bond Authority; to decrease as life of bond nears end
Completed			
2	Bubb Shade Structure	132,308	2012-2013: architect, installation, equipment
3	Crittenden - Phase 1	5,080,079	Actual: Classroom Modernization
4	Graham - Phase 1	9,221,830	Actual: Classroom Modernization
5	Graham - Phase 1.5, Phase 2	9,099,231	Actual: MPR, Library, Staff room, New Classroom Building
14	Slater New School Design Options	14,046	Actual: CCA architectural conceptual design services + reimburseables
7	Kitchen Renovations- CR and GR	468,654	Actual: Repairs/Equipment at CR and GR; Assorted equipment district-wide
8	Transportation Yard/Office Building	422,889	Actual; displaced from new CR Auditorium
9	Castro/Mistral Phase 1	2,163,843	Actual: Temporary campus
10	Furniture/Fixture/Equipment	676,858	Actual: Crittenden and Graham(CR has office furniture bid)
In Progress/Current Project			
11	Crittenden - Phase 2 and Phase 3	22,741,939	Projected: Library/Classroom Building and Auditorium
12	Crittenden - Creekside Trail	1,035,248	Projected: Creekside Trail
13	Crittenden - Track and Field	5,955,944	Projected: CR Track and Field
14	Graham - Phase 3	5,373,553	Projected: Auditorium
15	Graham - Phase 4 - Courtyard	606,442	Projected: Site Improvements
16	Castro/Mistral	29,223,031	Projected: new construction and classroom modernization (Nov5 BOE action)
17	Castro/Mistral Phase 2	4,930,248	Projected: Castro ES new construction
18	Castro/Mistral Phase 3	8,882,179	Projected: Mistral modernization
19	Castro/Mistral Phases 4 and 5	8,882,179	Projected: Mistral Admin, flex rooms, Kinder classrooms, site work, play structures
20			
21	Monte Loris - Phase 1 and 2	11,934,998	Projected Phase 1 & 2
22	Monte Loris - Phase 3	6,352,822	Projected Staff, Admin and Roof Work
23	Bubb, Huff, Landels Phase 1	21,120,504	Projected: Temporary portables, MUR's
24	Bubb, Huff, Landels Phase 2	25,654,633	Projected: Classroom modernization, Library/SDC rooms
25	Stevenson/Preschool/District Office		
26	ST/PS/DO Phase 1	4,973,387	Projected Temporary Housing Village
27	Stevenson Phase 2	12,605,674	Projected: Stevenson ES new modular construction
28	Stevenson Phase 3	5,940,975	Projected: MUR, Library conversion
29	District Office Phase 4	8,431,527	Projected: DO new modular construction
30	Preschool Campus Phase 5	1,939,603	Projected: Convert temp housing village to new Preschool Campus
31	Theurkauf		
32	TH Classroom Modernization	8,222,831	Projected: Classroom modernization, Admin building
33	TH MUR	3,392,944	Projected: MUR expansion
34	Vargas Elementary School	25,788,912	New elementary school 450 capacity, modular construction; copy ST as allowed
35	Furniture/Fixture/Equipment		
36	New School Castro	20,000	Supplement current Castro FFE
37	New School Stevenson	20,000	Supplement current Stevenson FFE
38	New School Vargas	250,000	Opening a new school for 450 students
39	Classroom Modernization Schools	90,000	HU, BU, LA, MI, ML, TH (\$10,000 each)
40	School Digital Marquee Signage	625,000	Soft costs; \$50K-CA,MI,ML,ST,TH,HU,BU,LA,VA; \$25K-LP,MP,DO,CR,GR
41	Latham Preschool	99,900	All costs to install a toilet in 3rd classroom for Latham Preschool
42	North Bayshore Planning	396,000	Architectural conceptual work for North Bayshore
43	Shade Structures at elementary sites	1,019,218	Bubb has existing structure; estimated at 7 elem sites at Bubb cost with 10% escalation (CAAM, ML, ST, TH, HU, LA, VA)
44			
45	Solar Program	7,000,000	Pending final board action, may include solar at selected sites
46	Rock Street Portables	60,000	Remove the two temporary portables at CR
47	Portables Refresh Project	1,750,000	Provide basic finishes to portables remaining in District (paint, carpet, ceiling)
48	Portables Removal for Temp Housing	300,000	Remove temp housing portables from HUBS/LA when able to remove
49	Solar Program Consultant	133,200	Sage Renewable for RFP; vendor selection; construction
50	Deferred Maintenance Projects	850,000	Summer 2019: Roofing (CO-\$25K, CR-\$25K)
51	MI Fire Lane Bollards	6,000	Install traffic bollards at entrance to MI fire lane
52	ADA ramps at select doors	75,000	ML, HU, BU, LA - select doors for thresholds
53	Play structure additions	275,000	CAAM - second structure \$150K; ST increases current structure \$125K
54	CA and MI Fire Alarm Structure	100,000	Combine the CA and MI fire alarm system into one system
	Building Program Funds Expenditures B	271,418,370	Actual, Committed, and Planned Expenses combined
	Capital Projects Building Program Balance C	-6,987,610	
		912,390	Estimated contingency funding remaining to zero out Program Balance to 0
Projects for the Future - Unfunded Scope			
Crittenden Main Office remodel	1,000,000	Redesign current office for better space utilization	
Landels Flex Room - 2 portables	200,000	Two portables on campus for flex rooms (not needed with current 10 portables)	
Sports Centers Sound System	75,000	New sound system for CR and GR sports centers	
Parking Lot redesigns	150,000	HU and LA parking lot redesign	
Deferred Maintenance	550,000	Paving (ML-\$500K); Painting (CR-\$50K)	

