

**Mountain View Whisman School  
District**

750-A San Pierre Way, Mountain View CA 94043 650-526-3500 x 1023



**Regular Meeting of the Board of Trustees**

**June 16, 2016  
6:00 PM**

**MVWSD Mission:  
Demonstrate, daily, a relentless commitment  
to the success of every child.**

***Strategic Goal 1***

Every child meets or exceeds academic standards

***Strategic Goal 2***

Operate with integrity, efficiency, effectiveness and transparency

***Strategic Goal 3***

Attract and retain a diverse, talented and caring workforce

***Strategic Goal 4***

Everyone in our district values and feels connected to our diverse community

***Strategic Goal 5***

Engage students, parents, and the community, including businesses and our city, as partners in our mission

***Strategic Goal 6***

Operate as a Continuous Improvement District

Under Approval of Agenda, item order may be changed. All times are approximate.

**I. CALL TO ORDER (6:00 p.m.)**

**A. Roll Call**

**B. Approval of Agenda**

**II. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

**III. CLOSED SESSION**

**A. Conference with Labor Negotiators (MVEA)**

Agency Designated Representatives: Ayindé Rudolph, Robert Clark, Carmen Ghysels, Angela Lyon, Jon Pearl

Employee Organization: Mountain View Educators Association

**B. Public Employee Discipline/Dismissal/Release**

**C. Public Employee Performance Evaluation: Superintendent**

#### **IV. RECONVENE OPEN SESSION (7:00 p.m.)**

##### **A. Pledge**

##### **B. Closed Session Report**

#### **V. CONSENT AGENDA**

The following items will be handled with one action; however, any item may be removed from consideration by individual Board Members or the Superintendent.

##### **A. Personnel Report**

##### **B. Minutes**

Minutes for the meeting of June 2, 2016

##### **C. Contracts**

##### **D. Right of Entry and Temporary Construction Access License Agreement with City of Mountain View for Installation of Water Pipeline at Crittenden Middle School I**

The Board will consider approval of installation of a water pipeline at Crittenden Middle School by the City of Mountain View.

##### **E. Contract of Employment for Assistant Superintendent Cathy Baur**

The Board will consider approval of a contract of Employment for Assistant Superintendent Cathy Baur.

##### **F. Resolution No. 1608.6/16, of Intention to Dedicate and Convey a Public Utility Easement to City of Mountain View for Installation of Water Pipeline at Crittenden Middle School.**

The Board will consider approval of a resolution authorizing an easement that will allow installation of a water pipeline at Crittenden Middle School by the City of Mountain View.

##### **G. Castro/Mistral Elementary Schools Demolition and Temporary Housing Project (Phase 1) - Mobile Modular Change Order #1**

The Board will consider approval of a Change Order for the Castro/Mistral construction project.

#### **VI. COMMUNICATIONS**

##### **A. Employee Organizations**

##### **B. District Committees**

##### **C. Superintendent**

#### **VII. COMMUNITY COMMENTS**

This is the time reserved for community members to address the Board on items that are not on the agenda. The Board and Administration welcome this opportunity to listen; however, in compliance with the Brown Act, the Board is not permitted to take action on non-agenda items.

Speakers are requested to complete a speaker card and state their name for the record.

If there are additional comments after 10 minutes have elapsed, this item may be continued after all the action and discussion items are completed

### **Notes on Community Comments on Agendized Items**

The staff presentation to the Board will occur first for each item. The Board will then ask clarifying questions. Afterwards, the community will be invited to comment. Any person wishing to speak will be granted up to three (3) minutes at the time the item appears on the agenda. Comments will be taken for up to 10 minutes, with extra time allowed for translation, as needed. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the counter near the door), give it to the Superintendent's Executive Assistant, and state his/her name for the record. We ask that you speak from the podium so that we may better hear you. At the conclusion of remarks or after 10 minutes has elapsed, the public comment portion is closed for that item and the Board will return to their own deliberations and comments. Please see the Board's "Welcome" brochure for more specifics on how Board meetings are run. The Board is grateful to have district personnel in the audience. These personnel may be consulted during the Board's discussion on any item.

### **VIII. REVIEW AND ACTION**

#### **A. MVWSD Strategic Plan 2021 Approval (5 minutes)**

The Board will consider approval of MVWSD Strategic Plan 2021.

#### **B. Local Control Accountability Plan (5 minutes)**

The District is presenting the Local Control Accountability Plan for approval.

#### **C. Resolution No. 1599.6/16, Education Protection Account (EPA) Requirements (5 minutes)**

The Board will consider approval of a resolution regarding the Education Protection Act funding.

#### **D. 2016-2017 Budget Adoption (5 minutes)**

The Board will consider approval of the budget for the 2016-17 school year.

#### **E. Resolution No. 1607.6/16, in Support of the Kindergarten through Community College Public Education Facilities Bond Act of 2016 (5 minutes)**

The Board will consider approval of a resolution in support of the Kindergarten through Community College Public Education Facilities Bond Act of 2016.

#### **F. Resolution No. 1606.6/16, Order of Election, Specification of the Election Order and Consolidation Request (15 minutes)**

The Board will consider approval of a resolution regarding the November 2016 election for board members.

