

Mountain View Whisman School District  
Independent Citizens' Oversight Committee  
("Measure G Oversight Committee")  
September 24, 2013

Meeting was called to order at 6:38 pm by COC Chair, Greg Coladonato.

I. A. Roll Call

- Present:
  - Members: Aranda, Burns, Coladonato, Durand, Gandhi, Opitz, Pirnejad, Walter
  - District staff: Terese McNamee, CBO
  - Other: Sheldon Chavan of Chavan & Associates, LLP (Auditor)
- Absent:
  - Members: Doctorow
  - Phil Palmer, Trustee, Ex-Officio Member
- No members of the public in attendance

I. B. Approval of Agenda

- No change to agenda.

I. C. Community Comments (Non-Agendized Items)

- None.

II. A. Design Update for Crittenden and Graham Middle Schools

- Construction phased in over three years; starting summer 2014
- Objective is least disruption to academic environment
- Phase I totals \$15.96 million (approved by board on 9/19/13); up \$368K from June largely due to changes in science wing at Graham
- Mock classroom open at Graham Thurs 26<sup>th</sup> for PTA meeting (6:30 pm)
- Details of Graham science wing and Crittenden music/art wing discussed as examples of projects in Phase I
- Fire sprinklers in new construction only; not retrofitting due to limited water capacity at each site
- Graham Library – existing library likely going to house programs like CHAC and other resource types of activities; also administrative staff
- More work at Graham in Phase I than Crittenden, but necessary due to more classroom modernization required (Crittenden had more done in 1998)

\*MSC = Motion Seconded and Carried.

## II. B. Review YTD Financials

- Working budget of \$6M was used as a place holder prior to actual approval by Board of Phase I. Will be updated for next meeting to include the break down of the \$16M actual expenses (which will get spread over the next two years).

## II. C. Bond Audit

- Sheldon Chavan presented the draft audit findings for the FY 2012-13 ending June 30, 2013. Final (with very minor changes) will be available/presented to Board in December/January.
- No findings, unqualified audit.
- Page 13 needs to have different descriptions as these “buckets” do not align with our descriptions of bond activities (very difficult for committee to evaluate these expenditures).
- New draft expected within a couple of weeks.

## III. A. Consent Agenda – Minutes of COC Meeting on June 25, 2013

- MSC\* (Pirnejad/Gandhi) – consent agenda approved unanimously.

## IV. Items for Future Agendas

- Audit (must approve final version at next meeting)
- Financials
- Renew three member’s terms: Aranda, Doctorow, Durand (assuming written/email request to continue on the committee)

## V. A. Future COC Meeting Dates (all Tuesdays)

- Dec 17, 2013 – Audit
- Mar 25, 2014 – Status of Projects
- June 24, 2014 – Budget

## VI. Adjourned – 8:15 pm.

Respectfully submitted,

Fiona Walter,  
COC Secretary

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