

Mountain View Whisman School
District

750-A San Pierre Way, Mountain View CA 94043
Closed Session, 6:30 p.m.
Regular Session, 7:00 p.m. 650-526-3500 x 1023



Regular Meeting of the Board of Trustees

February 04, 2016
6:30 PM

MVWSD Mission:
Demonstrate, daily, a relentless commitment
to the success of every child.

Strategic Goal 1

Every child meets or exceeds academic standards

Strategic Goal 2

Operate with integrity, efficiency, effectiveness and transparency

Strategic Goal 3

Attract and retain a diverse, talented and caring workforce

Strategic Goal 4

Everyone in our district values and feels connected to our diverse community

Strategic Goal 5

Engage students, parents, and the community, including businesses and our city, as partners in our mission

Strategic Goal 6

Operate as a Continuous Improvement District

Under Approval of Agenda, item order may be changed. All times are approximate.

I. CALL TO ORDER

A. Roll Call

B. Approval of Agenda

II. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

III. CLOSED SESSION

A. Conference with Labor Negotiators (Mountain View Educators Association)

B. Conference with Labor Negotiators (California School Employees Association)

IV. RECONVENE OPEN SESSION

- A. Pledge**
- B. Closed Session Report**
- V. CONSENT AGENDA**

The following items will be handled with one action; however, any item may be removed from consideration by individual Board Members or the Superintendent.

- A. Personnel Report**

- B. Minutes**

Minutes for the meetings of December 10, 2015, January 7, 2016 and January 21, 2016.

- C. Job Description for Director I, Capital Projects**

The Board will consider approval of a job description for a Director of Capital Projects.

- D. Authorization for Disposal of Surplus Furniture/Equipment**

The Board will consider authorization to dispose of surplus or obsolete furniture or equipment.

- E. Notice of Completion - Crittenden Middle School Auditorium Phase 3 Increment I Project (Demolition and Building Pad Preparation)**

The Board will consider approval of a Notice of Completion for construction at Crittenden Middle School.

- F. Notice of Completion - Crittenden Middle School Library Classroom Building Phase 2 Increment 1 Project (Demolition and Building Pad Preparation)**

The Board will consider approval of a notice of completion for the Crittenden library classroom Phase 1 Increment 1 project.

- G. Change Order - Crittenden Middle School Library Classroom Building Phase 2 Increment 1 Project (Demolition and Building Pad Preparation) - Coulter Construction Change Order # 1**

The Board will consider approval of a change order for Crittenden library classroom building Phase 2 Increment 1.

H. Change Order #1 - Crittenden Middle School Auditorium Phase 3 Increment 1 (Demolition and Building Pad Preparation - BHM Construction.

The Board will consider approval of a change order for the Crittenden Middle School Auditorium Phase 3 Increment 1 project.

I. Additional Services Requests for Quattrocchi Kwok Architects for Worked Performed on Castro/Mistral Kitchen Design, Monta Loma Kitchen Design, and Use of Portable/Modular Classrooms at Castro/Mistral Design Concept

The Board will consider approval of additional architectural services needed at Castro/Mistral and Monta Loma Schools.

VI. COMMUNICATIONS

- A. Employee Organizations**
- B. District Committees**
- C. Superintendent**

VII. COMMUNITY COMMENTS

This is the time reserved for community members to address the Board on items that are not on the agenda. The Board and Administration welcome this opportunity to listen; however, in compliance with the Brown Act, the Board is not permitted to take action on non-agenda items.

Speakers are requested to complete a speaker card and state their name for the record.

If there are additional comments after 10 minutes have elapsed, this item may be continued after all the action and discussion items are completed

Notes on Community Comments on Agendized Items

The staff presentation to the Board will occur first for each item. The Board will then ask clarifying questions. Afterwards, the community will be invited to comment. Any person wishing to speak will be granted up to three (3) minutes at the time the item appears on the agenda. Comments will be taken for up to 10 minutes, with extra time allowed for translation, as needed. Prior to addressing the Board, each speaker is requested to complete a speaker card (located on the counter near the door), give it to the Superintendent's Executive Assistant, and state his/her name for the record. We ask that you speak from the podium so that we may better hear you. At the conclusion of remarks or after 10 minutes has elapsed, the public comment portion is closed for that item and the Board will return to their own deliberations and comments. Please see the Board's "Welcome" brochure for more specifics on how Board meetings are run. The Board is grateful to have district personnel in the audience. These personnel may be consulted during the Board's discussion on any item.