#### **G. Declaration of Need for Fully Qualified Educators for 2016-17 (5 minutes)**

The Board will consider approval of a Declaration of Need for Fully Qualified Educators.

#### **H. Agreement for Employment of Superintendent ( 5 minutes)**

The Board will consider approval of an employment contract for superintendent.

#### **I. Award of Construction Contract to Coulter Construction, Inc. for the Crittenden Middle School Kitchen (Walk-in Cooler/Freezer) Project (5 minutes)**

The Board will consider award of a bid for the Crittenden Kitchen project.

#### **J. Budget for Local Education Agency Plan and Title III Performance Goal 2**

**(5 minutes)**

The Board will consider approval of the Title III Performance Area 2 and budget for the Local Education Agency Plan.

**IX. REVIEW AND DISCUSSION**

**A. Measure G Bond Program Schedule (75 minutes)**

Staff will present information regarding the Measure G bond and future plans for construction.

**X. REVIEW AND ACTION**

**A. Schematic Design of Bubb Elementary School, Huff Elementary School and Landels Elementary School (5 minutes)**

**B. Schematic Design to Date for Stevenson Elementary School and Theuerkauf Elementary School (5 minutes)**

The Board will consider approval of the scope, timeline and budget for proposed construction at Stevenson and Theuerkauf schools.

**C. Approval of Design Process for Slater School (5 minutes)**

The Board will consider approval of selection of an architect to begin the design process for Slater School.

**XI. BOARD UPDATES**

**XII. ITEMS FOR FUTURE AGENDAS**

A majority of the Board has requested an agenda item for the following: None

**XIII. FUTURE BOARD MEETING DATES**

**XIV. ADJOURNMENT**

**NOTICES FOR AUDIENCE MEMBERS**

**1. RECORDING OF MEETINGS:**

The open session will be video recorded and live streamed on the District's website ([www.mvwsd.org](http://www.mvwsd.org)).

**2. CELL PHONES:**

As a courtesy to others, please turn off your cell phone upon entering.

**3. FRAGRANCE SENSITIVITY:**

Persons attending Board meetings are requested to refrain from using perfumes, colognes or any other products that might produce a scent or chemical emission.

**4. SPECIAL ASSISTANCE FOR ENGLISH**

## **TRANSLATION/INTERPRETATION:**

The Mountain View Whisman School District is dedicated to providing access and communication for all those who desire to attend Board meetings. Anyone planning to attend a Board meeting who requires special assistance or English translation or interpretation is asked to call the Superintendent's Office at (650) 526-3552 at least 48 hours in advance of the time and date of the meeting.

El Distrito Escolar de Mountain View Whisman esta dedicado a proveer acceso y comunicación a todas las personas que deseen asistir a las reuniones de la Junta. Se pide que aquellas personas que planean asistir a esta reunión y requieren de asistencia especial llamen a la Oficina del Superintendente al (650) 526-3552 con por lo menos 48 horas de anticipación del horario y fecha de esta reunión, para así poder coordinar los arreglos especiales.

### **5. DOCUMENT AVAILABILITY:**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office, located at 750-A San Pierre Way during normal business hours.

Los documentos que se les proveen a la mayoría de los miembros de la Mesa Directiva sobre los temas en la sesión abierta de éste orden del día estarán disponibles para la inspección pública en la Oficina del Distrito, localizada en el 750-A San Pierre Way durante las horas de oficinas regulares.

**I. CALL TO ORDER (6:00 p.m.)**

## A. Roll Call

## **B. Approval of Agenda**



**II. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD  
CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

### **III. CLOSED SESSION**

**A. Conference with Labor Negotiators (MVEA)**

**Quick Summary / Abstract:**

Agency Designated Representatives: Ayindé Rudolph, Robert Clark,  
Carmen Ghysels, Angela Lyon, Jon Pearl

Employee Organization: Mountain View Educators Association

**B. Public Employee Discipline/Dismissal/Release**

## **C. Public Employee Performance Evaluation: Superintendent**

**IV. RECONVENE OPEN SESSION (7:00 p.m.)**

## A. Pledge

## **B. Closed Session Report**



## **V. CONSENT AGENDA**

### **Quick Summary / Abstract:**

The following items will be handled with one action; however, any item may be removed from consideration by individual Board Members or the Superintendent.

**A. Personnel Report**

**Attachments:**

Personnel Report for Board Meeting 6/16/2016

**B. Minutes**

**Quick Summary / Abstract:**

Minutes for the meeting of June 2, 2016

**Attachments:**

Minutes for June 2, 2016

## C. Contracts

### Rationale:

#### **Person Responsible: Dr. Robert Clark, Associate Superintendent/Chief Business Officer**

On November 19, 2015, the District's Governing Board approved Resolution No. 1580.11/15 delegating authority to award contracts to the District's Superintendent, Chief Business Officer, Associate Superintendent(s), and Assistant Superintendent(s) pursuant to Education Code sections 17604 and 17605.