Budget Allocation Summary (BAS)

Item	Amount
Total Projected Revenue	\$262,430,760
Total Projected Expenditures	271, 418,370
Surplus/(Deficit)	(8,987,610)
Bond Program Contingency (add)	9,900,000
Remaining Balance	\$912,390

Changes Since May 2018 Update

- Revenue
 - Interest
 - Creekside Trail below cost
- Expenditures
 - Potential Solar Program (\$7M)
 - Rock St Portables removal
 - Deferred Maintenance projects
 - Mistral fire lane bollards
 - ADA ramp at additional doorways
 - Play structures (CA/MI #2; ST add on)
 - CA/MI fire alarm system (combine the two individual systems into one large fire alarm system)



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Considerations for the Future

Considerations for the Future

- Under \$1M of funding to complete program
- Careful consideration of added projects and scope changes
- Minimize change orders of ongoing projects



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Next Steps

Next Steps

- “Page turn” meetings to review planned projects with consultants and staff
- Consistent updates to expenditures to remain vigilant of budgets versus actual expenditures

Capital Projects Building Program

Budget Allocation Summary (BAS)

Mountain View Whisman School District

Site All Sites

Date for Board Review, October 2, 2018

Formula to aid in understanding...

A - B = C

Revenue Resources

7,427,794	Shoreline-2015 ending bal \$7.5m (12/10 BOE direction) Tech Costs=\$7.05m
1,000,000	Deferred Maintenance (Fund 14) (12/10 BOE direction)
6,000,000	Developer Fees (Fund 25) (12/10 BOE direction)
1,300,000	Projected: City contribution to Crittenden Track/Field Project
1,035,248	Projected: City contribution to Crittenden Creekside Trail
3,694,270	Bond proceeds beyond PAR; Interest earned to June 2018
198,000,000	Measure G Bond; 2012
40,000,000	Certificates of Participation (COP) November 2016
428,101	Interest earned to June 2018
1,145,347	Prop 39 Energy Expenditure Plan funding from State
1,350,000	Slater - City contribution to shared toilets, synthetic turf, and traffic signal
1,050,000	City contribution to shared toilets at Castro, Huff and Landels

Building Program Funds Resources A 262,430,760 Total one-time funding for Capital Projects Building Program

Project Type-Actual/Committed	Amount	Scope included
1a	Program Management	---
1b	Staffing at District Office	769,990
1c	Program Contingency	9,900,000
Completed		
2	Bubb Shade Structure	132,366
3	Crittenden - Phase 1	5,080,079
4	Graham - Phase 1	9,221,830
5	Graham - Phase 1.5, Phase 2	9,099,231
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8	Transportation Yard/Office Building	422,889
9	Castro/Mistral Phase 1	2,183,843
10	Furniture/Fixture/Equipment	676,858
In Progress/Current Project		
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12	Crittenden - Creekside Trail	1,035,248
13	Crittenden - Track and Field	5,955,944
14	Graham - Phase 3	8,373,653
15	Graham - Phase 4 - Courtyard	608,442
16	Castro/Mistral	
17	Castro/Mistral Phase 2	29,223,031
18	Castro/Mistral Phase 3	4,630,240
19	Castro/Mistral Phases 4 and 5	8,682,179
20		
21	Monta Loma - Phase 1 and 2	11,934,998
22	Monta Loma - Phase 3	6,352,822
23	Bubb, Huff Landels Phase 1	21,120,504
24	Bubb, Huff, Landels Phase 2	28,654,633
25	Stevenson/Preschool/District Office	
26	ST/PS/DO Phase 1	4,973,367
27	Stevenson Phase 2	12,605,674
28	Stevenson Phase 3	5,940,975
29	District Office Phase 4	8,431,527
30	Preschool Campus Phase 5	1,939,603
31	Theuerkauf	
32	TH Classroom Modernization	8,222,631
33	TH MUR	3,392,944
34	Vargas Elementary School	25,788,912
35	Furniture/Fixture/Equipment	
36	New School Castro	20,000
37	New School Stevenson	20,000
38	New School Vargas	250,000
39	Classroom Modernization Schools	60,000
40	School Digital Marquee Signage	625,000
41	Latham Preschool	99,900
42	North Bayshore Planning	396,000
43	Shade structures at elementary sites	1,019,218
44		
45	Solar Program	7,000,000
46	Rock Street Portables	60,000
47	Portables Refresh Project	1,750,000
48	Portables Removal for Temp Housing	300,000
49	Solar Program Consultant	133,200
50	Deferred Maintenance Projects	650,000
51	MI Fire Lane Bollards	6,000
52	ADA ramps at select doors	75,000
53	Play structure additions	275,000
54	CA and MI Fire Alarm Structure	100,000

Building Program Funds Expenditures B 271,418,370 Actual, Committed, and Planned Expenses combined

Capital Projects Building Program Balance C -8,987,610
 912,390 Estimated contingency funding remaining to zero out Program Balance to 0

Projects for the Future - Unfunded Scope

Crittenden Main Office remodel	1,000,000	Redesign current office for better space utilization
Landels Flex Rooms - 2 portables	200,000	Two portables on campus for flex rooms (not needed with current 10 portables)
Sports Centers Sound System	78,000	New sound system for CR and GR sports centers
Parking Lot redesigns	150,000	HU and LA parking lot redesign
Deferred Maintenance	550,000	Paving (ML-\$500K); Painting (CR-\$50K)