VIII. REVIEW AND DISCUSSION

A. Summer School 2015 - Update

The Board will hear an update on 2015 summer school programs at Castro School and next steps for summer 2016.

B. Governor's Proposed Budget 2016-17

The Board will hear an update on the impact on the District of the Governor's proposed budget for 2016-17.

C. Presentation by Green Schoolyards America

The Board will hear a presentation from a representative from Green Schoolyards America.

D. Measure G Series B Issuance of Bond Proceeds: Resolution # _____ - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT AUTHORIZING THE ISSUANCE OF MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT (SANTA CLARA COUNTY, CALIFORNIA) ELECTION OF 2012 GENERAL OBLIGATION BONDS SERIES B, AND ACTIONS RELATED THERETO

The Board will have the opportunity to discuss a resolution regarding the issuance of Measure G bond funds.

E. California School Boards Association Conference Reflections

The Board will share reflections from the recent California School Boards Association conference in San Diego.

IX. REVIEW AND ACTION

A. Measure G Bond Program Budget and Project Schedule

The Board will consider approval of the Measure G bond program budget and project schedule.

X. BOARD UPDATES

XI. ITEMS FOR FUTURE AGENDAS

A majority of the Board has requested an agenda item for the following:

- Summer school planning for 2016
- Closed Session discussion regarding properties and leases
- Study of Latino student achievement
- Board self-evaluation
- ELL reclassification
- Teacher housing
- Closed session regarding superintendent mid-year evaluation

XII. FUTURE BOARD MEETING DATES

Date	Anticipated Topics (subject to change)
January 30, 2016, 9:00 a.m.	Closed Session re: negotiations
February 4, 2016	2016-17 School Year Calendar, Summer School Review and plans for 2016, Governor's Proposed Budget, Measure G Budget and Schedule, Facilities Use Fees
February 25, 2016	Latino Student Achievement, Facilities Use Fees, MVEA Sunshine
March 3, 2016	MVEA sunshine, Second Interim Report, CSBA Delegate Assembly Election
March 17, 2016	Students with Disabilities, budget assumptions, ELL reclassification

XIII. ADJOURNMENT

NOTICES FOR AUDIENCE MEMBERS

1. RECORDING OF MEETINGS:

The open session will be video recorded and live streamed on the District's website (www.mvwsd.org).

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5. DOCUMENT AVAILABILITY:

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hours.

Los documentos que se les proveen a la mayoría de los miembros de la Mesa Directiva sobre los temas en la sesión abierta de éste orden del día estarán disponibles para la inspección pública en la Oficina del Distrito, localizada en el 750-A San Pierre Way durante las horas de oficinas regulares.

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Quick Summary / Abstract:

The following items will be handled with one action; however, any item may be removed from consideration by individual Board Members or the Superintendent.

A. Personnel Report

Attachments:

Personnel Report, February 4, 2016

B. Minutes**Quick Summary / Abstract:**

Minutes for the meetings of December 10, 2015, January 7, 2016 and January 21, 2016.

Attachments:

Minutes for December 10, 2015

Minutes for January 21, 2016

Minutes for January 7, 2016

C. Job Description for Director I, Capital Projects

Quick Summary / Abstract:

The Board will consider approval of a job description for a Director of Capital Projects.

Rationale:

Over the next several years Measure G construction will be underway. District staff does not have adequate time to supervise the the construction as part of their normal responsibilities.

Financial Impact:

\$109,000 - \$140,000 depending on placement on salary schedule.

Recommended Motion:

That the Board approve the job description for the Director I, Capital Projects, as presented.

Attachments:

Job Description: Director I, Capital Projects

D. Authorization for Disposal of Surplus Furniture/Equipment
Quick Summary / Abstract:

The Board will consider authorization to dispose of surplus or obsolete furniture or equipment.