All contracts approved by those authorized to do so pursuant to that delegation authority are to be submitted to the District's Governing Board for ratification. Contracts that do not, however, involve an expenditure in excess of the bid limits specified in Public Contract Code section 20111 need only be reviewed by the District's Governing Board every 60 days. The applicable bid limits are \$15,000 for construction contracts and \$87,800 in 2016 (adjusted annually) for the purchase of equipment, materials, supplies, non-construction services, or repairs including maintenance.

Presented for ratification are the following contract(s):

Presented for review are the following contract(s):

1. Aubrey Daniels International, Inc. - \$87,550 Consultant to provide workshops, materials, and site consulting and coaching for participants.
2. Community Health Awareness Council (CHAC) - \$73,197 Counselling services for children, teens, and families.
3. Health Connected - \$31,350 Provide a Sexual Health Education Program.
4. Infinity Systems, Inc. - \$17,000 Consulting Leadership Development.
5. MOU Mountain View Police Dept./Dreams & Futures Program - No cost to MVWSD summer busing services.
6. MOU Stretch to Kinder Program - No cost to MVWSD summer busing services.
7. Peter Gorman Leadership Associates, LLC - \$57,000 Executive coaching service for Superintendent.
8. Sanchez Concrete Construction, Inc. - \$7,880 Concrete repair work for the Germany International School of Silicon Valley.
9. Santa Clara County Office of Ed. - \$4,000 MOU ELA/ELD Framework.

**Financial Impact:**

See Rationale for details.

**Recommended Motion:**

That the Board of Trustees ratify or review the contracts as presented.

**Attachments:**

Aubrey Daniels Int'l Agreement  
Community Health Awareness Council Agreement  
Health Connected Agreement  
Infinity Systems, Inc.  
Memorandum of Understanding Dreams & Futures  
Memorandum of Understanding packet Stretch to Kinder  
Peter Gorman Consulting Agreement  
Proposal Contract Sanchez Concrete  
Santa Clara County Office of Ed. MOU

**D. Right of Entry and Temporary Construction Access License Agreement with City of Mountain View for Installation of Water Pipeline at Crittenden Middle School I**

**Quick Summary / Abstract:**

The Board will consider approval of installation of a water pipeline at Crittenden Middle School by the City of Mountain View.

**Rationale:**

**Person Responsible: Dr. Robert Clark, Associate Superintendent/Chief Business Officer**

The City of Mountain View has proposed installation of a water pipeline extending from Rock Street to Middlefield Road under a parking lot on the east side of Crittenden Middle School. The District is in the process of granting a public utility easement and right-of-way to the City across a portion of the property not already covered by existing easements or shared interest.

Installation of the water pipeline must be coordinated with construction of the new Auditorium Building. Therefore, construction must start before the District can complete the easement conveyance process in accordance with California Education Code section 17556, *et seq.*, on August 18, 2016.

**Financial Impact:**

There are no District costs associated with this item. The City of Mountain View will pay all project costs.

**Recommended Motion:**

That the Board of Trustees approve the Right of Entry and Temporary Construction Access License Agreement with City of Mountain View in substantially similar form to the agreement attached hereto, subject to minor modifications by the District's attorney, for installation of a water pipeline at Crittenden Middle School.

**Attachments:**

Crittenden Water Line Right of Entry Agreement

**E. Contract of Employment for Assistant Superintendent Cathy Baur**  
**Quick Summary / Abstract:**

The Board will consider approval of a contract of Employment for Assistant Superintendent Cathy Baur.

**Recommended Motion:**

That the Board approve the contract for Employment for Assistant Superintendent Cathy Baur.

**Attachments:**

Employment Agreement with Assistant Superintendent Cathy Baur

**F. Resolution No. 1608.6/16, of Intention to Dedicate and Convey a Public Utility Easement to City of Mountain View for Installation of Water Pipeline at Crittenden Middle School.**

**Quick Summary / Abstract:**

The Board will consider approval of a resolution authorizing an easement that will allow installation of a water pipeline at Crittenden Middle School by the City of Mountain View.

**Rationale:**

**Person Responsible: Dr. Robert Clark, Associate Superintendent/Chief Business Officer**

The City of Mountain View has proposed installation of a new water pipeline extending from Rock Street to Middlefield Road under a parking lot on the east side of Crittenden Middle School. The new water pipeline will replace an existing water main alongside the Permanente Creek Trail at Crittenden. The majority of the 1,100 foot long underground water pipeline will be installed in areas under existing easements or shared interest. However, a new public utility easement and right-of-way is required for the remaining portion of the proposed water pipeline facilities.

Approval of the Resolution of Intention to Dedicate and Convey a Public Utility Easement is the first in a 2-step process by the Board of Trustees under California Education Code, section 17556, *et seq*, in order to dedicate or convey an interest in real property to a public entity or provider of public utilities. At the August 18, 2016, Board meeting, a public hearing will be held and staff will seek approval of a Resolution of Conveyance to finalize the process.

**Financial Impact:**

There are no costs to the District associated with this item. The City of Mountain View will pay all project costs.