Rationale:

Speaker: Dr. Robert Clark, Associate Superintendent/Chief Business Officer

Education Code Sections 60510 and 60530, authorize the Board of Trustees to sell, auction, donate, or otherwise dispose of District equipment which is unusable, obsolete, or no longer needed for District use.

The items are no longer usable for current District use and are in poor condition

Financial Impact:

None.

Recommended Motion:

That the Board of Trustees declare the listed item(s) as surplus property and authorize disposition of the item(s).

Attachments:

Obsolete-Surplus Technology
Surplus Items for Discard

E. Notice of Completion - Crittenden Middle School Auditorium Phase 3 Increment I Project (Demolition and Building Pad Preparation)

Quick Summary / Abstract:

The Board will consider approval of a Notice of Completion for construction at Crittenden Middle School.

Rationale:

Speaker: Dr. Robert Clark, Associate Superintendent/Chief Business Officer

On June 4, 2015, the Board approved the construction service contract for the Auditorium Phase 3 Increment I Project at Crittenden Middle School (Demolition and Building Pad Preparation) from Measure G funds. The Board approved the award of the subject project to BHM Construction, Inc in the amount of \$478,934.

Work on this project is now substantially complete.

Financial Impact:

The District currently holds retention in the amount of \$23,947, or 5% of the contract value. After a minimum of thirty-five (35) days after the filing of the Notice of Completion with the County of Santa Clara recorder, the District will release the remaining retention amount provided all remaining close out and punch list items have been completed.

Recommended Motion:

That the Board approve the filing of the Notice of Completion for the Crittenden Middle School Auditorium Phase 3 Increment I Project (Demolition and Building Pad Preparation).

Attachments:

Notice of Completion, Crittenden Auditorium Phase 3 Increment 1

F. Notice of Completion - Crittenden Middle School Library Classroom Building Phase 2 Increment 1 Project (Demolition and Building Pad Preparation)

Quick Summary / Abstract:

The Board will consider approval of a notice of completion for the Crittenden library classroom Phase 1 Increment 1 project.

Rationale:

Speaker: Dr. Robert Clark, Associate Superintendent/Chief Business Officer

On June 24, 2015, the Board approved the construction service contract for the Library Classroom Building Phase 2 Increment 1 Project at Crittenden Middle School from Measure G funds. The Board approved the award of the subject project to Coulter Construction in the amount of \$512,992. Work on this project is now substantially complete.

Financial Impact:

The District currently holds retention in the amount of \$25,650, or 5% of the contract value. After a minimum of thirty-five (35) days after the filing of the Notice of Completion with the County of Santa Clara recorder, the District will release the remaining retention amount provided all remaining close out and punch list items have been completed.

Recommended Motion:

That the Board approved the filing of the Notice of Completion for the Crittenden Middle School Library Classroom Building Phase 2 Increment 1 Project (Demolition and Building Pad Preparation).

Attachments:

Notice of Completion, Crittenden Library Phase 1 Increment1

G. Change Order - Crittenden Middle School Library Classroom Building Phase 2 Increment 1 Project (Demolition and Building Pad Preparation) - Coulter Construction Change Order # 1

Quick Summary / Abstract:

The Board will consider approval of a change order for Crittenden library classroom building Phase 2 Increment 1.

Rationale:

Speaker: Dr. Robert Clark, Associate Superintendent/Chief Business Officer

During Crittenden Middle School's Library Classroom Building Phase 2 Increment 1 Project (Demolition and Building Pad Preparation), unforeseen conditions have occurred, resulting in additions/changes in scope to the original project. These additions/changes require contingency money to be used. The contingency monies required for Change Order # 1 will not exceed \$19,222.00.

Financial Impact:

Fund 21 - Building Program - With this last change order, contingency monies used will not exceed \$19,222.00, 3.68%. A total of \$46,403.00, 10% contingency was budgeted for this project.

Recommended Motion:

That the board approve Change Order No. 1, related to the Crittenden Middle School Library Classroom Building Phase 2 Increment 1 Project (Demolition and Building Pad Preparation).

Attachments:

Crittenden Change Order 1 Library Classroom Phase 2 Increment 1

H. Change Order #1 - Crittenden Middle School Auditorium Phase 3 Increment 1 (Demolition and Building Pad Preparation - BHM Construction.

Quick Summary / Abstract:

The Board will consider approval of a change order for the Crittenden Middle School Auditorium Phase 3 Increment 1 project.

Rationale:

Speaker: Dr. Robert Clark, Associate Superintendent/Chief Business Officer

During Crittenden Middle School's Auditorium Phase 3 Increment 1 Project (Demolition and Building Pad Preparation), unforeseen conditions have occurred and scope from the increment 2 project was shifted to increment 1 to provide for full functionality of the site utilities between the increments 1 and 2 projects. These additions/changes require the full contingency money to be used plus an additional \$29,342 which will be moved from the increment 2 budget to increment 1.

Financial Impact:

Fund 21 - Building Program - With this change order the full contingency monies of \$32,806, 5%, were used and a total of \$29,342 will be moved from the increment 2 project budget to the increment 1 contract.

Recommended Motion:

That the board approve Change Order No. 1, related to the Crittenden Middle School Auditorium Phase 3 Increment 1 Project (Demolition and Building Pad Preparation).

Attachments:

Crittenden Change Order 1 Phase 3 Increment 1

I. Additional Services Requests for Quattrocchi Kwok Architects for Worked Performed on Castro/Mistral Kitchen Design, Monta Loma Kitchen Design, and Use of Portable/Modular Classrooms at Castro/Mistral Design Concept

Quick Summary / Abstract:

The Board will consider approval of additional architectural services needed at Castro/Mistral and Monta Loma Schools.

Rationale:

Person Responsible: Dr. Robert Clark, Associate Superintendent/Chief Business Officer

Over the course of a project's design, situations arise when the contracted architectural firm is asked to perform additional services beyond the contracted work.

QKA is the architect for the Castro/Mistral Project and the Monta Loma Project. QKA was asked to include a serving window in both of the Projects' MPR Kitchen designs after the designs for those spaces had been completed.

Staff requested QKA to produce conceptual drawings of a portable/modular classroom solution to the Board-approved design for Castro/Mistral.

The items for Board review this evening are QKA's request for payment for those additional services.

Financial Impact:

Fund 21 - Building Program

Castro/Mistral Serving Window: \$5,280.00

Monta Loma Serving Window: \$5,280.00

Castro/Mistral Alternative Portable/Modular Concept: \$8,093.00

Recommended Motion:

That the Board of Trustees approve the additional services requests from QKA for the additional work performed outside the QKA contract

for Castro/Mistral and Monta Loma schools.

Attachments:

QKA CASTRO MISTRAL 1483.00 DATED 2015DEC08

QKA CASTRO MISTRAL 1483.00 DATED 2016JAN16 (1)

QKA MONTA LOMA 1516.00 DATED 2016JAN15

VI. COMMUNICATIONS

A. Employee Organizations

B. District Committees

C. Superintendent

VII. COMMUNITY COMMENTS

Quick Summary / Abstract:

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VIII. REVIEW AND DISCUSSION

A. Summer School 2015 - Update
Quick Summary / Abstract:

The Board will hear an update on 2015 summer school programs at Castro School and next steps for summer 2016.

Rationale:

Person Responsible: Cathy Baur: Assistant Superintendent of Educational Services

District staff will provide an update on 2015 summer school programs at Castro School. The update will include an overview of all programs, student enrollment and attendance, successes and challenges, and next steps for summer 2016.

Financial Impact:

None

Recommended Motion:

No action required.

Attachments:

Summer School 2015 - Presentation

B. Governor's Proposed Budget 2016-17

Quick Summary / Abstract:

The Board will hear an update on the impact on the District of the Governor's proposed budget for 2016-17.

Rationale:

Person Responsible: Dr. Robert Clark, Associate Superintendent/Chief Business Officer

The Governor presented his Proposed 2016-2017 State Budget in mid-January. MVWSD staff attended the School Services of California budget presentation on January 13. With the Local Control Funding Formula in place, any increases to school districts will vary by each Local Education Agency (LEA).