**Recommended Motion:**

That the Board of Trustees approve a Resolution of Intention to Dedicate and Convey a Public Utility Easement to City of Mountain View for Installation of Water Pipeline at Crittenden Middle School (Resolution 1608.6/16), and proceed with the necessary legal process under Education Code section 17556, *et seq.*, to dedicate and convey the public utility easement and right-of-way to the City in substantially similar form to the Public Utility Easement Deed and Agreement attached hereto, subject



to minor modifications by the District's attorney.

**Attachments:**

Crittenden Water Line Resolution of Intent

**G. Castro/Mistral Elementary Schools Demolition and Temporary Housing Project (Phase 1) - Mobile Modular Change Order #1**

**Quick Summary / Abstract:**

The Board will consider approval of a Change Order for the Castro/Mistral construction project.

**Rationale:**

**Person Responsible: Dr. Robert Clark, Associate Superintendent/Chief business Officer**

On April 21, 2016, the Board approved a lease agreement with Mobile Modular (Contract #210028309) for the Castro/Mistral Elementary Schools Demolition and Temporary Housing Project (Phase 1). Subsequently, District staff learned that a sink with hot and cold water was required in order for the facilities to be properly licensed. Change Order #1 is for the addition of the sink, counter and hot water heater.

**Financial Impact:**

The contract value will be increased by \$2,595. The additional cost will be paid for by project contingency.

**Recommended Motion:**

That the Board of Trustees approve Mobile Modular Change Order No. 1 related to the Castro/Mistral Elementary Schools Demolition and Temporary Housing Project (Phase 1).

**Attachments:**

Mobile Modular Change Order 1 Castro Mistral

## **VI. COMMUNICATIONS**

## **A. Employee Organizations**

## **B. District Committees**

## C. Superintendent

## **VII. COMMUNITY COMMENTS**

### **Quick Summary / Abstract:**

This is the time reserved for community members to address the Board on items that are not on the agenda. The Board and Administration welcome this opportunity to listen; however, in compliance with the Brown Act, the Board is not permitted to take action on non-agenda items.

Speakers are requested to complete a speaker card and state their name for the record.

If there are additional comments after 10 minutes have elapsed, this item may be continued after all the action and discussion items are completed

### **Notes on Community Comments on Agendized Items**

The staff presentation to the Board will occur first for each item. The Board will then ask clarifying questions. Afterwards, the community will be invited to comment. Any person wishing to speak will be granted up to three (3) minutes at the time the item appears on the agenda. Comments will be taken for up to 10 minutes, with extra time allowed for translation, as needed. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the counter near the door), give it to the Superintendent's Executive Assistant, and state his/her name for the record. We ask that you speak from the podium so that we may better hear you. At the conclusion of remarks or after 10 minutes has elapsed, the public comment portion is closed for that item and the Board will return to their own deliberations and comments. Please see the Board's "Welcome" brochure for more specifics on how Board meetings are run. The Board is grateful to have district personnel in the audience. These personnel may be consulted during the Board's discussion on any item.

## VIII. REVIEW AND ACTION



**A. MVWSD Strategic Plan 2021 Approval (5 minutes)**

**Quick Summary / Abstract:**

The Board will consider approval of MVWSD Strategic Plan 2021.

**Rationale:**

District staff, parents and community members participated in a process to create MVWSD 2021. The strategic plan can be viewed here.

[https://mvwsd.org/images/StratPlanFormatted5\\_17\\_2016\\_2.pdf](https://mvwsd.org/images/StratPlanFormatted5_17_2016_2.pdf)

**Financial Impact:**

\$450,000 for year one implementation

\$350,000 for year two implementation

\$250,000 for year three implementation

**Recommended Motion:**

That the Board approve MVWSD Strategic Plan 2021.

## **B. Local Control Accountability Plan (5 minutes)**

### **Quick Summary / Abstract:**

The District is presenting the Local Control Accountability Plan for approval.

### **Rationale:**

#### **Person(s) Responsible:**

Dr. Ayind Rudolph, Superintendent

Dr. Robert Clark, Associate Superintendent/Chief Business Officer

Cathy Baur, Assistant Superintendent of Educational Services

Phyllis Rodgers, Director of English Language Learner Programs and Parent Engagement

District Administration is presenting the Local Control Accountability Plan (LCAP) for approval.

As part of the Local Control Funding Formula, school districts, County Offices of Education, and charter schools are required to develop, adopt, and annually update a three-year LCAP, using a template adopted by the California State Board of Education (SBE).

The LCAP was developed in tandem with the District's Strategic Plan using data collected from the following:

- District Quality Review
- School Quality Reviews
- District and Site input meetings using the Strengths, Problems, Opportunities and Threats (SPOT) protocol
- Staff, student and parent surveys

Input collected from District meetings and surveys has been available on the District website since May 16.

A draft of the LCAP was posted on the District website on Monday, May 16 with a link to a google form for stakeholder input. The draft LCAP was also presented to the following advisory groups for input, feedback, and comments:

District Advisory Council (DAC): Monday, May 16th

District English Learner Advisory Committee (DELAC): Tuesday, May 17

All comments and questions were recorded and responded to in writing. Written responses were posted on the District website on Tuesday, May 31 and sent to the advisory groups.