The Governor's proposed 2016-2017 Budget contains good news for school districts. The California economy is maintaining its steady growth. The Local Control Funding Formula (LCFF) is fully funded for the 2016-2017, with 95% of the gap between current funding and the goal funding amount of 2020-2021 completed.

Some of the major highlights of the proposed budget include: funded Cost of Living Adjustment (COLA) of 0.47%; the 2015-2016 Maintenance Factor paid; \$1.2B in one-time funding suggested for Common Core implementation, upcoming textbook adoptions, professional development, beginning teacher induction programs, or deferred maintenance.

The release of the Governor's proposed budget is just the first step in a marathon that will end with the adoption of the State budget in June. The District will work to prepare the 2nd Interim Budget Report for the March 3 board meeting. At that time, the Governor's proposed budget will be reflected in the District's multi-year projection (MYP). The creation of the Local Control Accountability Plan (LCAP) will continue over the spring for final adoption in June. The Governor will release the Revised Proposed 2016-2017 Budget in May, and staff will work to make the pertinent changes to the final MVWSD budget adoption for public hearing at the June 2 board meeting, with Board action to adopt at the June 16 meeting.

Financial Impact:

To be determined.

Recommended Motion:

No action required.

C. Presentation by Green Schoolyards America
Quick Summary / Abstract:

The Board will hear a presentation from a representative from Green Schoolyards America.

Rationale:

Person Responsible: Dr. Ayind Rudolph, Superintendent

Sharon Danks, founder of Green Schoolyards America, will provide information on environmentally friendly and sustainable landscaping and other outdoor schoolyard features that may be possible without adding to construction costs.

Financial Impact:

None.

Recommended Motion:

No action required.

D. Measure G Series B Issuance of Bond Proceeds: Resolution # _____ - A RESOLUTION OF THE BOARD OF TRUSTEES OF THE MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT AUTHORIZING THE ISSUANCE OF MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT (SANTA CLARA COUNTY, CALIFORNIA) ELECTION OF 2012 GENERAL OBLIGATION BONDS SERIES B, AND ACTIONS RELATED THERETO

Quick Summary / Abstract:

The Board will have the opportunity to discuss a resolution regarding the issuance of Measure G bond funds.

Rationale:

Person Responsible: Dr. Robert Clark, Associate Superintendent/Chief Business Officer

An election was held in the Mountain View Whisman School District on June 5, 2012 for the issuance and sale of general obligation bonds (Bonds) of the District for various purposes in the maximum amount of \$198,000,000 (the Measure G). Previously, the District sold the first series of Bonds under Measure G in a principal amount of \$50,000,000. The District now desires to issue its second and final series of Bonds under Measure G in an amount not-to-exceed \$148,000,000. The District proposes the issuance of Bonds that include current interest bonds, as well as bonds that allow for the compounding of interest, including capital appreciation bonds. The Bonds are being authorized for sale for the purpose of providing funds to finance projects approved by Measure G and to pay the costs of issuing the Bonds.

Pursuant to California Education Code Section 15146(b)(2), enacted by California Assembly Bill 182 (Stats. 2013, Chapter 477) and effective as of January 1, 2014, the Resolution and materials included in this agenda item are to first be publicly noticed as an information item at this February 4, 2016 Board meeting. At the Board s next consecutive meeting, currently scheduled for February 25, 2016, the attached Resolution and materials will be publicly noticed as an action item for consideration by the Board.

(a) Bond Resolution. This Resolution authorizes the issuance of Bonds, specifies the basic terms, parameters and forms of the Bonds, and approves the form of Purchase Contract and form of Preliminary Official Statement described below. In particular, Section 1 of the Resolution establishes the maximum aggregate principal amount of the Bonds to be issued (\$148,000,000). Section 4 of the Resolution states the maximum underwriter s discount with respect to the Bonds (0.375%), the maximum legal interest rate on the Bonds, and authorizes the Bonds to be sold at a negotiated sale to RBC Capital

Markets, LLC (the Underwriter).

(b) Form of Purchase Contract. Pursuant to the Purchase Contract, the Underwriter will agree to buy the Bonds from the District. All the conditions of closing the transaction are set forth in this document, including the documentation to be provided at the closing by various parties. Upon the pricing of the Bonds, the final execution copy of the Purchase Contract will be prepared following this form.