On Thursday, May 19th a draft of the LCAP was presented to the District Board of

Trustees as part of the Strategic Plan item for input and feedback.

In addition, the LCAP has been reviewed multiple times by support staff from both the Educational Services and Business Branches of the Santa Clara County Office of Education for compliance with Educational Code and regulations for approval.

Once the LCAP is approved by the Board of Trustees it will be sent to the Santa Clara County Office of Education for final approval and a copy in English and Spanish will be posted to the District website.

**Financial Impact:**

\$10,919,435 from a combination of unrestricted and restricted resources

**Recommended Motion:**

That the Board approve the Local Control Accountability Plan, as presented.

**Attachments:**

Local Control Accountability Plan

**C. Resolution No. 1599.6/16, Education Protection Account (EPA)  
Requirements (5 minutes)**

**Quick Summary / Abstract:**

The Board will consider approval of a resolution regarding the Education Protection Act funding.

**Rationale:**

**Person Responsible:** Dr. Robert Clark, Associate Superintendent/Chief Business Officer

The voters of the State of California approved Proposition 30 on November 6, 2012, which added Article XIII, Section 36 to the California Constitution effective November 7, 2012. Article XIII, Section 36(e) creates an Education Protection Account (EPA) to receive and disburse the revenues derived from the incremental tax increases imposed by Article XIII, Section 36 (f). All funds in the EPA will be continuously appropriated for the support of school districts. The District shall have sole authority in determining how the funds received by the EPA are spent. The Board shall make the spending determinations with respect to funds received from the EPA in an open session of a public meeting of the governing board of the Mountain View Whisman School District.

**Financial Impact:**

Income of \$991,616

**Recommended Motion:**

That the Board of Trustees approve Resolution No. 1599.6/16, for the proposed uses of the Education Protection Account.

**Attachments:**

Resolution EPA

#### **D. 2016-2017 Budget Adoption (5 minutes)**

##### **Quick Summary / Abstract:**

The Board will consider approval of the budget for the 2016-17 school year.

##### **Rationale:**

**Person Responsible: Dr. Robert Clark, Associate Superintendent/Chief Business Officer**

**The Budget Timeline.** The budget process of a school district requires the district to produce and adopt a budget by June 30 for the upcoming year. The Board is required to certify twice each year that the District is able to meet its financial obligations during the year. The two intermediary reports afford the district the opportunity to adjust the budget's revenues and expenditures based on the current climate and events. The First Interim covers July 1 October 31 and is adopted by December 15. The Second Interim covers July 1 January 31 and is adopted by March 15. In September, the district publishes the Unaudited Actual Budget based on July 1 June 30 of the previous year.

**Budget Assumptions.** The assumptions for the 2016-2017 proposed budget and the two out years (2017-2018 and 2018-2019) include:

1. Enrollment 5114/ADA 4909, with two out years at 5175/4968 and 5175/4968 based on the demographic study;
2. Assessed Valuation Growth (Property Tax) at 8% in 2016-2017, followed by 7% and 5% in the two out years;
3. Health benefits increase 5%;
4. PERS/STRS increases of 13.89%/12.58%, and 15.50%/14.43% and 17.10%/16.28%;
5. Community engagement facilitators at \$450,000 each of the three years; and,
6. MVEA Negotiations as of May 2016 with the offer of 4% on schedule/2% one-time, at \$1.32 million in the first year, and \$900,000 and \$920,000 in the two out years.

**Multi-Year Projection.** As a community-funded district (basic aid), the reserve calculation continues to be a point of significance. The recommendation from various education organizations, such as School Services of California, the California Association of School Business Officials, and the Association of California School Administrators, is for districts to carry higher than minimum reserves due to the volatility of State revenues; cash management; and dependency on parcel taxes, to name a few. From the County Offices of Education Common Message, Of all the reasons for carrying higher than minimum reserves, state revenue volatility is one of the most compelling. This is especially so during the LCFF implementation in that Gap percentage funding is directly tied to the state's ongoing ability to fund the LCFF through the Prop 98 growth. There is

growing support for instead of a percentage to dictate a reserve amount, but rather the risk the district is willing to put itself in with regards to expenditures. The State average unrestricted general fund reserve level for elementary districts for 2013-2014 was 21.13% and has dropped to 18.96% in 2014-2015. School Services of California recommends approximately 17% reserves.

In the next two years, there are many events that could significantly impact MVWSD.

- Measure C Parcel Tax expires June 2017
- Local assessed value and property tax growth
- Continued STRS and PERS increases
- Labor negotiations
- Expiration of leased district property in June 2018
- Prop 30 taxes expire June 2018

**Summary.** The presented budget for adoption is a picture in time as of June 2016 for the next three years. The district should continue to monitor outside drivers that could impact the district's budget significantly, as there are many potential changes in the next few years that could have a dramatic impact on the district's overall fiscal health. Both positive and negative changes to revenues and expenditures would sway the district's fiscal solvency for the better or the worse.

#### **Financial Impact:**

General Fund 01 - 2016-2017 Budget

Total Revenues: \$62,577,592

Total Expenditures: \$65,040,949

Estimated Unrestricted Reserve Level June 2017: 25.8%

#### **Recommended Motion:**

That the Board of Trustees adopt the 2016-2017 budget, as presented.

#### **Attachments:**

2016-2017 Budget Adoption Civilian Document 16 June 2016

2016-2017 SACS Budget Report

**E. Resolution No. 1607.6/16, in Support of the Kindergarten through Community College Public Education Facilities Bond Act of 2016 (5 minutes)**

**Quick Summary / Abstract:**

The Board will consider approval of a resolution in support of the Kindergarten through Community College Public Education Facilities Bond Act of 2016.

**Rationale:**

The Kindergarten through Community College Public Education Facilities Bond Act of 2016 will appear on the November 2016 ballot. The measure would allow the state to issue \$9 billion in bonds to fund improvement and construction of school facilities for K-12 schools and community colleges.

**Financial Impact:**

None.

**Recommended Motion:**

That the Board adopt Resolution No. 1607.6/16, in Support of the Kindergarten through Community College Public Education Facilities Bond Act of 2016.

**Attachments:**

Resolution No. 1607.6/16, in Support of the Kindergarten through Community College Facilities Bond Act of 2016

**F. Resolution No. 1606.6/16, Order of Election, Specification of the Election Order and Consolidation Request (15 minutes)**

**Quick Summary / Abstract:**

The Board will consider approval of a resolution regarding the November 2016 election for board members.

**Rationale:**

The District will have three Board member seats up for election in November 2016. The Board must approve a resolution with specifications for the election and request to consolidate the election with the statewide election.

Board Bylaw No. 9220, Governing Board Elections is included for reference.

**Financial Impact:**

None.

**Recommended Motion:**

The the Board adopt Resolution No. 1601.6/16, Order of Election, Specifications of the Election Order and Consolidation Request, as presented.

**Attachments:**

Resolution No. 1610.6/16, Order of Election, Specification of the Election Order and Consolidation Request



**G. Declaration of Need for Fully Qualified Educators for 2016-17 (5 minutes)**

**Quick Summary / Abstract:**

The Board will consider approval of a Declaration of Need for Fully Qualified Educators.

**Rationale:**

Person Responsible: Karen Robinson, Assistant Superintendent

Each year, the Mountain View Whisman School District must submit the Declaration of Need that certifies that reasonable efforts to recruit fully-prepared teachers for assignments has, or is, being made. If suitable, fully-prepared teachers are not available, the District makes reasonable efforts to recruit individuals in the following order:

1. An individual who is scheduled to complete initial preparation requirements within six months.
2. A candidate who is qualified to participate in an approved internship program in the region of the District.

The governing board must adopt a declaration, at a regularly scheduled public meeting, that there may be an insufficient number of certificated persons who meet the District's specified employment criteria for the positions listed on the Declaration of Need. It is in effect for one school year.

**Financial Impact:**

None.

**Recommended Motion:**

That the Board of Trustees adopt the Declaration of Need for Fully Qualified Educators, as presented.

**Attachments:**

Declaration of Need for Fully Qualified Educators

## **H. Agreement for Employment of Superintendent ( 5 minutes)**

### **Quick Summary / Abstract:**

The Board will consider approval of an employment contract for superintendent.

### **Rationale:**

The Employment Agreement with the current superintendent expires on June 30, 2016. The Board will consider a new contract with the superintendent.

The Employment Agreement was still being finalized as this agenda was completed. Copies of the agreement will be available at the meeting.

### **Financial Impact:**

Annual salary of \$220,000.

### **Recommended Motion:**

That the Board approve the Employment Agreement with Dr. Ayindé' Rudolph for a three-year term.

**I. Award of Construction Contract to Coulter Construction, Inc. for the Crittenden Middle School Kitchen (Walk-in Cooler/Freezer) Project (5 minutes)**

**Quick Summary / Abstract:**

The Board will consider award of a bid for the Crittenden Kitchen project.

**Rationale:**

**Person Responsible: Dr. Robert Clark, Associate Superintendent/Chief Business Officer**

**Mary Ann Duggan, Director/Capital**

**Projects**

On June 9, 2016, the District received contractor bids for the Crittenden Middle School Kitchen (Walk-In Cooler/Freezer) Project. One bid was received and the apparent low responsive, responsible bidder is Coulter Construction, Inc. The District's Measure G bond program manager, Greystone West, is reviewing Coulter bid for conformance with District and statutory requirements.

**Financial Impact:**

The contract amount will be \$281,745 with all costs to be charged to the Measure G bond program.

**Recommended Motion:**

That the Board of Trustees award the construction contract for the Crittenden Middle School Kitchen (Walk-In Cooler/Freezer) Project to Coulter Construction, Inc. in the amount of \$281,745.

**Attachments:**

Crittenden Cooler Freezer Replacement Contract Award

**J. Budget for Local Education Agency Plan and Title III Performance Goal 2 (5 minutes)**

**Quick Summary / Abstract:**

The Board will consider approval of the Title III Performance Area 2 and budget for the Local Education Agency Plan.