(c) Form of Preliminary Official Statement. The Preliminary Official Statement (POS) is the offering document describing the Bonds which may be distributed to prospective purchasers of the Bonds. The POS discloses information with respect to among other things (i) the proposed uses of proceeds of the Bonds, (ii) the terms of the Bonds (interest rate, redemption terms, etc.), (iii) the bond insurance policy for the Bonds, if any, (iv) the security for repayment of the Bonds (the *ad valorem* tax levy), (v) information with respect to the District s tax base (upon which such *ad valorem* taxes may be levied), (vi) District financial and operating data, (vii) continuing disclosure with respect to the Bonds and the District, and (viii) absence of litigation and other miscellaneous matters expected to be of interest to prospective purchasers of the Bonds. Following the pricing of the Bonds, a final Official Statement for the Bonds will be prepared, substantially in the form of the POS.

(d) Form of the Continuing Disclosure Certificate. The form of the Continuing Disclosure Certificate can be found in APPENDIX C to the POS. Effective July 3, 1995, all underwriters of municipal bonds are obligated to procure any public agency issuing debt a covenant that such public agency will annually file material financial information and operating data with respect to such public agency through the web-based Electronic Municipal Market Access (EMMA) system maintained by the Municipal Securities Rulemaking Board (a federal agency that regulates broker-dealers, including investment bank firms that underwrite municipal obligations). This requirement is expected to be satisfied by the filing of the District s audited financial statements and other operating information about the District, in the same manner the District has filed in connection with prior bond issuances.

(e) Requirements of Education Code Section 15146(b) and 15146(c). In satisfaction of California Education Code Sections 15146(b) and 15146(c), enacted by California Assembly Bill 182 (Stats. 2013, Chapter 477) and effective as of January 1, 2014, appended to the Resolution is an information item (Exhibit B) containing the following information provided by Keygent LLC, the financial advisor to the District: approximations of the financing term of the Bonds; time of maturity of the Bonds; repayment ratio of the Bonds; estimated change in assessed value of taxable property within the District over the term of the Bonds; an analysis containing the total overall cost of the capital appreciation bonds expected to be issued; a comparison

between the overall cost of the capital appreciation bonds expected to be issued and the overall cost of current interest bonds; and the reason that capital appreciation bonds are being recommended.

Financial Impact:

Fund 21 - Measure G Bond Program - none

Recommended Motion:

No action required.

Attachments:

Measure G Bond Series B Issuance Resolution

**E. California School Boards Association Conference Reflections
Quick Summary / Abstract:**

The Board will share reflections from the recent California School Boards Association conference in San Diego.

Rationale:

Person Responsible: Dr. Ayind Rudolph, Superintendent

Trustees participated in the California School Boards Association Annual Conference in San Diego in December. Trustees will share information from workshops attended at the conference.

Financial Impact:

None.

Recommended Motion:

No action required.

IX. REVIEW AND ACTION

A. Measure G Bond Program Budget and Project Schedule

Quick Summary / Abstract:

The Board will consider approval of the Measure G bond program budget and project schedule.

Rationale:

Person Responsible: Dr. Robert Clark, Associate Superintendent/Chief Business Officer

A proposed draft of the Measure G Bond Program budget and project schedule was presented to the Board at the January 21 Board meeting for review and discussion.

The items are being returned tonight for action.

The program budget indicates a remaining balance of \$255,771.

The program schedule reflects an accelerated schedule with the Huff, Bubb, and Landels Project and Stevenson/Theuerkauf Project both beginning the design phase this spring for anticipated construction to start in summer 2017.

Financial Impact:

None

Recommended Motion:

That the Board of Trustees approve the proposed Measure G budget and proposed project schedule as presented.

Attachments:

Measure G Bond Program Budget Allocation Summary 4Feb2016

Measure G Bond Program Project Schedule 4Feb2016

X. BOARD UPDATES

XI. ITEMS FOR FUTURE AGENDAS

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- Board self-evaluation
- ELL reclassification
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Date	Anticipated Topics (subject to change)
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