**Rationale:**

Personal Responsible: Phyllis Rodgers, Director of ELL Programs and Parent Engagement

The approval of the Local Educational Agency (LEA) Plan by the local school Board and State Board of Education is a requirement for receiving federal funding subgrants from the No Child Left Behind (NCLB) Act, which now is the new Every Student Succeeds Act (ESSA). The Board of Trustees approved the Mountain View Whisman Local Educational Agency (LEA) Plan for July 1, 2015-June 2020 last year. Annually the Board is to approve an updated budget and actions for the Local Education Agency Plan. In addition, the Title III Performance Goal 2 improvement plan update is also part of the approval process for federal funding.

The Board reviewed and discussed the update budget pages outlining all the estimated federal funding that will be allocated to the District for the next school year. In addition an updated Title III Performance Goal 2 Plan was reviewed and discussed. The Title III Plan outlines how the estimated 2016-17 Title III Limited English Proficient and Title III Immigrant funds will be expended to support district English learners for the 2016-2017 school year.

**Financial Impact:**

Categorical budgets at the sites and district, and funds specifically targeted for English Language Learners: Title I, Title II, and Title III.

**Recommended Motion:**

That the Board approve the Budget for the Local Education Agency Plan and Title III Performance area 2.

**Attachments:**

1617 Title III Plan Performance  
2016 LEA Plan

## **IX. REVIEW AND DISCUSSION**

## **A. Measure G Bond Program Schedule (75 minutes)**

### **Quick Summary / Abstract:**

Staff will present information regarding the Measure G bond and future plans for construction.

### **Rationale:**

Staff will present information on future plans for construction and funding for the Measure G bond program.

Original scope of work was \$240,000,000 million and we only had bonding capacity for \$198 million. When we started Measure G work, the District prioritized the most pressing needs, but there is still work to be done.

- Throughout Measure G we have met community requirements for quality facilities and parity between schools, while being good stewards of the bond funds.
  - In 2010 the middle school projects were estimated at \$120M, we have only spent \$50-60M
  - Castro was planned to be \$45M for one school, spent \$43M and divided it into two schools
  - Special Education Preschool, Slater, and District Office need to be added to the scope of work (Were not included among the \$240 million of needs at the time of Measure G)
- Use additional funds to address community concerns
  - Huff, Bubb, and Landels will have portables left on campus until 2019
  - Community's desire for parity amongst school projects
  - Expectation that we stay within original \$198M budget
  - Stevenson and Theuerkauf communities were budgeted to share a campus, but the communities, for a variety of reasons, are not in a position to function as a unified campus
  - Clear funding source to finish Measure G
  - Plan of Action for Measure G and future enrollment
- District plan: How to get it done
  - Approve Scope of Work for Huff, Bubb, Landels, and Option E

Theuerkauf and Stevenson.

- Gives Stevenson its own footprint, addressing traffic issues
- Redraw boundaries, including Slater, to support all neighborhood schools and allow space for growth at all sites
- Begin design work for Slater with an opening of 2019
  - Modular building with permanent built MUR / Library
- Using board precedence on 6/24/15
  - Approve direction of the new funding options to finish the projects
    - Use all existing lease revenue to issue and pay for \$30 million Certificate Of Participation (C.O.P.) - payoff in 25 years (\$2 million annual cost).
    - Examine options to extend or increase lease revenue
    - Use developer fee monies from 2016-18 to pay for opening new schools
    - Use Shoreline funds to pay for technology upgrades at Stevenson, Slater, Special Education preschool and District Office
    - Excess revenue used to create a rainy day fund which would give a minimum of 2 years worth of payments for the C.O.P.
    - Contingency funding still available, although reduced, to be used for cost overruns and payoff.

**Financial Impact:**

None.

**Recommended Motion:**

No action Required.

**Attachments:**

- Complete Measure G Picture
- Measure G Bond Program Schedule
- Measure G Budget Allocation Sheet
- Measure G Combined Funding Sources



## **X. REVIEW AND ACTION**

**A. Schematic Design of Bubb Elementary School, Huff Elementary School and Landels Elementary School (5 minutes)**

**Rationale:**

Person Responsible: Dr. Ayinde Rudolph, Superintendent

Business Officer                      Dr. Robert Clark, Associate Superintendent/Chief

Mary Ann Duggan, Director/Capital Projects

Todd Lee, Program Manager, Greystone West

Marcus Hibser, Principal, Hibser Yamauchi

Architects (HYA)

Hibser Yamauchi Architecture (HYA) has been working to create the schematic design for Bubb, Huff and Landels.

Each school site conducted two community meetings:

Meeting #1 Invited parent leadership (ELAC, PTA, SSC), a staff member, the principal

Meeting #2 Open to all community members

Tonight, HYA will present the Schematic Design for Bubb, Huff and Landels.

Also, Greystone West will present the current cost estimate for the three projects.

Board action will allow HYA and staff to continue working over the summer to help ensure a timely start and completion to the construction project.

The projected timeline includes design 2016-2017, with construction of new Multi-Use Room starting in summer 2017 and continuing for approximately twelve months. The classroom modernization and renovation of the existing Multi-Use Room will start in summer 2018. The classroom modernization, administration office reconfiguration, and expansion of one kindergarten classroom will be completed by the end of summer 2018, with the repurposing of the existing Multi-Use Room into the new Library and two Special Education classrooms complete by winter 2018.

**Financial Impact:**

Fund 21 - Bond Program

Bubb - \$18,328,260

Huff - \$17,697,383

Landels - \$17,666,773

Total Estimated Cost - \$53,692,416

Over Budget - \$3,123,198

**Recommended Motion:**

That the Board of Trustees approve the project scope, schedule and budget presented for Bubb Elementary School, Huff Elementary School and Landels Elementary School.

**Attachments:**

Bubb, Huff and Landels Schematic Design Presentation

**B. Schematic Design to Date for Stevenson Elementary School and Theuerkauf Elementary School (5 minutes)**

**Quick Summary / Abstract:**

The Board will consider approval of the scope, timeline and budget for proposed construction at Stevenson and Theuerkauf schools.

**Rationale:**

Person Responsible: Dr. Ayinde Rudolph, Superintendent

Business Officer Dr. Robert Clark, Associate Superintendent/Chief

Mary Ann Duggan, Director/Capital Projects

Todd Lee, Program Manager, Greystone West

Richard Terrones, Principal, Dreiling Terrones  
Architecture (DTA)

The two schools conducted two joint community meetings:

Meeting #1 Invited parent leadership (ELAC, PTA, SSC), a staff member, the principal

Meeting #2 Open to all community members

Dreiling Terrones Architecture (DTA) worked to create various design options from those meetings and they were presented to the Board of Trustees on April 21, 2016 for consideration. The Board directed DTA to pursue schematic designs for Stevenson and Theuerkauf based on Options A and E.

Tonight, DTA will present the Schematic Design Options A and E for Stevenson and Theuerkauf.

Also, Greystone West will present the current cost estimate for the three projects.

Board action will allow DTA and staff to continue working over the summer to help ensure a timely start and completion to the construction project.

The projected timeline includes design 2016-2017, with construction estimated to begin in summer 2017 pending the final design solution and future Board action.

**Financial Impact:**

Fund 21 Bond Program

Option A - Build a new Stevenson campus and modernize Theuerkauf  
- \$30,426,965

Option E - Build a new Stevenson campus in the current footprint of  
the District Office, relocate the District Office to the existing Stevenson  
campus, and Modernize Theuerkauf - \$35,168,679

**Recommended Motion:**

That the Board of Trustees approve the project scope, timeline and budget  
presented for Stevenson Elementary School and Theuerkauf Elementary  
School for Option E.

**Attachments:**

Schematic Design ST-TH

**C. Approval of Design Process for Slater School (5 minutes)**

**Quick Summary / Abstract:**

The Board will consider approval of selection of an architect to begin the design process for Slater School.

**Rationale:**

The Board has voted to open a school on the Slater campus. Staff is asking for approval to select an architect to begin the start process.

**Financial Impact:**

To be determined.

**Recommended Motion:**

That the Board approve the selection of an architect to start of design process for Slater School.

## **XI. BOARD UPDATES**

## **XII. ITEMS FOR FUTURE AGENDAS**

### **Quick Summary / Abstract:**

A majority of the Board has requested an agenda item for the following: None



### **XIII. FUTURE BOARD MEETING DATES**

## **XIV. ADJOURNMENT**

### **Quick Summary / Abstract:**

#### **NOTICES FOR AUDIENCE MEMBERS**

1. **RECORDING OF MEETINGS:**

The open session will be video recorded and live streamed on the District's website ([www.mvwsd.org](http://www.mvwsd.org)).

2. **CELL PHONES:**

As a courtesy to others, please turn off your cell phone upon entering.

3. **FRAGRANCE SENSITIVITY:**

Persons attending Board meetings are requested to refrain from using perfumes, colognes or any other products that might produce a scent or chemical emission.

4. **SPECIAL ASSISTANCE FOR ENGLISH TRANSLATION/INTERPRETATION:**

The Mountain View Whisman School District is dedicated to providing access and communication for all those who desire to attend Board meetings. Anyone planning to attend a Board meeting who requires special assistance or English translation or interpretation is asked to call the Superintendent's Office at (650) 526-3552 at least 48 hours in advance of the time and date of the meeting.

El Distrito Escolar de Mountain View Whisman esta dedicado a proveer acceso y comunicación a todas las personas que deseen asistir a las reuniones de la Junta. Se pide que aquellas personas que planean asistir a esta reunión y requieren de asistencia especial llamen a la Oficina del Superintendente al (650) 526-3552 con por lo menos 48 horas de anticipación del horario y fecha de esta reunión, para así poder coordinar los arreglos especiales.

5. **DOCUMENT AVAILABILITY:**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office, located at 750-A San Pierre Way during normal business hours.

Los documentos que se les proveen a la mayoría de los miembros de la Mesa Directiva sobre los temas en la sesión abierta de éste orden del día estarán disponibles para la inspección pública en la Oficina del Distrito, localizada en el 750-A San Pierre Way durante las horas de oficinas regulares.